

PHASE 2 IMPROVEMENTS
FALMOUTH TOWN HALL
FALMOUTH, ME

DOCUMENT 001113 - ADVERTISEMENT FOR BIDS

1.1 PROJECT INFORMATION

- A. Notice to Bidders: Qualified bidders may submit bids for project as described in this Document. Submit bids according to the Instructions to Bidders.
- A. Project Identification: Falmouth Town Hall, Phase 2 Improvements.
 - 1. Project Location: 271 Falmouth Road, Falmouth, Maine.
- B. Owner: Town of Falmouth.
- C. Architect: Oak Point Associates, 231 Main Street, Biddeford, Maine.
- D. Project Description: The project consists of exterior envelope repairs, interior space reconfiguration, and site work. The existing siding, windows, and doors will be removed (including asbestos shingles) and new rigid insulation, clad wood windows, fiber cement siding, and hollow metal doors and frames installed. Interior office space will be reconfigured, with miscellaneous partition removal, finish removal, and ceiling reconfiguration. New gypsum board partitions, doors and frames, finishes, and ceilings will be provided. All related mechanical, electrical, plumbing, and structural supporting work to facilitate the improvements will be included. Additionally, new landscaping and miscellaneous site improvements are required. The project will be completed while the Town Hall is operational and open to the public. Special work restrictions, including off-hour premium and limited coordinated areas, apply.
- E. Construction Contract: Bids will be received for the following Work:
 - 1. General Contract (all trades).

1.2 BID SUBMITTAL AND OPENING

- A. Owner will receive sealed lump sum bids until the bid time and date at the location given below. Owner will consider bids prepared in compliance with the Instructions to Bidders issued by Owner, and delivered as follows:
 - 1. Bid Date: Monday, August 4, 2014.
 - 2. Bid Time: 2:00 p.m., local time.
 - 3. Location: Falmouth Town Hall, Town of Falmouth, 271 Falmouth Road, Falmouth, ME 04105, Attn: Town Manager.

1.3 BID SECURITY

- A. Bid security shall be submitted with each bid in the amount of 5 percent of the bid amount. No bids may be withdrawn for a period of 30 days after opening of bids. Owner reserves the right to reject any and all bids and to waive informalities and irregularities.

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1.4 PREBID MEETING

- A. Prebid Meeting: A Prebid meeting for all bidders will be held at Falmouth Town Hall Council Chambers on Tuesday, July 15 at 10:30 a.m., local time. Prospective prime bidders are encouraged to attend.
 - 1. Bidders' Questions: Architect will provide responses to all bidders at Prebid conference to bidders' questions received up to two business days prior to conference.

1.5 DOCUMENTS

- A. Printed Procurement and Contracting Documents: Obtain after July 10, 2014, by contacting Spiller's Reprographics, 224 Gorham Road, Scarborough, ME 04074, 207-883-4725. Documents will be provided to prime bidders only; only complete sets of documents will be issued.
- B. Viewing Procurement and Contracting Documents: Examine after July 10, 2014, at the locations below:
 - 1. Town Manager's Office, Falmouth Town Hall, 271 Falmouth Road, Falmouth, Maine.

1.6 TIME OF COMPLETION

- A. Successful bidder shall begin the Work on receipt of the Notice to Proceed and shall complete the Work within the Contract Time.

1.7 BIDDER'S QUALIFICATIONS

- A. Bidders must be properly licensed under the laws governing their respective trades and be able to obtain insurance and bonds required for the Work. A Performance Bond, separate Labor and Material Payment Bond, and Insurance in a form acceptable to Owner will be required of the successful Bidder.

END OF DOCUMENT