

# Town of Falmouth, Maine

ANNUAL REPORT 2007

# Citizen of the Year: Faith Varney



The Town of Falmouth dedicates its 2007 Annual Report to **Faith Varney**. On June 20, 2007, Faith was recognized as the **Citizen of the Year** at the annual municipal banquet.

A former music teacher, Faith retired from the Falmouth School System in 2001 after 34 years of dedicated service. In addition to her musical interests, Faith is also an active member of the Friends of the Falmouth Memorial Library, the Falmouth Community Programs Advisory Committee, and serves as an election worker.

The Town of Falmouth would like to express its gratitude to Faith for her ongoing contributions to the community.

## Service and Recognition

The Town of Falmouth has many dedicated employees. We are pleased to recognize the following individuals for their hard work and commitment to the town.

### In 2007:

35 Years

**Roger Maloney**

20 Years

**Peter Lund**  
**Jeannette Murch**

15 Years

**Wayne Geyer**  
**Anne Gregory**

10 Years

**John Kilbride**  
**Rachel Kilbride**  
**Kimmerly Maxfield-Fearon**

5 Years

**Alexis (Lucky) D'Ascanio**  
**Cheryl Dupuis**  
**Eric Dupuis**  
**Constance Kaherl**  
**Shari Kraljic**  
**George Savidge**



**Cover Photo:** Taken from "Birds Eye View of Casco Bay: Portland, Maine and Surroundings 1905" — ©1905 Geo. M. Walker & Co., Boston; reprinted 1992, Chisholm Publishers, Portland, Maine; courtesy Falmouth Historic Society.

The full map can be viewed, as well as purchased in mounted format from the Falmouth Historical Society. The Society can be reached through the Town of Falmouth website: [www.town.falmouth.town.me](http://www.town.falmouth.town.me) or by email: [falmouthhistorical@verizon.net](mailto:falmouthhistorical@verizon.net)

Design: J.Motherwell, Graphics Communications, Falmouth

Editing: Amy Lamontagne, Asst. Town Manager; Ethan Croce, Asst. Planner

Printing: Spectrum Printing, Portland

other photos: Gail Osgood, Falmouth Town staff, J. Motherwell



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# Town of Falmouth

## Annual Report

### Year Ending December 31, 2007

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#### COMMUNICATION AND ACCESS TO INFORMATION MAKES A COMMUNITY STRONG.

Though the modes of communication change, the efforts to constantly improve information access are constant.

Our mission is best service for our citizens.

**Please visit: [www.town.falmouth.me.us](http://www.town.falmouth.me.us).**

- On the homepage, you may select from the drop-down menu or view upcoming events or bulletins; read about current projects and issues under study; sign up to receive emails about events, public hearings, and meetings.
- You may visit departments, boards and committees, library, schools, and historical society.
- Visit the Falmouth Memorial Library for public access to computers. Someone will assist you with using electronic information.
- Online Vehicle Registration Renewal: On our homepage, click on the Rapid Renewal link and you begin the process.
- Online dog registration is available at [www.town.falmouth.me.us](http://www.town.falmouth.me.us); click on "townclerk/doglicensing"





*Nathan Poore,  
Town Manager*

# Letter of Transmittal

**TO THE HONORABLE TOWN COUNCIL AND CITIZENS OF FALMOUTH:**

**2007**  
Falmouth is an extraordinary community with a high level of citizen involvement, quality programs, and services. The Town continues to benefit from dedicated volunteers and elected officials; excellent municipal and education services; innovative programs like open space acquisition, energy efficiency, and land use planning; and strong fiscal capacity/management. It is my pleasure to submit the 2007 Annual Report for the Town of Falmouth, which includes the highlights of major accomplishments and activities of our organization.

The past year was another time of transition for the structure and leadership of our municipal departments. It was also a very busy year for the Town Council as they led and developed a tremendous amount of new directives, policies and strategic plans. The Town Council hired and worked with a consultant, Consensus Building Institute, to study the land use planning process in Falmouth along with some areas of Council governance. The study solicited and received public input that has resulted in many useful recommendations. Implementation of the study was incorporated into the Council's annual work plan.

The remaining part of my letter will attempt to offer a sample of the many projects, initiatives and activities we encountered during the past year. For additional information on a number of these topics and much more, please visit our website at **[www.town.falmouth.me.us](http://www.town.falmouth.me.us)**.

- Last year, I reported that we embarked upon a project that studied the administrative functions and organizational effectiveness of the Fire-EMS Department. This highly inclusive project resulted in a number of positive changes including a hiring process for our new *Fire Chief, Howard Rice*. Chief Rice has since appointed *Doug Patey* as the Assistant Chief, and *Suzanne Cook* as the new Office Administrator. Suzanne is also a trained Firefighter and Emergency Medical Technician who will assist with daily emergency calls
- Throughout Maine, local government has been under tremendous pressure to enhance efficiencies while providing the same or greater levels of service. Consolidation and regionalization with other communities is something the Council has supported and encouraged staff to consider. We have and will continue to look at all opportunities and options.
- Consolidation is also an internal concept. In 2007, we combined the management and maintenance of our Community Programs Parks Division with the Public Works Department. We decided to consider this option when *Tony Hayes*, former Public Works Director, announced his retirement after 20 years of service to the town. *Skip Varney* was transferred to this department as the new Director of Parks and Public Works. Skip's departure from the Community Programs Department resulted in the promotion of *Lucky D'Ascanio* to Director and *Matt Gilbert* to Deputy Director. We also managed to reduce staff during this organizational change.
- The Town witnessed an unprecedented amount of municipal facilities construction during the past year. The management team in the Police, Fire and Wastewater departments successfully led the completion of more than \$10 million in facility construction and improvements.
- We invested a significant amount of time during the past year on our website — ([www.town.falmouth.me.us](http://www.town.falmouth.me.us)). Residents and business owners are increasing their dependence on this type of connection to our organization. It is our expectation that this method of communication and information distribution will increase exponentially in the next five years. Governance is also starting to rely more on the use of this technology. The

Town Council has recently changed how they prepare for meetings and workshops. All of their material for every agenda is now in a paperless format and accessed via our website. The other advantage to having Council meeting information online is that the public now has instant access to all documents. We recognize that there are residents who do not have internet access and we continue to provide paper copies of all information upon request.

- New state laws governing school consolidation and regionalization certainly kept School Department staff and officials busy. This initiative also required a significant amount of time and resources from my office and our Finance Department. Early in the process, we decided to identify a number of issues requiring closer examination to determine how best to untangle the municipal/school relationship and create an orderly reorganization of the municipal school department if voters agree in the future to develop a new Regional School Unit. This process is ongoing and will likely be on a referendum ballot in the fall of 2008.
- Falmouth voters delivered a very strong message in November when they voted to authorize the expenditure of \$5,000,000 for open space acquisition. We started our second year with a consultant (open space ombudsman), local resident *Bob Shafro*, to assist the town in its effort to implement the Greening of Falmouth plan. Bob has developed a number of initiatives, obtained grants, closed land deals for the town, created leads for future acquisitions, and he is currently constructing several significant acquisition proposals with the hope of securing funds from alternative sources.
- In the spring of 2007, Falmouth became a “Cool City” by signing the US Mayors’ Climate Protection Agreement. Since 2005, the Cool Cities campaign empowers city residents and local leaders to join and encourage their cities/towns to implement smart energy solutions to save money and build a cleaner, safer future. We have expanded municipal recycling programs, conducted energy audits, and purchased two hybrid vehicles. Cool Cities is the beginning of the town’s commitment to creating and sustaining a better environment.
- We continue to move forward with the topic of Workforce Housing. With an active committee, many meetings were held this year and land was identified near the new Police Station. The Council continues to work with citizens to create Falmouth’s first Workforce Housing project.
- In August, we instituted bi-weekly curbside collection. This initiative was studied for several years and was implemented with the help of the Recycling Committee and town staff. Falmouth has one of the best recycling rates in the state, and we hope curbside collection will continue to encourage recycling at home.

Finally, it is important to recognize that while our economy is struggling, the Town Council, School Board and staff, are taking responsible steps toward maintaining excellent financial condition without significant impacts to the quality of our services and the fees and taxes we rely on to support those services. This responsibility is significantly more challenging because of budget cuts and policy/law changes at the state level, which indirectly and directly impacts local government.

I would like to thank all of the Town’s volunteers, elected officials, and employees who have worked hard to ensure Falmouth is a community that will continue traditions, plan for the future, stay committed to its values, and consider the diversity of opinions and input from all residents. I look forward to working with everyone during the next year.

Sincerely,

Nathan A. Poore, *Town Manager*

# Town Council 2007-08

## ELECTED OFFICIALS



**CATHERINE BREEN**  
*Chair*



**WILL ARMITAGE**  
*Vice-Chair*



**JOE WROBLESKI**



**ANN GOGGIN**



**DAVID LIBBY**



**TONY PAYNE**



**BONNY RODDEN**

### *Administrative Officers 2007-2008*

Town Manager .....	Nathan Poore
Assistant Town Manager .....	Amy Lamontagne
Superintendent.....	George Entwistle
School Business Manager .....	Daniel O'Shea
Assessor .....	Anne Gregory
Chief of Police.....	Ed Tolan
Code Enforcement Officer.....	Al Farris, Jr.
Community Development Director.....	Amanda Stearns
Director of Community Programs.....	Lucky D'Ascanio
Director of Parks and Public Works .....	Skip Varney
Director of Wastewater Treatment .....	Robert "Pete" Clark
Finance Director .....	John McNaughton
Fire Chief .....	Howard Rice
Assistant Fire Chief .....	Doug Patey
Town Clerk .....	Kathleen Babeu

## Town Meetings

### **Town Council**

Workshop: 7:00 pm  
Tuesday prior to  
Council Meeting  
Meeting: 7:00 pm  
4th Monday of the month

### **Board of Zoning Appeals**

7:00 pm  
4th Tuesday of the month

### **Planning Board**

6:30 pm  
1st Tuesday of the month

### **Cable Television Committee**

Monthly  
Call for Schedule

### **Comprehensive Plan Advisory Committee**

7:00 pm  
2nd Thursday of the month

### **Community Programs Advisory Committee**

Monthly  
Call for Schedule

### **Conservation Commission**

7:00 pm  
1st Monday of the month

### **Harbor Waterfront Committee**

Call for Schedule

### **Recycling Committee**

4:30 pm  
1st Thursday of the month  
Public Works Office, Woods Rd.

