



COMMUNITY DEVELOPMENT COMMITTEE
(Town Council Sub-committee)

Meeting Minutes – Tuesday, August 30, 2016

Members Present: Claudia King, Caleb Hemphill, Ned Kitchel

Staff: Amanda Stearns

Call to Order - C. King called the meeting to order at 10:00 am.

Approval of Minutes- The minutes of August 11, 2016 were approved unanimously.

Contract Zoning Discussion – C. King noted that the meeting today was to review the final draft of the language to be presented for the MRA and Council hearings in the coming weeks and to specifically discuss the application of contract zoning to overlay districts. A. Stearns explained that there were two options, either include overlay districts within the scope of contract zoning or require any modifications to an overlay district as part of a contract zoning agreement to be processed through the standard zoning amendment process. The committee discussed this and concluded that the contract zoning mechanism provides a more structured and thoughtful process and eliminates the need for two parallel zoning amendments.

The language in Section D. was reviewed and it was determined that paragraph 1 addressed the use of contract zoning for overlay districts. Paragraph 2 was amended to cite the statute that requires any shoreland zoning amendment to receive DEP approval.

Section G.3. was amended slightly to clarify that abutters are to be notified at least 7 days prior to the meeting.

Paragraph I was modified to include additional submittal requirements to assure that adequate information was submitted to review a commercial project.

Next Meeting - September 13 at 8:30 am.

Adjourn – the meeting was adjourned at 11:30.

Minutes prepared by Amanda Stearns
September 13, 2016