

PACPAC Minutes  
2/12/19 Meeting

**In Attendance:**

Kate Harris (Staff Spotlight)  
John Lane  
Sally Bitan  
Joel Glass  
Lucky D'Ascanio  
Karen Jones

- Introductions – The committee welcomed new member John Lane.
- Chair Karen Jones called the meeting to order at 4:05
- Prior meeting minutes motioned and approved by 4 members.
- Monthly staff spotlight, Kate Harris. Karen shared with the committee her history with the department. Kate began working for FCP in the 1990's as a Swim Instructor while still in high school/college and returned many years after graduating from college as a Part-Time Recreation Assistant in the early 2000's and is now FT Recreation Coordinator since 2004. Her duties include overseeing all Summer Day Camps, Afterschool Enrichment programming, ski programs, and some adult and senior programming. Kate is also the resident registration software expert in the department. Kate is also very active with the Town Employee Wellness Committee.
- Parks Division Report: Jeff is not in attendance in preparation for the storm tonight. Lucky reported for Jeff.
  - We anticipate trail closures in the spring due to precipitation this winter
  - In between weather events, the crew has been busy with routine winter maintenance on equipment and vehicles.
- FCP Report
  - The FCP summer brochure is in draft form and staff are busy putting programs together anticipating the brochure will be ready for distribution in mid-April as usual.
  - The Falmouth Memorial Library will be using two rooms at Mason-MOtz Activity Center during their construction phase to operate scaled back

library hours. The library is anticipated to open at Mason-Motz the first of April and will be there until summer of 2019.

- When library renovations are complete, they will be permanently vacating the rooms at Mason-Motz which will allow for additional programming space for FCP.
- Native Species Garden Update
  - Some walks/talks are scheduled in the current brochure and it is anticipated that additional programs will be offered in the summer brochure.
- Falmouth Resource Guide for Seniors
  - Kim Doyon, Senior Services Coordinator has compiled much information and a Senior Resource Guide (pamphlet) for seniors is being developed. The pamphlet will contain relevant information for seniors including town services (fire, police, food pantry, etc).
- Old/New Business
  - New Way-Finding signs are scheduled to go up this spring to update/replace existing signs. New signs have a new town logo similar to the Falmouth300 logo.
  - An updated Newsletter for the 55+ Community is available for pick-up at the FCP office. This newsletter is distributed quarterly to our 55+ demographic and anyone else who requests to be placed on the mailing list.
- Next Meeting 3/19/19