### **Shellfish Conservation Committee**

Call for Schedule

Most meetings take place at  
the Town Hall, 271 Falmouth Rd.  
The time and date  
of these meetings are  
subject to change.  
Contact the Town Clerk's Office  
at 781-5253 for  
confirmation of dates, times,  
and locations — or visit  
[www.town.falmouth.me.us](http://www.town.falmouth.me.us)

# Boards and Committees

as of April 2008

## APPOINTED

### ASSESSMENT REVIEW AND SEWER APPEALS

(3 YEAR TERMS)

\*Andrew Sparks  
Lois Lengyel  
William Lunt, III

### BOARD OF ZONING APPEALS

(3 YEAR TERMS)

\*Kevin McCarthy  
Willie Audet  
Richard Bayer  
Justin Peter Edwards  
Stan Givens  
Dennis Keller  
Jay Meyer  
Jim Thibodeau

### BOARD OF VOTER REGISTRATION APPEALS

(Chair – 4 year term;  
members – 3 year terms)

\*Dorothy Melanson  
Sandra Davis  
Faith Varney

### CABLE TELEVISION COMMITTEE

(3 YEAR TERMS)

\*Kathleen Parr  
Theresa Forestell  
Jan Manheimer  
Bonita Marchetti

### COMPREHENSIVE PLAN ADVISORY COMMITTEE

(3 YEAR TERMS)

\*Hugh Smith  
Kurt Klebe  
Lissa Robinson  
Jim Thibodeau  
Hugh Coxe, Planning Board Liaison  
Karen Farber, School Board Liaison

### CONSERVATION COMMISSION

(3 YEAR TERMS)

\*Lissa Robinson  
Willie Audet  
Mel Dickens  
Wing Goodale  
Caleb Hemphill  
Sean Mahoney  
Frank Ruch

### FALMOUTH TRAILS ADVISORY COMMITTEE

\*Jeffrey Walker  
Caleb Hemphill  
Margaret Paine  
Teresa Pierce  
William Robinson  
Richard Scala  
Tim VanderMel

### HARBOR/WATERFRONT COMMITTEE

(3 YEAR TERMS)

\*Stephen Archambault  
Richard Garrett  
Jay Hallett  
Emmanuel Kourinos  
Pete Leavitt  
Bill Oliver  
John Winslow

### HUMAN SERVICE COMMITTEE

(3 YEAR TERMS)

Jane Sudds  
Susan Love  
Diane Moore

### PLANNING BOARD

(3 YEAR TERMS)

\*Anthony Calcagni  
Stan Bennett  
Hugh Coxe  
David Fenderson  
William Lunt, III  
Bernard Pender  
James Moody, Associate Member

### RECREATIONAL ACTIVITIES AND COMMUNITY PROGRAMS ADVISORY COMMITTEE

(3 YEAR TERMS)

\*Faith Varney  
John Davis, Jr.  
Brenna Hensley  
Karen Jones  
Diane Moore  
Steve Tenney

### RECYCLING COMMITTEE

(3 YEAR TERMS)

\*Kelly Thompson-Fernald  
John Adelman  
Sally Bitan  
Stephen Hendrey  
John Henson  
William McMahon  
Satoria Pelton

### REGISTRAR AND DEPUTY REGISTRARS

Kathleen Babeu, Registrar  
Jane Miller, Deputy Registrar  
Betsy Whitcomb, Deputy Registrar

### SHELLFISH CONSERVATION COMMITTEE

(3 YEAR TERMS)

\*Lyman Kennedy  
Donna Cheney  
Richard Garrett  
Wing Goodale  
Brian Preney

### FALMOUTH MEMORIAL LIBRARY BOARD OF DIRECTORS

\*John Capasso  
Allison Bishop  
Katrina Conde  
Kathy Coster  
Clifford Gilpin  
Andrea Jackson-Darling  
Sean Joyce  
Grace Payne  
Linda Preney  
Lynda Sudlow  
Elizabeth Tod  
Chantal Walker  
Dorothy Wentworth  
Faith Varney, Friends of  
the Library Liaison

\* DENOTES CHAIR



**Kathleen W. Babeu, CMC,**  
*Town Clerk, Registrar,  
Dedimus Justice*

# TOWN CLERK

*The Town Clerk is the keeper of the public record.*

## RESPONSIBILITIES OF THE CLERK'S DEPARTMENT INCLUDE:

- Supervising and coordinating elections
- Maintaining all voter registration information
- Recording vital records
- Providing administrative support to the Town Manager, Town Council, boards and committees.
- Noticing all public meetings on the town website and community access cable
- Administering the General Assistance program
- Representing the Maine Town & City Clerks Association as Chair of the Legislative Policy Committee.

## ELECTION NEWS in 2007:

### CENTRAL VOTER REGISTRATION

The Town of Falmouth, in compliance with state regulations, has implemented a Central Voter Registration System (CVR) to improve the accuracy and integrity of our voter lists. The CVR has met the requirements of the Help America Vote Act of 2002 (HAVA). Section 303 of the HAVA specifically requires each state to "implement, in a uniform and nondiscriminatory manner, a single, uniform, official, centralized, interactive computerized statewide voter registration list defined, maintained, and administered at the State level that contains the name and registration information of every legally registered voter in the State and assigns a unique identifier to each legally registered voter in the State." Historically, voter registration information in Maine has been maintained at the municipal level in more than 500 cities and towns throughout the State.

### ACCESSIBLE VOTING SYSTEM

The Town, (per a state requirement) has also implemented the Accessible Voting System (AVS), in compliance with the Help America Vote Act of 2002. (HAVA) This voting equipment will enable individuals with disabilities to vote with privacy and independence. The "Inspire-Vote-By-Phone" system has been selected and will be available at every polling place. The AVS allows voters to cast their ballots using a telephone and fax combination.

## GENERAL NEWS:

Municipal elections are held once a year on the second Tuesday in June. Town Council and School Board members are elected in June. This year, two seats will be open on the Council and three seats on the School Board. The June election is also a Primary election for the state House and Senate races. Presidential caucuses were held in February and the Presidential election is on November 4 (1st Tuesday after the first Monday).

In 2007, all customer service transactions were combined in the Clerk and Excise areas. Customers can visit any counter on the first floor of town hall for all transactions. The Town's Code of Ordinances are available online. Visit [www.town.falmouth.me.us](http://www.town.falmouth.me.us), and click on Ordinances. You can then click on "Code of Ordinances." The code is updated monthly with the most current information.

In 2007, the Human Services Committee provided \$14, 800 to 14 different social service agencies.

2007



## Elections Require the Work of Many Volunteers — *THANK YOU!*

We would like to recognize and thank all those citizens who took time out of their busy lives to serve as election officials in 2007. The success of our elections relies upon the dedication and work of our election workers.

**SPECIAL THANKS TO:** Ann Barnicle, Janice Beane-Root, Dorothy Brunette, Polly Burke, Susan Chapman, Colleen Donovan, Martha Dudley, Richard Dudley, Donna Enking, Theresa Forestell, Bill Gardiner, Elvira Hall, Priscilla Hallett, David Harmon, Joyce Harmon, Marjorie Hodges, Truth Holden David Humphrey, Joan Jensen, Dolores Kehoe, Don McCrann, Nancy Merrill, Barbara Merten, William Merten, Jane Miller, Kathleen Parr, Susan Payzant, Edi Pryzant, Philip Rhinelander, Dolores Rimkunas, Nonnie Riter, Suzanne Roberts, Lynne Russell-Johnson, Lee Snow, Susan Soule, Maytha Southard, Robert Stakel, Faith Varney, Deborah Walker, Betsy Jo Whitcomb, Jean Whiting, Mary Agnes Wine, and Peggy Wood.



### COUNCIL MEETINGS

- Regular Meetings: 12
- Special Meetings: 11
- Organizational Meeting: 1
- Public Hearings: 39

### ELECTIONS

#### THE FOLLOWING ELECTIONS WERE HELD DURING 2007:

June 12, 2007: Municipal Election

- 3 Town Councilors
- 2 School Board Directors

Number of Voters: 2,746

Percentage Voter Turnout: 32%

November 6, 2007:

State General/Municipal Referendum

Number of Voters: 2,031

Percentage Voter Turnout: 24%



### How we LOVE our dogs.....

The MOST popular dog name in 2007:

- MOLLY — 18 dogs in town share the same name!
- First letter of the alphabet goes to: ABBY
- Last letter of the alphabet goes to: ZUZU

### FUN FACTS:



### 71 New Falmouth babies in 2007

- The FIRST 2007 baby of the year in Falmouth was a boy born on January 11.
- Most popular girl's name in the town of Falmouth for 2007: LAUREN
- Most popular boy's name in the town of Falmouth for 2007: ANDREW

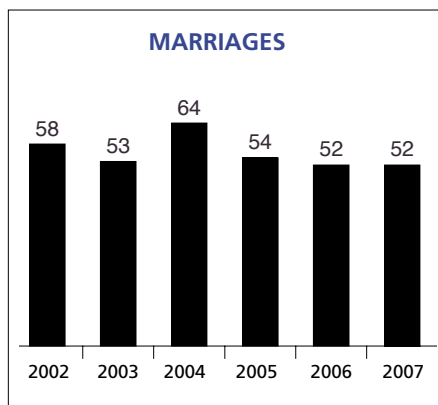
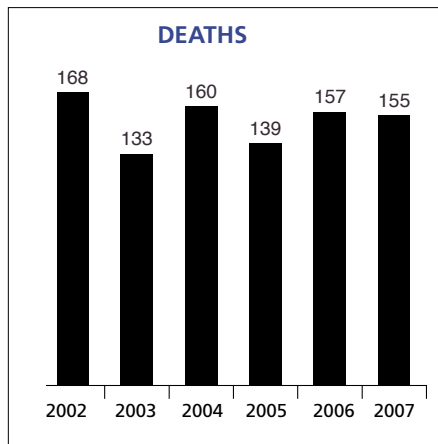
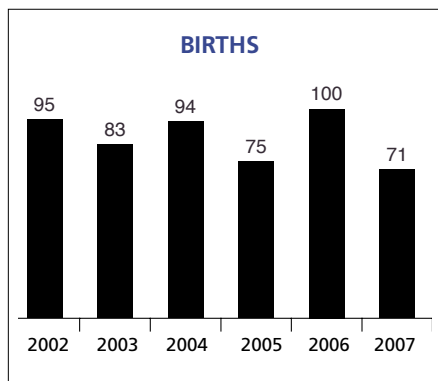
First alphabetical name is Abram, and the last alphabetical name is Zoey.

## GENERAL ASSISTANCE

The General Assistance program provides financial assistance to residents of the town who are having difficulty meeting basic needs such as housing, utilities (electricity and heating fuel), and food.

This program is funded by local property taxes with a 50% reimbursement from the state.

