

# **Senior Advisory Committee**

## **Minutes – July 28, 2015**

The meeting was called to order at 6:02 pm by Chair Vail.

### **Roll Call**

Members present were: Lucky D’Ascanio, Jen DeRice, Joel Glass, Catherine Hannon, Ray Jett, Carol Kauffman, Amy Lamontagne, Peggy McGehee, and Dolores Vail. Russ Anderson was absent.

### **Item 1 – Approve Minutes of July 14 meeting**

Amy discussed adding the missing committee recommendations (from the last meeting) to the minutes (per Peggy’s request). Peggy agreed that the recommendations should come from the draft report. Amy will add the items to the minutes and everything will be approved at the August 11 meeting.

### **Item 2 – Discuss August 19 stakeholder meeting. Review draft of the invitation letter and attendee list, etc.**

Lucky has confirmed the Lunt Auditorium for the meeting. The committee was planning a lunch but for budget purposes, the meeting was changed to breakfast and scheduled from 8:00 am – 10:00 am. Lucky will obtain catering information and will discuss the budget with the Town Manager. The committee discussed possible facilitator options and Amy volunteered to find one. The invitation list was finalized and includes town staff, school staff, library staff, church representatives, service organization representatives, non-profit representatives, etc.

Amy distributed a draft of the invitation letter and solicited feedback. She will send another draft at the end of the week. All edits are due August 3 and Melissa will mail/e-mail the invitation letter on May 5 with RSVP’s due August 13. The group needs to create questions and discuss meeting goals but that can wait until the next meeting.

### **Item 3 – Progress Update on SAC Report to the Council**

Peggy distributed another draft of the updated report. There was a general discussion about the layout/design and appreciation for Peggy’s hard work with the ongoing drafts. The committee agreed that the report is coming together.

### **Item 4 – Other Business**

No additional business at this time.

### **Item 5 – Adjourn**

Chair Vail adjourned the meeting at 7:35 pm.