

Town Council Finance Sub-committee Meeting Minutes

LARGE CONFERENCE ROOM

Falmouth Town Hall

January 5, 2016 – 5:00PM

Members Attendance: Caleb Hemphill, Karen Farber, Ned Kitchel

Others in Attendance: Russell Anderson (Town Council), Charlie McBrady (Town Council), David Goldberg (Town Council), Claudia King (Town Council); Becky Carrier (Falmouth Memorial Library Campaign Treasurer), Robert Emple (Library Trustee/Treasurer), Andi Jackson-Darling (Falmouth Memorial Library Director), Vicki Swerdlow (Library Accountant), Marsha Clark (Library Trustee/President)

Nathan Poore (Town Manager); Peter McHugh (Finance Director); Amy Lamontagne (Assistant Town Manager)

The meeting was called to order @ 5:10PM

- Andi Jackson-Darling presented the proposed Library Budget for FY2017
 - a. 2 options were presented; Draft A included a 3% staff wage increase.
 - b. Draft B contained the 3% staff wage increase and pay adjustments for 6 employees identified in a wage study as being below comparable community pay levels for those positions.
 - c. The wage adjustments would bring the 6 employees to a level at the lower end of the pay range for their position. These wage adjustments will help the Library reduce their high turnover rate.
 - d. There was much discussion about the overall budget and particular line items.
- Ned Kitchel made a motion to approve the minutes of the December 16, 2015 meeting and Caleb Hemphill seconded. The minutes were approved.
- The Committee then reviewed a schedule detailing Supplemental Appropriations approved by the Council since 2005. The schedule was requested at the December 16, 2015 meeting.
- Nathan Poore presented the FY2017 proposed FY17 CIP and TIF Budget.
 - a. Highlights include the following:
 - i. The requested FY2017 CIP appropriation of \$1.3 million represents a 1.5% reduction from the FY2016 appropriation.
 - ii. Proposed FY 2017 expenditures of \$2.3 million are \$581K higher than FY2016 expenditures primarily due to deferred FY2016 expenditures of \$128K, a Fire Truck replacement of \$370K and an \$83K increase in road improvements.
 - iii. Much discussion followed regarding individual projects, fund balances and specific questions. The following items were follow-up requests:
 - 1. The renovation of the senior center was not in the plan and needed to be added in FY2017 for \$75K.
 - 2. It was suggested that a new expenditure graph showing both CIP and TIF expenditures would be helpful.
 - 3. There was a request to speak to surrounding towns and cities about the possibility of sharing a \$1 million Tower Fire Truck scheduled to be replaced in FY2018.

4. There was a request to see if the proposed Tower Fire Truck could be financed through the TIF districts.
5. There was a request to see if the Public Works building FY2017 roof replacement could be a white or light colored material for energy efficiency.
6. There was a request to provide more detail for an FY2022 project in the Route One South TIF titled "Permanent Investment Fund".
7. There was a request to provide a schedule showing Open Space spending to date related to the 2007 Open Space referendum
8. There was a discussion about the need for the Council to determine an approach to Open Space Acquisition funding going forward.

- Adjourn

- a. Councilor Hemphill moved to adjourn the meeting. The meeting adjourned at 7:40PM.

Respectfully submitted by Peter McHugh