General Assistance	2001	2002	2003	2004	2005	2006	2007
Amount Expended	\$1,034	\$70	\$2,686	\$4,136.63	\$7,073.86	\$3,086.83	\$10,347.07
Amount Reimbursed	\$517	\$35	\$1,343	\$2,068.31	\$3,536.93	\$1,543.42	\$5,174.00
Actual Expense to Town	\$517	\$35	\$1,343	\$2,068.32	\$3,536.93	\$1,543.41	\$5,173.00
Number of Cases	4	5	15	9	17	18	30
Number of persons assisted	10	3	25	23	38	22	48



*In memory of each deceased person, the Falmouth Lions Club donates funds to the Falmouth Memorial Library for book purchase.*

## A welcome to those who began their lives in 2007

Bardwell, Riley Morgan, 5/28  
 Barrett, Benjamin Manning, 5/30  
 Bartlett, Thomas Leighton, 8/17  
 Bateman, Alexander David, 8/25  
 Beaulé, Gerard Porter, 2/20  
 Bender, Madeleine Jane, 3/22  
 Berry, Caden Joseph, 9/5  
 Berry-Adams, Zoey Brooke, 9/26  
 Borman, Drew Michael, 1/17  
 Brewer, Hayden Scott, 9/8  
 Buchanan, Nathaniel Scott, 9/24  
 Carr, Anita Frances, 9/26  
 Chicoine, Cole Anthony, 10/3  
 Clement, Mae Tchoa, 5/19  
 Coughlin, Erica Gomez, 4/27  
 Curran, Gwen Gabriella, 7/31  
 Davis, Ellie Ana-Elizabeth, 9/23  
 Dye, Parker Elizabeth, 6/8  
 Farnham, Audrey Jane, 5/15

Farraher, Elle Hanley, 7/19  
 Gee, Athena Madelyn, 2/3  
 Gleason, Quinlen James, 5/9  
 Harris, Skylar Hartwell, 4/27  
 Hazard, Jake Robert, 3/23  
 Hazard, Lauren Avery, 3/23  
 Heissenbuttel, Dana Elizabeth, 7/6  
 James, Jillian Rae, 5/19  
 Jaynes, Christopher Robert, 2/27  
 Kourinos, Richard Oscar-John, 4/10  
 Mackay, Finlay Hakuryu, 1/15  
 Mann, Davis Phawster, 6/6  
 Martin, Hannah Abigail, 8/28  
 Mazurenko, Vincent David, 4/5  
 Meader, Jaelyn Elise, 6/30  
 Milosavljevic-Cook, Vivienne Lynne, 6/28  
 Mohamed, Saalim Abdul, 3/14  
 Morris, Ryan Michael, 5/8  
 Patterson, Blake Robert, 10/10

Plati, Molly Elizabeth, 2/16  
 Ratfice, Brogan James, 4/3  
 Rawding, Daniel Ian, 1/11  
 Raymond, Natalie Ann, 4/25  
 Reilly, Andrew Joseph, 8/21  
 Riley, Kiernan McAleese, 2/24  
 Rogow, Adriana Justine, 7/30  
 Scott, Molly-Kate, 9/19  
 Slack, Rosa Kathleen, 10/8  
 Smith, Andrew Lea, 2/28  
 Topalovic, Luka, 1/18  
 Tod, Mary Greta, 3/7  
 Vander Mel, William Dukehart, 9/6  
 Verrill, Dahila Ingrid, 2/2  
 Webber, Aiden Nile, 9/11  
 Will, Chesley Laurence, 10/3  
 Wintersteen, Abram Olds, 7/29  
 Writer, Amina Edgewood, 1/21

## In memory of those who left us in 2007

Abromson, Marcia, 6/21  
 Adam, Mary Wiley, 6/13  
 Adams, Jeanne Carner, 5/25  
 Adams, John L., 5/22  
 Anderson, Muriel Sylvia, 6/21  
 Astor, Esta June, 1/2  
 Bellino, Daniel R., 1/29  
 Blouin, Edward Nelson, 5/11  
 Boehm, Joan P., 4/19  
 Bonville, Eileen G., 9/25  
 Born, Conrad Christian, 7/17  
 Brandenburg, Louise T., 6/15  
 Broder, Ruth Naomi, 6/1  
 Butler, Tracy L., 7/4  
 Butterfield, Donald R., 10/21  
 Caddick, Catherine F., 5/13  
 Carlin, Beatrice Young, 2/14  
 Caulfield, Julianne G., 2/4  
 Chamberlain, Thelma Mildred, 6/25  
 Cohen, Charles Allen, 10/13  
 Cole, Helen, 4/12  
 Cole, Patricia Leigh, 9/18  
 Cloutier, Rene E., 3/28  
 Conroy, Mary Elizabeth, 9/4  
 Cook, David C., 9/30  
 Cram, Robert Hartford, 1/19  
 Cunningham, Jr., Ernest L., 4/1  
 Curtis, Elizabeth Killaran, 2/12  
 Davidson, Sally Greenwald, 8/28  
 Derryberry, Ann N., 7/21  
 Dibner, Nancy C., 1/25  
 Dinman, Gertrude, 7/13  
 Doughty, John William, 4/13  
 Duffy, Gerald C., 3/16  
 Elliott, Carmen Ava, 9/7  
 Farrar, Virginia C., 7/22  
 Feeney, Richard J., 3/4  
 Fortmiller, Louis J., 2/8  
 Foster, Merriman Collins, 7/31  
 Galey III, William Thomas, 1/30

Goddard, Patricia L., 2/27  
 Gordon, Carolyn, 9/10  
 Grindle, Anne P., 3/24  
 Harvey, Helen M., 3/30  
 Hay, Edna D., 5/7  
 Henningsen, Mary M., 2/10  
 Herrick, Elizabeth J., 1/13  
 Hutchinson, Richard L., 10/8  
 Hyde, Joan Busch, 9/18  
 Inman, Roscoe Gonyor, 2/22  
 Johnson, Shirley Barbara, 4/28  
 Jones, Harold Elmer, 1/29  
 Keegan, Nathan Bright, 4/19  
 Keeley, James F., 6/17  
 Kerr, Elizabeth F., 6/18  
 Kimball, Jayne Edwina, 7/11  
 King, Gabrielle M., 10/1  
 Kingsbury, Roberta, 1/2  
 Klein, Jonas Blaustein, 1/5  
 Landberg, Ruth J., 7/19  
 LaPointe, Gilda, 7/4  
 Lawton, Louise F., 5/13  
 Leighton, Robert Clifton, 4/9  
 Leighton, Donald, 6/17  
 Lieberman, Frederic M., 1/27  
 Luccock, Robert, 1/12  
 Mathes, Mary K., 5/9  
 McCann, Ann Marie, 1/21  
 McCann, Elizabeth A., 3/29  
 McCann, Eugene Cyril, 3/1  
 McCrum, Frederick Fallow, 10/19  
 McCubrey, Donald Otis, 2/15  
 McGrail, John F., 10/12  
 Meyer, Esther Margrethe, 9/21  
 Overstrom, Arnold, 1/27  
 Parsons, Todd E., 4/19  
 Piampiano, Josephine H., 2/11  
 Pickrell, Pauline Y., 1/15  
 Pierce, Arion Charles, 3/7  
 Pooler Sr., Gerard Henry, 6/20

Powers, Priscilla M., 6/7  
 Pratt, Jr., Butler Hillman, 8/5  
 Prudhomme, Denis Norman, 10/17  
 Price, Frances W., 8/12  
 Prive, Vivian Alice, 2/26  
 Reed, Geneva S., 8/8  
 Reed, Marian Hodgkins, 3/6  
 Reiman, Catherine M., 6/5  
 Rioux, Richard, 10/12  
 Robbins, Joseph Thurston, 7/23  
 Roberge, Ralph "Raoul" C., 6/24  
 Samenfeld, Ruth Malngreen, 5/1  
 Sanborn, Lester E., 8/21  
 Sapiro, Sharon Hunt, 9/11  
 Sawyer, Lawrence White, 3/5  
 Scanlan, Patricia Ruth, 10/10  
 Seavey, Catherine Mae, 10/11  
 Seymour, Herbert K., 1/10  
 Shores, Douglas Reed, 1/17  
 Simonds, Charles A., 8/13  
 Singer III, Hallam, 4/25  
 Spencer, Charlotte N., 5/18  
 Stevenson, Lillian E., 6/9  
 St. Pierre, Romeo J., 6/16  
 Tabun, Fania, 5/8  
 Taggart, Janet Scott, 8/23  
 Taplin, Nancy J., 5/29  
 Taylor, Vernon Archie, 5/22  
 Tenney, Jr., Murray Stenchfield, 1/26  
 Thomas, David Wendell, 9/18  
 Tobiasen, Arthur Stanley, 10/10  
 Tozier, Winifred Darrah, 3/18  
 Verre, Mary K., 4/9  
 Vogt, Walter Ogden, 4/22  
 Ward, William Mitchell, 9/20  
 Weston, Anne W., 9/3  
 Williams, Christine M., 6/3  
 Wood, Richard E., 9/8  
 Woodman, Katherine F., 2/28  
 Yano, Toshiko, 1/6  
 Zanetti, Elise Linfert, 5/7

# Finance Department

The major indicators of the Town's financial condition are presented below and on the following pages. The Finance Department has also prepared a separate Comprehensive Annual Financial Report for 2006-07, which contains a complete analysis of the Town's financial position.

This report is available at Town Hall and on the Town's website, [www.town.falmouth.me.us](http://www.town.falmouth.me.us).



**John McNaughton,**  
*Finance Director*

## THE FINANCE DEPARTMENT IS RESPONSIBLE FOR:

- Recording and managing all financial transactions, revenue, and disbursements of the Town, which include processing warrants and payrolls, managing cash and investments.
- Collecting over \$40 million in revenues annually, and handling more than 10,000 property tax transactions and 10,000 vehicle registrations each year.
- In addition to these activities, the Finance Department staff handles numerous telephone inquiries and informational inquiries at the counter. They strive to maintain an attitude of friendly service to the citizens, despite the high volume of activity this department sees. Through their efforts the Town remains in solid financial condition.

## FUND BALANCE

The key indicator of the Town's financial condition is the size of its unreserved, undesignated fund balance. Falmouth's unreserved, undesignated general fund balance as of June 30, 2007, was \$10,319,158, or a healthy 27% of total general fund expenditures. Nonetheless, this represents a \$516,399 decrease over last year's balance.

The decrease was caused primarily by \$1.1 million in one-time supplemental appropriations authorized by the Falmouth Town Council in accordance with the Town's written fund balance policy, which authorizes funds in excess of the Town's required minimum undesignated fund balance of two months (or 16.7%) of operating expenditures to be appropriated for "one time" capital or non-operating uses.

Among the supplemental appropriations were \$527,000 for land acquisition and \$517,000 to cover the Town's share of the authorized purchase by employees of prior year's service credit from the Maine State Retirement System. Without the supplemental appropriations, the undesignated fund balance would have increased by \$637,876.

The Town's continuing solid financial condition is the result of prudent budgeting and monitoring of expenditures, along with actual revenues exceeding the estimated amounts. The ending fund balance provides the Town with adequate coverage for various liabilities, accounts receivable, and unforeseen expenses or shortfalls in revenues.

The fund balance should not be understood, however, as cash on hand or a pure "surplus." There are a number of encumbrances against the fund balance, such as reserves for receivables (unpaid taxes), transfers to operating accounts authorized by the Town Council to reduce tax requirements, and a recommended minimum cash reserve to cover potential emergencies.

