

DEPARTMENT: FALMOUTH MEMORIAL LIBRARY

Acct No	Account Name	Actual 2013-2014	Budget 2014-2015	YTD Expended to 12/31/14	Estimated 2014-2015	Proposed 2015-2016	2015-2016 Line Item Budget Notes
LIBRARY	DEPARTMENT TOTAL	542,980	559,276	268,396	554,269	596,502	
Account Number LIBRARY							
	FULL-TIME SALARIES (est'd 53%)	229,090	228,480	111,567	228,480	233,998	Flat staffing; 2% raises
	PART-TIME SALARIES (est'd 47%)	98,182	97,920	47,815	97,920	110,117	Flat staffing; raises to lift EE wages closer to market
	OVERTIME	0	0	0	0	0	
	HEALTH INSURANCE	30,898	34,586	18,704	34,161	37,659	6% premiums increase; flat H.S.A. & 1 employee added
	RETIREMENT	9,048	9,369	4,166	8,686	8,812	4% match + mgmt fees
	SOCIAL SECURITY - MEDICARE - MEPers - UNEMPLOYMENT	11,093	10,710	5,225	10,710	28,986	including \$16,800 in MEPers due to change in procedure for using up past credit...\$16,800 is included in revenue..
	WORKERS COMPENSATION	2,171	2,214	2,887	2,887	2,650	
	POSTAGE	968	1,150	491	1,000	1,150	
	TELEPHONE	1,979	2,000	1,009	2,000	2,100	
	EDUCATIONAL/ MEETING/ PROFESSIONAL DEVELOPMENT	3,394	3,500	1,871	3,500	3,500	
	RECRUITMENT PROGRAM	0	0	0	0	0	
	VEHICLE INSURANCE	0	0	0	0	0	
	LIABILITY/BUILDING INSURANCE	5,567	4,974	5,294	5,294	5,500	
	ELECTRICITY	15,804	16,250	8,190	14,500	15,000	
	WATER	2,666	2,700	1,201	2,500	2,600	
	FUEL OIL	12,391	11,550	2,457	11,079	11,200	\$3.20 x 3,500 gals in Town bid
	SEWER (included in WATER)						

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	MACHINE/EQUIPMENT MAINTENANCE	0	0	0	0	0	
	VEHICLE MAINTENANCE	0	0	0	0	0	
	FIRE ALARM MAINTENANCE (included in MAINTENANCE/BUILDING SERVICES)	0	0	0	0	0	
	MAINTENANCE/BUILDING SERVICES	23,841	26,000	14,296	28,592	29,000	\$16,560 for cleaning; remainder in maintenance contracts, repairs and groundskeeping
	COMPUTER/ COMMUNICATION SERVICE FEES	7,489	14,000	7,952	14,000	14,560	
	EQUIPMENT RENTALS	0	0	0	0	0	
	DUES & MEMBERSHIPS	0	0	0	0	0	included in professional development line
	VOLUNTEER RECOGNITION	0	0	0	0	0	
	OTHER CONTRACTUAL SERVICES: Audit & Accounting	10,993	11,545	0	11,545	11,775	
	OFFICE SUPPLIES	3,906	3,400	1,427	3,400	3,400	
	BOOKS/ SUBSCRIPTIONS: Audio, Printed Books, Electronic Resources, Periodicals, Recordings, Videos	40,493	43,750	24,764	43,750	43,750	
	MOTOR FUEL AND LUBRICANTS	0	0	0	0	0	
	MAINT/BUILDINGS & GROUNDS SUPPLIES	1,992	1,700	1,421	2,000	2,400	

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	TOOLS	0	0	0	0	0	
	EQUIPMENT & FURNITURE	895	1,000	0	1,000	1,000	
	BUILDING RENOVATIONS - NON-CAPITAL						
	OTHER COMMODITIES:						
	Building Reserve Set-Aside	9,509	10,000	0	10,000	10,000	
	Book Processing Supplies	2,397	2,300	1,720	2,800	2,973	
	Fundraising Expense	9,179	9,900	1,288	4,500	4,500	
	Inter-Library Loan	2,683	3,528	2,694	3,528	3,522	
	Miscellaneous	2,050	2,500	455	2,500	2,400	
	Public Programs	2,628	2,000	534	2,000	2,000	
	Payroll Service	1,674	2,250	968	1,937	1,950	