

Senior Citizen Advisory Committee

Minutes – August 31, 2016

The meeting was called to order at 8:07 am.

Roll Call

Members present were: Lucky D'Ascanio, Jen DeRice, Joel Glass, Catherine Hannon, Herb Hartley, Carol Kauffman, Ned Kitchel, Amy Lamontagne, Peggy McGehee, and Dolores Vail.

Town Manager Nathan Poore was a special guest at the meeting. Matt Crowley also joined the meeting as the construction project manager.

Item 1 – Approve Minutes of August 10 meeting

Peggy moved to approve the minutes; Jen seconded. Motion carried 7-0.

Item 2 – Senior Room Construction Update – Representatives from Port City Architecture will present updated architectural plans and design ideas for the room.

Chelsea and Lita presented new design ideas for the Senior Room. The committee reviewed paint colors and samples (flooring, kitchen counter, furniture). The architects explained that furniture has the longest lead time (6-8 weeks) followed by lighting. Flooring and cabinets also take time but paint has the shortest lead time (2 weeks). Nathan emphasized the importance of making sure all decisions are thorough and not worrying about how quickly the project can get finished. The committee agreed that it is important to have a quality finished product and not fixate on a specific occupancy date.

The group will present this plan to the Town Council on Monday, September 26. At that time, cost estimates will be available, as well as a final design that can be shared. As soon as the Council finalizes the order, the construction can proceed. The group will need a new meeting space while the current space is under construction.

Item 3 – Other Business

Peggy will use the committee's 2015 report to create a PowerPoint presentation for the September 26 meeting. This item will occupy the majority of agenda time at the next committee meeting.

Item 4 – Adjourn

Chair Vail adjourned the meeting at 9:36 am.