## TAX RATE

The property tax rate for fiscal year 2007-08 is \$14.60 per thousand dollars of valuation. This represents a 1.4% increase from the prior year's rate of \$14.40 per thousand. The components of this tax rate are: Town — \$3.20, School — \$10.77 and County — \$0.63.

## Finance Report continued

Like other municipalities, Falmouth continues to rely too heavily on property taxes for the support of municipal services. For the fiscal year ending June 30, 2008, property taxes will account for over 68% of total general fund revenues.

The Town's tax collection rate remained high during 2006-07. Collected taxes for the fiscal year ending June 30, 2007, were 98.1% of the Town's total tax commitment. This continued high collection rate reflects the ongoing strength of the local economy.

### 2007-2008 TAX RATES

	Town	School	County	TOTAL
Property Tax Rate	\$3.20	\$10.77	\$0.63	\$14.60
\$ Increase (decrease) from 2006-07	.02	.16	.02	.20
% Increase (decrease) from 2006-07	0.6%	1.5%	(3.4)%	(1.4)%

## DEBT SERVICE

During fiscal year 2006-07, the Town retired \$1,388,500 in long-term general obligation debt and issued \$3.9 million in new general obligation debt to cover the costs of the new police station and renovations to Central Fire Station, as authorized by Falmouth citizens in a November 2006 referendum.

Also in 2006-07, the Town issued \$6.48 million in revenue bonds through the Maine Municipal Bond Bank to cover the costs for a major upgrade to the Town's wastewater treatment plant. These bonds will be repaid entirely from sewer user fees.

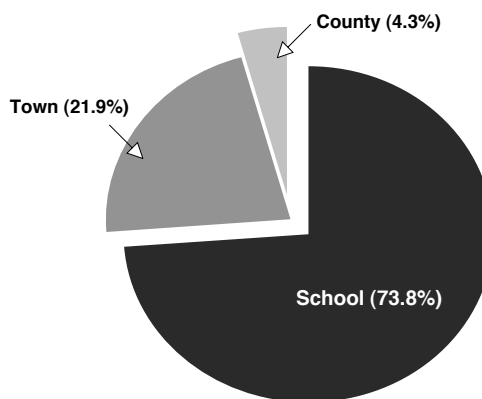
Finally, in November 2007, voters authorized the issuance of \$2 million in general obligation bonds to cover the costs of future land acquisition. These bonds have not yet been issued.

At December 31, 2007, the Town's total bonded indebtedness is \$18,452,500 (of this total, \$14,265,000 are bonds associated with the construction of the new high school). As of December 31, 2007, Falmouth's gross (before state school aid debt subsidy) debt/valuation ratio was 1.05%. Including the state subsidy, the ratio is approximately 0.64%. A 5% debt/valuation ratio is the maximum debt burden that prudently should be carried.

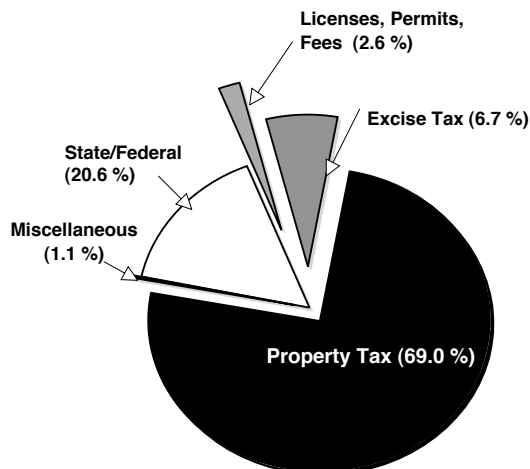
## CREDIT RATING

As part of the Town's borrowing process, the Town has its credit rating reviewed periodically by the two major credit rating agencies, Standard & Poor's and Moody's Investors Service. We are pleased to report that in 2007 the Town received a rare credit rating upgrade from Standard & Poor's (from "AA" to "AA+"), making Falmouth the only "AA+" credit in the entire state of Maine. Falmouth also maintained its high "AA2" credit rating from Moody's.

### DISTRIBUTION OF PROPERTY TAX REVENUE FY2006-2007



### SOURCE OF GENERAL FUND REVENUES FY2006-2007





# Certificate of Achievement for Excellence in Financial Reporting

*Presented to*  
**Town of Falmouth, Maine**

**For its Comprehensive Annual Financial Report for the Fiscal Year Ended June 30, 2006**

A Certificate of Achievement for Excellence in Financial Reporting is presented by the Government Finance Officers Association of the United States and Canada to government units and public employee retirement systems whose comprehensive annual financial reports (CAFRs) achieve the highest standards in government accounting and financial reporting.



*Arnold L. Fisher*  
President

*Jeffrey L. Esser*  
Executive Director

## CONSOLIDATED WASTEWATER BILLING

In October 2005, the Town began a new program of consolidating its wastewater billing with the monthly water billing of the Portland Water District. The consolidated water and sewer billing should be more convenient for citizens, as they can now pay for both services with one check. Also, the resulting change from quarterly to monthly billing will help to improve cash flow. The Wastewater Department is entirely self-funding and requires no property tax dollars, as it receives all its revenues from user fees and assessments. Thirty percent of the Department's operating revenues are paid by ratepayers from the Town of Cumberland, as the Town's system services the Cumberland Foreside area.

## AWARDS AND RECOGNITION

For the fifteenth consecutive year, the Town received the prestigious Certificate of Achievement for Excellence in Financial Reporting from the Government Finance Officers Association. This is a national award that signifies that a town's financial report conforms to the highest standards of government accounting. Falmouth is one of only nine municipalities in the State to attain this distinction. Our goal is to maintain this honor every year.

In summary, the figures preceding show that the Town remains in solid financial condition, relative to State and national trends.

**SPECIAL THANKS** go to the Finance Department staff, **Peter Lund, Ellen Planer, Randy Davis, Connie Kaherl, Sally Pierce** and **Beverly Chandler** for their hard work and dedication throughout the year.

# Excise Tax Report

## AUTOMOBILE EXCISE:

**2006-07..... \$ 2,348,605 / 10,926 vehicle registrations**  
**2005-06..... \$2,356,604 / 10,889 vehicle registrations**

## REGISTRATION FEES:

	Motor Vehicle	Boat	Snowmobile	ATV (All Terrain Vehicles)
<b>2006-07</b>	<b>\$28.002</b>	<b>\$1,122</b>	<b>\$235</b>	<b>\$105</b>
<b>2005-06</b>	<b>\$28,958</b>	<b>\$1,256</b>	<b>\$248</b>	<b>\$104</b>

\*Decrease in motor vehicle, snowmobile and ATV fees reflect increased use of on-line renewals through the state.

**TOWN OF FALMOUTH, MAINE**  
Statement of Net Assets For the Year Ended June 30, 2007

Statement 1

	Governmental Activities	Business-Type Activities	TOTAL
<b>ASSETS</b>			
Cash and cash equivalents	\$ 234,929	—	234,929
Investments	26,841,509	2,078,652	28,920,161
Taxes receivable	511,270	—	511,270
Accounts receivable	329,999	2,777,371	3,107,370
Internal balances	37,722	(37,722)	—
Inventories	72,603	23,484	96,087
Tax-acquired property	6,647	—	6,647
Capital assets not being depreciated:			
Land	3,273,520	—	3,273,520
Construction in progress	158,529	5,087,800	5,246,329
Capital assets net of accumulated depreciation:			
Buildings and improvements	20,017,374	2,657,691	22,675,065
Improvements other than buildings	1,122,756	—	1,122,756
Machinery and equipment	2,681,856	421,919	3,103,775
Infrastructure	14,007,235	6,964,922	20,972,157
<b>TOTAL ASSETS</b>	<b>69,295,949</b>	<b>19,974,117</b>	<b>89,270,066</b>
<b>LIABILITIES</b>			
Accounts payable and other current liabilities	1,371,673	464,518	1,836,191
Teacher summer salaries	1,943,629	—	1,943,629
Compensated absences	—	31,323	31,323
Noncurrent liabilities:			
Due within one year	1,733,658	324,000	2,057,658
Due in more than one year	19,843,147	6,156,000	25,999,147
<b>TOTAL LIABILITIES</b>	<b>24,892,107</b>	<b>6,975,841</b>	<b>31,867,948</b>
<b>NET ASSETS</b>			
Invested in capital assets, net of related debt	21,136,556	8,652,332	29,788,888
Restricted for:			
Capital projects	3,774,753	—	3,774,753
Perpetual care, nonexpendable	9,550	—	9,550
Unrestricted	19,482,983	4,345,944	23,828,927
<b>TOTAL NET ASSETS</b>	<b>\$ 44,403,842</b>	<b>12,998,276</b>	<b>57,402,118</b>

(The notes to the financial statements are an integral part of this statement.)

**TOWN OF FALMOUTH, MAINE**  
Balance Sheet: Governmental Funds  
For the Year Ended June 30, 2007

Statement 3

	General	Capital Projects	Other Governmental Funds	TOTAL Governmental Funds
<b>ASSETS</b>				
Cash and cash equivalents	\$ 156,615	—	78,315	234,930
Investments	20,676,854	3,803,747	2,360,907	26,841,508
Receivables:				
Taxes	463,313	—	—	463,313
Liens	47,957	—	—	47,957
Accounts	292,132	—	37,867	329,999
Due from other funds	52,166	—	—	52,166
Inventories	6,139	—	8,010	14,149
Tax-acquired property	6,647	—	—	6,647
<b>TOTAL ASSETS</b>	<b>21,701,823</b>	<b>3,803,747</b>	<b>2,485,099</b>	<b>27,990,669</b>
<b>LIABILITIES AND FUND BALANCES</b>				
Liabilities:				
Accounts payable and accrued liabilities	1,202,807	28,994	104,044	1,335,845
Teachers accrued payroll	1,903,818	—	39,811	1,943,629
Deferred revenues	341,771	—	—	341,771
<b>TOTAL LIABILITIES</b>	<b>3,448,396</b>	<b>28,994</b>	<b>143,855</b>	<b>3,621,245</b>
Fund balances:				
Reserved for:				
Unemployment	58,707	—	—	58,707
Inventory	—	—	8,010	8,010
Perpetual care	—	—	9,550	9,550
Unreserved, reported in:				
General fund:				
Designated	7,875,562	—	—	7,875,562
Undesignated	10,319,158	—	—	10,319,158
Special revenue funds	—	—	2,323,684	2,323,684
Capital projects funds	—	3,774,753	—	3,774,753
<b>TOTAL FUND BALANCES</b>	<b>18,253,427</b>	<b>3,774,753</b>	<b>2,341,244</b>	<b>24,369,424</b>
<b>TOTAL LIABILITIES AND FUND BALANCES</b>	<b>\$ 21,701,823</b>	<b>3,803,747</b>	<b>2,485,099</b>	
Amounts reported for governmental activities in the statement of net assets are different because:				
Capital assets used in governmental activities are not financial resources				
and, therefore, are not reported in the funds.				
Other long-term assets are not available to pay for current period expenditures				
and, therefore, are deferred in the funds.				
Internal service funds are used by management to charge the costs of fleet				
management to individual funds. The assets and liabilities of the internal service				
funds are included in governmental activities in the statement of net assets.				
Long-term liabilities, including bonds payable, are not due and payable				
in the current period and therefore, are not reported in the funds.				
<b>NET ASSETS OF GOVERNMENTAL ACTIVITIES</b>				<b>\$ 44,403,842</b>

(The notes to the financial statements are an integral part of this statement.)

