

TOWN OF FALMOUTH  
VETERANS' MEMORIAL COMMITTEE MEETING  
1/6/14

**ATTENDEES:** Carol I. Kauffman, Diane Moore, Ted Vail, Nathan Poore, Town Manager, Jamie Mason, Town Engineer, Arthur Schade (member of American Legion Post #164) and Russ Anderson, Town Councilor.

- APPROVE MINUTES OF THE OCTOBER 17, 2013 MEETING: Approved
- REVIEW VETERANS' MEMORIAL TIME LINE.

1. LOCATION

The location of the memorial will be in between the two driveway entrances to American Legion Post #164 and was measured to be 26' by 115'. The easement from the American Legion Post #164 was discussed. Art Schade had a verbal discussion with a lawyer who recommended a letter versus an actual easement. An easement will be needed for the Town to enter the memorial for maintenance as well as having to run an electrical line for the proposed electrical receptacle and light. The Town will have their lawyer draft an easement for the Legion to review. Jamie Mason will be contacting Central Maine Power to determine the most feasible and less costly to install electricity to the memorial either via the nearest electrical pole or from the snack bar located near the baseball fields.

2. DESIGN OF MEMORIAL

Jamie Mason will be putting together a more detailed site plan of the area surrounding the future memorial, i.e., the Legion Hall, parking lot, the sidewalk, etc. He will contact Collette Monuments to ask if they would redraw their original design of the memorial which would still include the large and small monuments, benches and flag but would include more of the area surrounding the memorial using Jamie's detailed plan.

3. **APPROVED FINAL DESIGN**

The committee requested a final design be completed for their approval by the next scheduled meeting on Friday, January 24<sup>th</sup>.

Ted Vail offered to present the final design of the Veterans' Memorial to the Town Council at the scheduled Town Council meeting on February 10<sup>th</sup>.

4. **COST ESTIMATE**

The cost estimate for the memorial will be around \$50,000.

5. **FUNDRAISING**

A few ideas were discussed for fundraising. Monies donated for the Veterans' Memorial will be sent to the Town and deposited into an account that will be set up called the "Veterans' Memorial Fund".

Continuation of fundraising ideas at the next meeting scheduled for **Friday, January 24, 2014 at 8:00 a.m.** at the **American Legion Post #164, 64 Depot Road.**

6. **CONSTRUCTION OF MEMORIAL**

Jamie has talked with a contractor for some input on the construction cost estimates.

7. **DEDICATION**

If the fundraising is successful and construction can begin end of summer or early fall, the memorial should be completed by Veterans' Day, November 11, 2014!