**TOWN OF FALMOUTH, MAINE**  
**Statement of Activities: For the Year Ended June 30, 2007**

Statement 2

Functions/Programs	Program Revenues				Net (expense) revenue and changes in net assets	
	Expenses	Charges for services	Operating grants and contributions	Capital grants and contributions	Primary Government	
					Governmental activities	Business-type activities
PRIMARY GOVERNMENT:						
Governmental activities:						
General government	\$ 3,083,472	340,121	16,989	—	(2,726,362)	— (2,726,362)
Financial management	923,110	97,412	—	—	(825,698)	— (825,698)
Public safety	3,111,729	398,477	—	—	(2,713,252)	— (2,713,252)
Public works	4,924,194	2,121,815	325,955	—	(2,476,424)	— (2,476,424)
Community development	482,270	228,087	—	—	(254,183)	— (254,183)
Parks and community programs	1,417,651	749,874	54,109	—	(613,668)	— (613,668)
Education	26,510,116	52,929	10,106,806	—	(16,350,381)	— (16,350,381)
Interest on long-term debt	834,510	—	—	—	(834,510)	— (834,510)
TOTAL GOVERNMENTAL ACTIVITIES	41,287,052	3,988,715	10,503,859	—	(26,794,478)	— (26,794,478)
Business-type activities:						
Wastewater treatment	1,565,623	1,644,486	—	1,435,478	—	1,514,341
TOTAL BUSINESS-TYPE ACTIVITIES	1,565,623	1,644,486	—	1,435,478	—	1,514,341
TOTAL PRIMARY GOVERNMENT	42,852,675	5,633,201	10,503,859	1,435,478	(26,794,478)	1,541,341 (25,280,137)
General revenues:						
Property taxes				\$	23,521,726	— 23,521,726
Excise taxes					2,382,454	— 2,382,454
Cable TV franchise fees					158,018	— 158,018
Grants not restricted to specific programs					957,750	— 957,750
Unrestricted investment earnings					664,983	— 664,983
Miscellaneous revenues					48,098	— 48,098
TOTAL GENERAL REVENUES					27,733,029	— 27,733,029
Change in net assets					938,551	1,514,341 2,452,892
Net assets — beginning					43,465,291	11,483,935 54,949,226
Net assets — ending				\$	44,403,842	12,998,276 57,402,118

(The notes to the financial statements are an integral part of this statement.)

**TOWN OF FALMOUTH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Governmental Funds**  
**For the Year Ended June 30, 2007**

Statement 4

	General	Capital Projects	Other Governmental Funds	TOTAL Governmental Funds
<b>REVENUES</b>				
Taxes:				
Property	\$ 23,529,189	—	1,078,118	24,607,307
Excise	2,382,454	—	—	2,382,454
Licenses, fees and permits	433,534	—	—	433,534
Intergovernmental	10,132,691	—	1,325,399	11,458,090
Charges for services	507,521	—	—	507,521
Fines and forfeitures	41,509	—	—	41,509
Investment earnings	1,020,111	33—,282	29	1,053,422
Miscellaneous / reserves	181,408	—	1,269,717	1,451,125
<b>TOTAL REVENUES</b>	<b>38,228,417</b>	<b>33,282</b>	<b>3,673,263</b>	<b>41,934,962</b>
<b>EXPENDITURES</b>				
Current:				
General government	849,636	—	—	849,636
Financial management	866,153	—	—	866,153
Public safety	2,737,127	—	—	2,737,127
Public works	1,830,622	—	—	1,830,622
Community development	479,608	—	—	479,608
Parks and community programs	432,409	—	709,363	1,141,772
Education	24,646,830	—	1,275,491	25,922,321
Non-departmental	373,236	—	338,865	712,101
County tax	992,860	—	—	992,860
Debt service:				
Principal	1,350,000	—	38,500	1,388,500
Interest	834,510	—	3,391	837,901
Capital outlay:				
Capital improvements and reserves	2,499,566	158,529	1,343,946	4,002,041
<b>TOTAL EXPENDITURES</b>	<b>37,892,557</b>	<b>158,529</b>	<b>3,709,556</b>	<b>41,760,642</b>
Excess of revenues over expenditures	335,860	(125,247)	(36,293)	174,320
<b>OTHER FINANCING SOURCES (USES)</b>				
Transfers out — wastewater enterprise fund	—	—	(380,000)	(380,000)
General obligation bonds issued	—	3,900,000	—	3,900,000
<b>TOTAL OTHER FINANCING SOURCES (USES)</b>	<b>—</b>	<b>3,900,000</b>	<b>(380,000)</b>	<b>3,520,000</b>
Net change in fund balances	335,860	3,774,753	(416,293)	3,694,320
Fund balances — beginning	17,917,567	—	2,757,537	20,675,104
Fund balances — ending	\$ 18,253,427	3,774,753	2,341,244	24,369,424

(Notes to the financial statements are an integral part of this statement.)

**TOWN OF FALMOUTH, MAINE**  
**Statement of Revenues, Expenditures and Changes in**  
**Fund Net Assets Proprietary Funds**  
**For the Year Ended June 30, 2007**

Statement 8

	Business-type Activities Enterprise Fund Wastewater	Governmental Activities Internal Service Fund
<b>OPERATING REVENUES</b>		
Charges for Service:		
User Fees	\$ 1,450,405	207,910
Connection Charges	50,500	—
Miscellaneous	44,569	—
<b>TOTAL OPERATING REVENUES</b>	<b>1,545,474</b>	<b>207,910</b>
<b>OPERATING EXPENSES;</b>		
Personnel Services	546,372	198,093
Contract Services	441,529	5,536
Commodities	138,978	3,377
Depreciation	374,261	—
<b>TOTAL OPERATING EXPENSES</b>	<b>1,501,140</b>	<b>207,006</b>
<b>OPERATING INCOME</b>	<b>44,334</b>	<b>904</b>
Nonoperating Revenues (expenses):		
Investment Earnings	90,012	—
Interest Expenses	(64,483)	—
<b>TOTAL NONOPERATING REVENUES</b>	<b>34,529</b>	<b>—</b>
Income before contributions and transfers	78,863	904
Contributions from developers	846,988	—
Transfers in — tax increment financing (TIF) special revenue funds	588,490	—
<b>TOTAL CONTRIBUTIONS AND TRANSFERS</b>	<b>1,435,478</b>	<b>—</b>
Change in Net Assets	1,514,341	904
<b>TOTAL NET ASSETS — beginning</b>	<b>11,483,935</b>	<b>7,279</b>
<b>TOTAL NET ASSETS — ENDING</b>	<b>\$ 12,998,276</b>	<b>8,183</b>

(Notes to the financial statements are an integral part of this statement.)



**TOWN OF FALMOUTH, MAINE**  
**Statement of Revenues, Expenditures and Changes in Fund Balances**  
**Budget and Actual**  
**General Fund**  
**For the Year Ended June 30, 2007**

Statement 6

	<b>Budgeted Amounts</b>			<b>Variance with Final Budget Positive (Negative)</b>
	<b>Original</b>	<b>Final</b>	<b>Actual</b>	
<b>REVENUES</b>				
Taxes:				
Property	\$ 23,375,917	23,375,917	23,529,189	153,272
Excise	2,405,000	2,405,000	2,382,454	(22,546)
Licenses, permits and fees	395,150	395,150	433,534	38,384
Intergovernmental revenues	7,223,107	7,223,107	7,588,275	365,168
Charges for services	417,800	417,800	507,521	89,721
Fines and forfeitures	24,900	24,900	41,509	16,609
Investment earnings	300,200	300,200	1,020,111	719,911
Miscellaneous	10,000	10,000	181,408	171,408
<b>TOTAL REVENUES</b>	<b>34,152,074</b>	<b>34,152,074</b>	<b>35,684,001</b>	<b>1,531,927</b>
<b>EXPENDITURES</b>				
Current:				
General government	823,268	863,268	849,636	13,632
Financial management	932,372	882,372	866,153	16,219
Public safety	2,660,768	2,760,768	2,737,127	23,641
Public works	1,928,309	1,858,309	1,830,622	27,687
Community development	449,727	504,727	479,608	25,119
Parks and community programs	436,559	436,559	432,409	4,150
Education	22,957,401	22,992,676	22,102,414	890,262
Non-departmental	528,227	528,227	373,236	154,991
County tax	992,860	992,860	992,860	—
Capital outlay:				
Capital improvements and reserves	7,266,230	8,310,230	2,499,566	5,810,664
Debt service:				
Principal	1,350,000	1,350,000	1,350,000	—
Interest	838,160	838,160	834,510	3,650
<b>TOTAL EXPENDITURES</b>	<b>41,163,881</b>	<b>42,318,156</b>	<b>35,348,141</b>	<b>6,970,015</b>
Excess (deficiency) of revenues over (under) expenditures	(7,011,807)	(8,166,082)	335,860	8,501,942
<b>OTHER FINANCING SOURCES</b>				
Utilization of carryforward balances	7,011,807	7,011,807	—	7,011,807
Supplemental appropriations	—	1,154,275	—	1,154,275
<b>TOTAL OTHER FINANCING SOURCES</b>	<b>7,011,807</b>	<b>8,166,082</b>	<b>—</b>	<b>8,166,082</b>
Net change in fund balance	—	—	335,860	335,860
Fund balance — beginning	17,917,567	17,917,567	17,917,567	—
Fund balance — ending	\$ 17,917,567	17,917,567	18,253,427	335,860

(The notes to the financial statements are an integral part of this statement.)

## Town of Falmouth

### OUTSTANDING REAL ESTATE TAXES — MARCH 31, 2008

#### 2004-05 TAXES RECEIVABLE

NOYES, KYLE.....	GRETA WAY .....	\$651.21
ROY, LOIS L & WILLIAM V .....	12 CHURCH ST .....	\$2,006.00
WAYCOTT, HARRIET L.....	w/s HIGHLAND LAKE.....	\$80.22
WINTERS, DEBORAH J & KENT D .....	e/s JOHNSON RD .....	\$24.21

#### 2005-06 TAXES RECEIVABLE

CAMBRIDGE, JANICE .....	4 KELLEY RD .....	\$6,236.47
NOYES, KYLE .....	GRETA WAY .....	\$1,208.83
ROY, LOIS L & WILLIAM V .....	12 CHURCH ST .....	\$2,038.45
WAYCOTT, HARRIET L.....	w/s HIGHLAND LAKE.....	\$80.22
WINTERS, DEBORAH J & KENT D .....	e/s JOHNSON RD .....	\$362.50

#### 2006-07 TAXES RECEIVABLE

BEAL, JAMES & LINDA J .....	BLACKSTRAP RD.....	\$887.93
BENNETT KAREN & ROBERT.....	614 BLACKSTRAP RD .....	\$2,082.40
BONSEY, CAMERON C & KIMBERLY A .....	1 PRESTWICK CIR .....	\$5,256.53
BURGESS, JAMES.....	29 PLEASANT HILL RD.....	\$1,134.58
CAMBRIDGE, JANICE.....	4 KELLEY RD .....	\$5,983.63
CLARK, RICHARD .....	177 FORESIDE RD.....	\$60.46
DAVIS, WILLIAM J.....	481 GRAY RD .....	\$1,748.62
DEUTSCHE BANK NATIONAL TRUST .....	6 FALMOUTH RD .....	\$1,757.43
DR PHILMOORE INC.....	WOODS RD .....	\$225.98
FEIGLESON, LISA J & STEVEN J .....	3 MARSTON ST.....	\$1,224.21
GERDES, DAVID F & KATHLEEN L.....	598 BLACKSTRAP RD .....	\$2,744.03
GUO, LIANGPING.....	94 MIDDLE RD .....	\$75.00
HALLAGAN, ROBERT .....	13 WINN RD.....	\$683.41
HASKELL, JAMES L.....	SUNSET RD.....	\$317.47
HASKELL, JAMES L.....	41 SUNSET RD .....	\$2,571.03
HUTCHINSON, COLLEEN A & SARA P .....	LONGWOODS RD .....	\$126.86
HUTCHINSON, COLLEEN A & SARA P .....	68 LONGWOODS RD .....	\$1,917.71
JOSEPHS, ELLEN L & JEFFREY J .....	PARKER WY .....	\$1,614.88
KIMBALL, JAYNE B.....	9 AMERESCOGGIN RD.....	\$3,651.69
LUNT, VIRGINIA A & WILLIAM M III.....	16 LUNT RD .....	\$3,035.26
MACRAE, MARTHA ANN .....	240 MIDDLE RD.....	\$301.33
MADDEN, MICHAEL A .....	6 FLINTLOCK LN .....	\$3,931.44
MANNING, THOMAS.....	1 BIRCHWOOD CIRCLE.....	\$9,367.20
MERCER, JULIE A & STEPHEN H.....	8 SUMMIT TERR .....	\$4,669.31
MORRILL, GEORGIANNA.....	16 CLIFTON RD.....	\$2,385.02
NIGHTINGALE, FLORENCE.....	CHESTER AVE.....	\$828.04
NORTHLAND REALTY MANAGEMENT.....	BLACKSTRAP RD.....	\$72.47
NOYES, KYLE .....	GRETA WAY .....	\$1,133.28

#### 2006-07 TAXES RECEIVABLE CONTINUED

O'BRIEN C .....	BRAYTON AVE.....	\$637.11
OLD ROUTE 202 ASSOCIATES.....	WINN RD.....	\$80.70
PULSIFER, THEODORE M.....	UNDERWOOD RD .....	\$87.97
ROBISHAW, DEREK .....	5 SHADY LN .....	\$4,932.18
ROY, LOIS L & WILLIAM V .....	12 CHURCH ST .....	\$1,949.99
SEAVEY, CHERYL D.....	13 SHAW RD.....	\$520.20
SMALL, DON.....	2 UNDERWOOD RD .....	\$326.69
SYLVESTER, MICHAEL S & SUZANNE V .....	103 FORESIDE RD .....	\$4,882.98
TINSMAN, DOUGLAS A & SANDRA E .....	LONGWOODS RD.....	\$448.38
TINSMAN, JENNIFER .....	LONGWOODS RD.....	\$812.45
TIRABASSI, COLLEEN D & GARY M.....	8 TERRA WY .....	\$3,335.02
TIRABASSI, COLLEEN D & GARY M.....	TERRA WY .....	\$109.96
TYZZER, RICHARD E.....	1 FALLS RD .....	\$2,607.92
WAYCOTT, HARRIET L.....	HIGHLAND LAKE.....	\$88.43
WINTERS, DEBORAH J & KENT D .....	e/s JOHNSON RD .....	\$339.84
WITKOWSKI, BRENDA S.....	121 HARDY RD.....	\$2,224.89
WYMAN, LINDA R.....	67 LEIGHTON RD .....	\$1,328.30
ZACHARIAS, CORRIE LEE & PETER M.....	31 EUREKA RD EXT .....	\$3,808.48
ZACHARIAS, CORRIE LEE & PETER M.....	EUREKA RD EXT.....	\$1,442.72

### PERSONAL PROPERTY TAXES — MARCH 31, 2008

#### 2005-06 TAXES RECEIVABLE

FORESIDE APPRAISAL CO.....	410 MIDDLE RD .....	\$95.23
SYLVESTER, MICHAEL S.....	103 FORESIDE RD .....	\$30.72

#### 2006-07 TAXES RECEIVABLE

ACCESS CARE .....	60 GRAY RD #12.....	\$57.60
AMERICA ONLINE, INC.....	VARIOUS LOCATIONS.....	\$28.80
SALLY BARROWS.....	US ROUTE 1 .....	\$100.80
COUTURE, JANICE.....	4 KELLEY RD .....	\$63.36
DIAGNOSTIC HEALTH SERVICES.....	400 US ROUTE 1 SUITE A .....	\$18.73
FANNON, PETER .....	170 US ROUTE 1 .....	\$86.40
FORESIDE APPRAISAL CO.....	410 MIDDLE RD .....	\$28.80
LEDGEWATER POOLS INC.....	223 WOODVILLE RD .....	\$8.28
SYLVESTER, MICHAEL S.....	103 FORESIDE RD .....	\$28.80

# Community Development Department

## PLANNING OFFICE

### THE PLANNING OFFICE OF THE COMMUNITY DEVELOPMENT DEPARTMENT IS RESPONSIBLE FOR:

- Providing research and technical assistance to the Town Manager, Town Council, Planning Board, Comprehensive Plan Advisory Committee, Conservation Commission, Community Development Committee, Community Facilities Committee, Open Space Subcommittee, other department heads, and our citizens.
- Implementing and enforcing land use regulations relating to site plan and subdivision reviews.
- Assisting the Town Council in the development of land use policy for the Town.



**Amanda Stearns**  
*Community Development  
Director*

## 2007 OFFICE ORGANIZATION & STAFFING

2007 was a year of transition for the Planning Office. Following the departure of long-time Community Development Director *George Thebarger* in December 2006, the Planning Office, for the first three quarters of 2007, was staffed by Interim Planner **Amanda Stearns** and Assistant Planner **Ethan Croce**. The last quarter of the year brought several new faces to the Office. In September, Melissa Tryon joined the Office filling the vacant Administrative Assistant position on a part-time basis. In October, Amanda Stearns was appointed as the new Community Development Director and **Theo Holtwijk** was appointed to the newly-created position of Long Range Planner. Finally, in December, **Anthony Hayes**, long-time Public Works Director, began working on a part-time basis as the Engineering Technician. The creation of two senior planning positions within the Department was one of the key recommendations of the Consensus Building Institute's study of the Town's land use functions as a measure to ensure that both the Town's long-range planning initiatives and ongoing operational responsibilities are supported. It is anticipated that the addition of these staff resources will enable the Town to undertake more long-range planning efforts "in-house," thereby lessening the need to contract with private land use consultants for these services.

The Planning and Codes Offices have been re-combined under the Community Development Department. It is hoped that this arrangement will create a seamless "one-stop shopping" process where the public is able to obtain services that cover the entire spectrum of land use planning, from pre-application assistance and permitting to inspections and compliance.

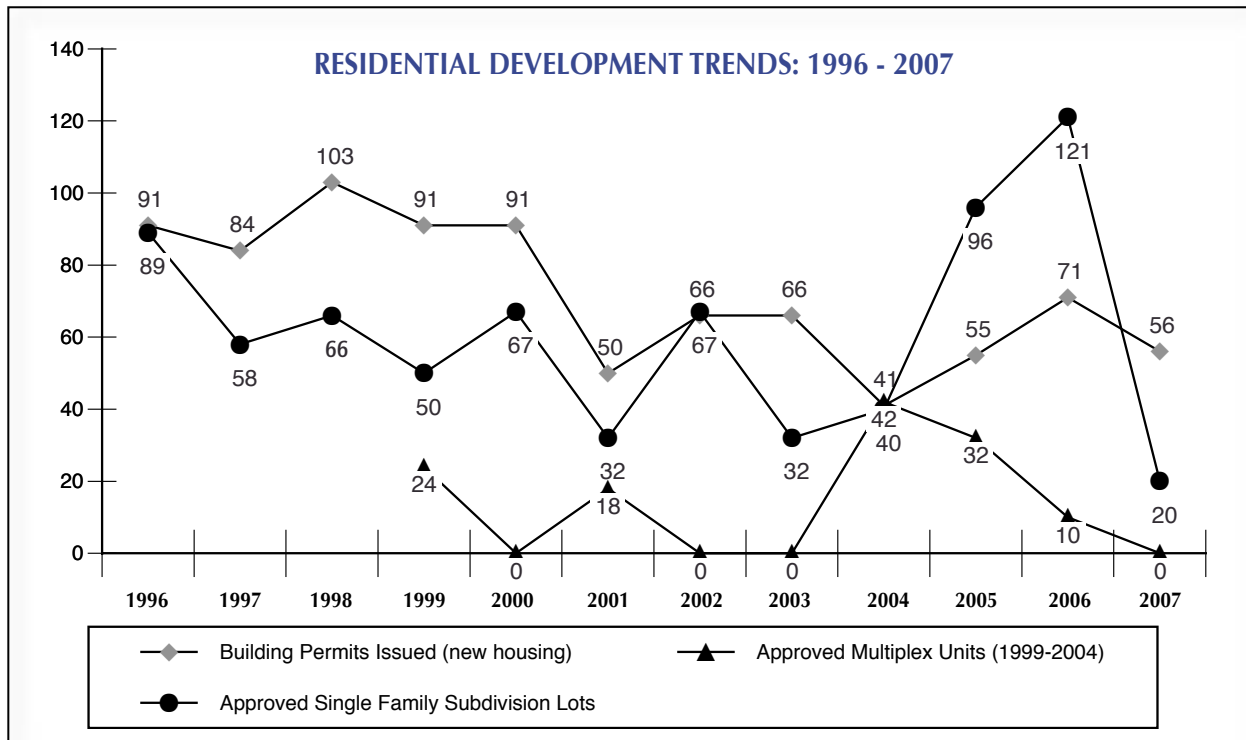
### CONSENSUS BUILDING INSTITUTE (CBI) STUDY

In January 2007, the Town retained the Consensus Building Institute (CBI), based in Cambridge, Massachusetts, to conduct a comprehensive evaluation of the Community Development Department and the Town's land use functions in an effort to assess their effectiveness, highlight their assets, and propose recommendations for improvements and efficiencies.

Based on its research, CBI promulgated a set of 16 recommendations designed to help the Town implement measures that will assist it in achieving its short- and long-term planning goals. Many of these recommendations were ultimately incorporated into both the Council's and the Community Development Department's work plans for FY '07-'08.

## PLANNING BOARD ACTIVITIES

Reflecting the national and regional slowdown in housing starts, Falmouth experienced a significant decrease in residential development activity as indicated in the graph below.



- In 2007, the Planning Board approved a total of 22 new lots in three residential subdivisions and on six private ways.
- Although residential development declined sharply in 2007, non-residential development remained steady (63,000 square feet approved) and consistent with the growth experienced in the past few years. Some of the larger commercial projects approved in 2007 include:
  - ✓ A 9,000 square foot daycare center at 72 Gray Road;
  - ✓ A 14,500 square foot Rite Aid Pharmacy at 33 Depot Road; and
  - ✓ Two buildings comprising 20,000 square feet of mixed use (retail, office, residential) space at Tidewater Village on Clearwater Drive.



*8,000 square foot office building  
Lot TV4 — Tidewater Village*



*12,000 square foot mixed use building  
Lot TV2 — Tidewater Village*



## COMPREHENSIVE PLAN ROUNDTABLE

Stemming from a recommendation in the CBI evaluation of the Town's land use functions, and in preparation for a possible comprehensive plan update in the future, the Planning Office organized a Comprehensive Plan Roundtable discussion in October. The purpose of the roundtable was to create a shared base of knowledge for key land use decision-making stakeholders and the public regarding long-term planning options, tools, and best practices. Roundtable attendees consisted of councilors, land use committee members, regional planning commission staff, State Planning Office staff, and private planning consultants. Attendees shared ideas and information on current trends in comprehensive planning, recently- enacted state statutes relative to land use planning, and the legal framework for comprehensive planning in Maine.

## NATURAL RESOURCE ANALYSIS

Stemming from both a recommendation in the CBI Study and an action item in the Council's 2007-2008 work plan, the Town began undertaking a comprehensive evaluation of all natural resource regulatory provisions in Falmouth. Beginning in November, Normandeau Associates, the firm selected, began meeting with the CDC, CPAC, the Conservation Commission, and Planning staff to assist the Town in this process.

The evaluation will include:

- A review of the Town's current ordinances;
- A comparison of local ordinance provisions with other jurisdictional entities;
- A comparison and analysis of existing practices versus current scientific recommendations and best management practices (BMPs) for natural resource protection;
- Proposed policy options and recommendations;
- Development of specific ordinance amendments.

The goal of this process is the development of a comprehensive natural resource protection policy for the Town and corresponding ordinance amendments that are based in science, that eliminate inconsistencies in the Town's ordinances, that complement state and federal regulations, and which reflect citizen values and current BMPs.

## CONSERVATION ZONING ORDINANCE AMENDMENTS ADOPTED

As the first conservation subdivision applications began applying for Planning Board approval under the Town's new conservation zoning program, Planning staff discovered some technical glitches in the ordinance language that had the unintended effect of prohibiting the alteration of certain natural resources, including wetlands and steep slopes. Planning staff, in collaboration with the Council's Community Development Committee (CDC) and the Comprehensive Plan Advisory Committee (CPAC), helped draft a series of ordinance amendments to address the issue while respecting the policy intent of the original drafters of the ordinance. The amended ordinance language restores consistency to how the Town regulates natural resource protection in development applications, provides developers with more flexibility to design a project that better achieves the goals of a conservation subdivision, and sets more stringent guidelines for developers who propose to alter water-based natural resources during project development.

Community Development staff are continuing to identify possible amendments to the Town's Zoning & Subdivision Ordinances in an effort to make the ordinances more user-friendly to the public, to facilitate ease of administration and enforcement by staff, and to help improve the efficiency of the volunteer boards that work with the ordinances on a regular basis.

## FIRST CONSERVATION SUBDIVISION APPROVED

The year 2007 saw the Planning Board grant final approval to the first conservation subdivision under the Town's conservation zoning program, enacted by the Council in December 2005. "The Ledges" is a 10-lot conservation subdivision located on a 25 acre parcel of land off Ledgewood Drive. Lots in the subdivision average 1/2 acre in size and nearly three-quarters of the parcel (18 acres) will be preserved as open space.

This project represented a three-way collaboration between the developer, *Paul Lalumiere Jr.*, the Falmouth Land Trust, and Portland Trails. The subdivision's open space is being conveyed to the Land Trust and will be used for walking trails and passive recreation while otherwise remaining in a natural state for perpetuity.

*Portland Trails* is using funds provided by the developer to construct a public footbridge across a stream that will link the subdivision's trail network to the abutting City of Portland Dog Park and its public trail system at the former landfill site on Ocean Avenue. Public access to the subdivision will also be provided via a trail connection out to Ledgewood Drive, which will link up to the Dog Park trails and also to the existing trail on the Central Maine Power easement along the project's back side.

## SUMMARY

The Community Development Department looks forward to serving the community in the coming year. It is the goal of the Department to develop an efficient and effective process for land development and planning that supports the policies of the Council, implements the ordinances and regulations adopted by the Town and is transparent and predictable to our customers.



Resource Inventory & Analysis Plan



Final Subdivision Plan

# Community Development Department

## Code Enforcement Building Regulation

The Codes Office of the Community Development Department is committed to achieving an unparalleled quality of service to the citizens of Falmouth and its service providers by providing prompt, friendly service and fostering a can-do spirit.

### THE CODES OFFICE IS RESPONSIBLE FOR:

- Guidance, permitting, investigation and prosecution of violations for: Building codes, National Electrical, Fire, International Energy Conservation, Heating Appliance, Fuel Gas, Chimney and Fireplace, and Internal Plumbing Codes, Subsurface Wastewater Disposal Rules and sanitation of food establishments;
- Various State of Maine land use regulations, including enforcement of 31 specific State laws such as the Mandatory Shoreland Zoning Act, the Clean Water Act Erosion Control Rules, and FEMA Regulations on Floodplain Management. The Office also administers the Americans with Disabilities Act and the Maine Human Rights Act.
- Providing official Zoning Ordinance interpretations; and
- Staff support for the Board of Zoning Appeals (ZBA), including review of applications and providing pre-application guidance to applicants.



*Albert Farris, Jr., Senior Code Officer*

### ZBA ACTIVITIES

The ZBA hears and decides appeals where it is alleged there is an error in any decision or interpretation made by the Building Inspector or Code Enforcement Officer in the enforcement of the Zoning and Site Plan Review Ordinance. The ZBA also grants conditional use permits after considering the characteristics and location of a proposed use, and grants variances from Zoning Ordinance restrictions on height, lot size, lot coverage and setback.

The number of ZBA applications increased in 2007 due to an increase in substantial renovations of the older housing stock on smaller lots.

### OFFICE ORGANIZATION AND STAFFING

**Patrice Perreault**, Code Assistant, answers frequently asked questions and receives all incoming phone calls, which constitute approximately 16% of all incoming calls to Town Hall. The bulk of her time is spent assisting customers, facilitating the Codes permitting process, and providing staff support for the ZBA.

**Justin Brown** is the Deputy Code Enforcement Officer, Building Official and Local Plumbing Inspector. Justin inspects all construction, including new residential and commercial buildings, additions and renovations, electrical installations, and plumbing and subsurface wastewater disposal systems. Most projects typically require multiple inspections. A septic system, for example, requires three inspections. A new home requires a minimum of eight inspections but often many more, and a residential or commercial renovation could require dozens of inspections. Justin also performs plan review for details of structural components, means of egress, building height, and energy code compliance.

**Albert Farris** is the Chief Code Enforcement Officer, Building Official, LPI, and Health Officer for the Town. Al spends most of his time on issues pertaining to non-conforming lots and structures, shoreland and wetland investigations, demolition and rebuilding of existing structures, erosion control issues, and land use violations. In addition, Al manages the Town Hall building, including supervising the building maintenance, monitoring the boiler, and inspecting the elevator and fire protection systems.

## CODE ENFORCEMENT OFFICER AND FIELD INSPECTOR TRAINING

Code Officers have a legal obligation to maintain their certifications. The State Planning Office provides classes to meet the minimum annual requirements, however, staff also pursue outside educational opportunities when appropriate. Additional classes provide information on the latest technologies and law changes, and offer broader spectrum courses than State sponsored training.

## A CHANGE OF ENFORCEMENT STRATEGY

The Town is now actively seeking compliance through the courts on violations that are proving to be difficult to cure. By seeking a judgment for compliance through the court system, fines and fees are paid to the Town and the period of time to compliance is shortened. The Maine Court system has a process through the District Courts that reduces the time and expense of going to court. This has resulted in almost \$10,000 in fines and fees collected in 2007, with full compliance achieved in 30 days or less.

## FEES

Gross fee revenue for 2007 was higher than expected, even with fewer new single family dwellings being constructed. Commercial projects, condominiums, renovations, and additions provided the remaining revenue. See the chart below for a history of permit activity over the past 10 years.

## SUMMARY

The Codes Office appreciates the opportunity to serve the citizens of Falmouth. Staff would especially like to thank the members of the Board of Zoning Appeals that have volunteered their time to serve the community over the past year.

BUILDING ACTIVITY LAST TEN CALENDAR YEARS											
	1997	1998	1999	2000	2001	2002	2003	2004	2005	2006	2007
<b>Building Permits</b>	283	308	343	333	274	361	315	307	235	228	216
Other Permits	N/A	N/A	N/A	N/A	N/A	N/A	N/A	608	466	378	671
<b>New Single Family</b>	84	103	91	91	50	58	51	43	55	71	61
<b>New Commercial</b>	1	2	5	5	2	4	1	3	1	3	8
<b>Zoning Applications</b>	69	52	61	58	43	86	63	63	42	52	88
<b>Building Permit Fees</b>	\$70,451	\$99,046	\$101,693	\$90,697	\$90,976	\$110,925	\$129,070	\$190,572	\$231,924	\$121,317	\$139,511
<b>Other Permit Fees</b>	N/A	N/A	N/A	N/A	N/A	N/A	\$54,121	\$89,341	\$45,120	\$63,520	\$78,020





**Jennifer Phinney,**  
Information  
Systems Director

# INFORMATION SYSTEMS

The mission of this department is to provide development, maintenance, training and oversight of the town's computer and information systems.

This includes hardware and software, phone system management, security system maintenance, GIS administration, website maintenance, and the town's wide-area network.

## DEPARTMENT ACCOMPLISHMENTS:

- Provided full-time computer support to the town's 115 users, six remote sites, and thirteen network servers.
- Worked with the Police Chief and Fire Chief to prepare the new buildings for network access, phone systems, security, radio communications, and computer installation.
- Solicited bids for a new town-wide phone system. The bid was awarded to CBE Technologies for a Cisco Voice over IP (VoIP) phone system.
- Conducted a GIS Needs Assessment which involved a complete review of current and future GIS needs and updated the GIS Parcel maps, roads, buildings, and street map coverage.

## NEW WEBSITE

After several months of hard work and preparation, the Town's new website went live in August 2007. In addition to consolidating information and reorganizing the pages, the new web design provides new online services. In addition to online mapping, the following additions are tax payment information and payment options, citizen comment and service request forms, community programs registrations, and improved communications capabilities like the emergency banner on the homepage to make announcements. Citizens can still register car and dogs online, apply for hunting and fishing licenses, and register ATVs and snowmobiles. For a complete listing of online services, visit: **[www.town.falmouth.me.us/pages/online services](http://www.town.falmouth.me.us/pages/online services)**.

The new website has also allowed the town to implement "paperless" Town Council packets. Using a special program, all documents are placed in folders and placed on the website when complete. Councilors

use laptops during the meetings to view documents and print only necessary pages. All the materials for the Council's workshop and regular meetings can now be viewed online at: **[www.town.falmouth.me.us/Pages/FalmouthME\\_CouncilAgendas/index](http://www.town.falmouth.me.us/Pages/FalmouthME_CouncilAgendas/index)**.

This system allows any citizen to obtain Council meeting documents; and saves the town money every year on paper, postage, and employee hours that were previously used to produce the packets.



# ASSESSING DEPARTMENT



Anne Gregory, Assessor

Anne Gregory, Assessor

Pamela Given, Administrative Assistant

Diana Calder, Data Collection & Revaluation Consultant

*The Assessor is responsible for the discovery and determination of market value of all real and personal property for the collection of property taxes. These duties and responsibilities are completed annually and must comply with Maine's property tax law.*

## HIGHLIGHTS FOR THE YEAR 2007:

We committed the annual tax assessment rolls to the Tax Collector on September 21, 2007, with a tax rate of \$.01460.

In accordance with State property tax law, the assessment-to-sale price ratio of 80% was applied to the Homestead and Veteran exemptions. The \$13,000 Homestead exemption was reduced to \$10,400 and the \$5,000 Veteran exemption was reduced to \$4,000.

Since the 2008 revaluation will bring assessed values closer to 100% of market value, all exemptions will be increased to 100%.

## Statistics Corner

THE APRIL 1, 2007 ASSESSMENT YEAR INCLUDED THE FOLLOWING ACTIVITY FROM 4/06 TO 3/07:	
5,185	REAL ESTATE PARCELS @ 4,829 RESIDENTIAL, 198 COMMERCIAL AND 158 EXEMPT.
518	Personal Property business accounts.
3,113	Homestead Exemptions @ \$10,400 (\$13,000 x 80%).
322	Veteran Exemptions @ \$4,000 (\$5,000 x 80%) & \$38,000 (\$47,500 x 80%) for paraplegic veterans.
7	Blind Exemptions.
56	Parcels classifying 1,447 acres in Tree Growth classification program.
12	Parcels classifying 387 acres in Farmland classification program.
3	Parcels classifying 66 acres in Open Space classification program.
466	Deeds recorded @ Registry of Deeds.
76	BETR forms for businesses applying for reimbursement of personal property taxes.
505	Site inspections for data collection of building changes.
121	Net new lots created (new lots less deleted/combined lots).
\$1,797,454,500	Total Real Property Value.
+41,555,300	Total Personal Property/Business Equipment Value.
-68,531,800	Less Exempt Real Property Value.
-1,518,000	Less Personal Exemptions (Veterans, Blind, Parsonages) not reimbursed by State.
-16,187,600	Less 50% Homestead Exemptions not reimbursed by State.
-87,138,000	Total TIF (Tax Increment Financing) Districts' captured real & personal property value; Taxes generated from TIF assessments applied to specific TIF projects.
\$1,665,634,400	Total Non TIF Taxable Value

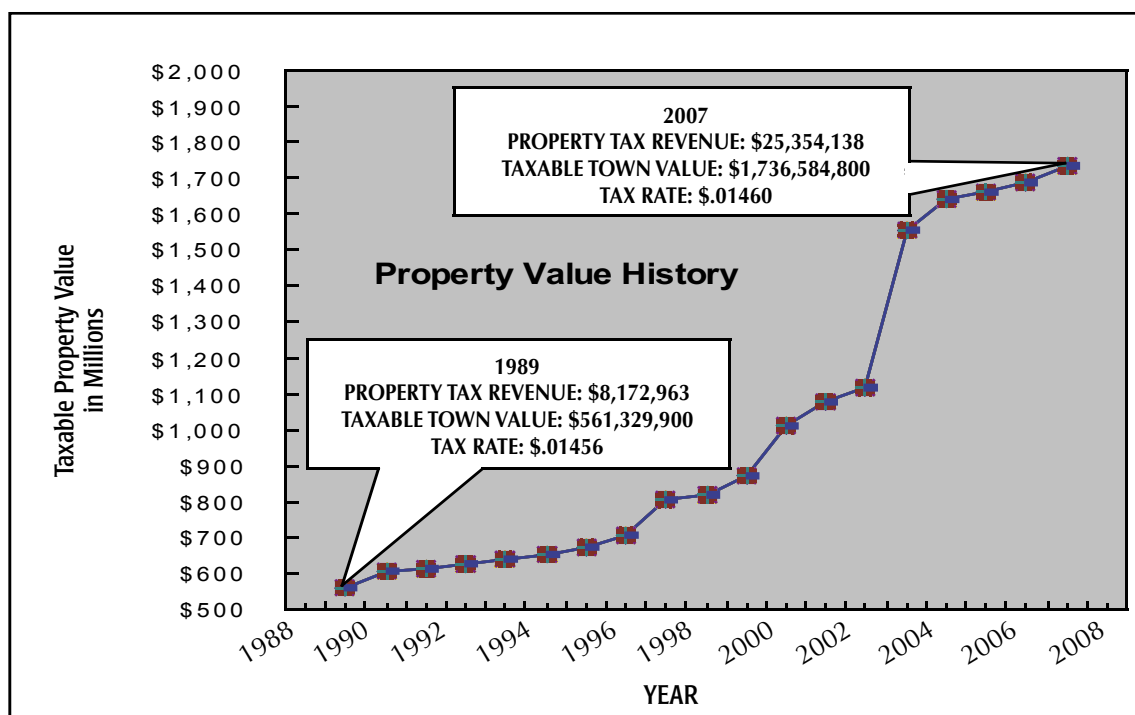
### FROM BUDGET TO TAX BILL

$$\begin{array}{r}
 \$25,354,138 \text{ (FY07/08)} \\
 \text{Portion of Budget funded from Property Tax} \\
 \div \\
 \$1,736,584,800 \text{ (4/1/07)} \\
 \hline
 \text{Total Town Taxable Valuation} \\
 = \\
 \text{\$.01460 Tax Rate} \\
 \times \\
 \$350,000 \text{ Property Value} \\
 = \\
 \text{\$5,110 Tax Bill}
 \end{array}$$



### APRIL 1, 2007 ASSESSMENT YEAR (TOWN FISCAL YEAR 7/1/07 TO 6/30/08)

April 1, 2007	Ownership & Assessment of Property Fixed (State Taxation Law Title 36 § 502)
July 1, 2007	Beginning of Municipal Fiscal Year (determined by Town Charter)
September 21, 2007	Commitment Date — Tax Rolls Committed to Tax Collector (determined by Assessor)
November 2, 2007	First Half of FY07/08 Annual Tax Due Date (determined by Town Council)
November 30, 2007	Total Personal Property Tax Due (determined by Town Council)
March 24, 2008	Deadline for Filing Abatement Appeals (185 days after Commitment, Title 36 § 841)
May 2, 2008	Second Half of FY07/08 Annual Tax Due Date (determined by Town Council)
June 30, 2008	End of Municipal Fiscal Year (determined by Town Charter)



### 2008 MARKET UPDATE

We are completing a residential and commercial revaluation for 2008. As this table illustrates, assessed values are currently at 76% of current market values. The updated valuation model is being created from property sales that occurred between January 2006 and October 2007. In July, proposed assessment notices will be mailed to all taxpayers. Individual hearings will be held with the Assessor in August and assessments will be finalized in September. Previous revaluations were completed as follows:

- 1998 Residential & Commercial
- 2000 Residential
- 2001 Commercial
- 2003 Residential
- 2004 Commercial

YEAR	AVERAGE SALE PRICE	AVERAGE ASSESSMENT	# OF SALES	RATIO	MISC
2000	\$288,000	\$242,400	210	91%	
2001	\$337,000	\$240,100	196	82%	
2002	\$345,000	\$264,300	220	75%	84 Days on Market
2003	\$382,000	\$370,900	197	96%	
2004	\$425,000	\$350,700	232	87%	
2005	\$439,000	\$352,900	212	78%	
2006	\$460,000	\$338,100	183	73%	
2007*	\$458,000	\$347,000	110	76%	133 Days on Market

\*In house ratio study for 10 months as State Ratio Study not completed. 2007 Sales Range = \$151,000 to \$2.3M.

- **PROPERTY TAX RELIEF** The Maine Residents Property Tax & Rent Refund program is administered by the State. The deadline for the 2006 tax bill issued in September of 2006, is June 2, 2008. File online at [www.maine.gov/revenue](http://www.maine.gov/revenue). You may qualify if:

- ✓ Household income is \$80,750 or less with no dependents or \$105,750 or less with dependents.
- ✓ 2006 property tax was more than 4% of household income (total of both payments as shown on annual September 2006 tax bill).
- ✓ 2006 rent paid was more than 20% of household income.

Please visit our website or contact the Assessing Office for information about **Veteran, Homestead & Blind Exemptions, Tree Growth, Open Space & Farmland Classifications, and Charitable & Benevolent Institutions.**

- **PUBLIC INFORMATION** Please visit our website at [www.town.falmouth.me.us](http://www.town.falmouth.me.us) > Town Departments > Assessing for assessments, sales information, maps and property record cards. Please call Town Hall for assistance if you encounter difficulties navigating through the site. We welcome all comments or suggestions.



**Howard Rice,**  
Chief of Fire—EMS

# FIRE — EMS DEPARTMENT

*“GREAT PEOPLE SERVING A GREAT TOWN”*

*The Fire-EMS Department provides fire suppression and emergency medical services to the citizens of Falmouth. Operating from four fire stations, the volunteer department is active in the community with a variety of programming and public education initiatives.*

## OFFICE ORGANIZATION AND STAFFING

The last year was a transition period for the department. Deputy Chief **Jay Hallett** served as Fire Chief and **Doug Patey** served as the Interim Fire Administrator until **Chief Howard Rice, Jr.** was hired in the summer. Chief Rice began employment in September and came to Maine from Essex, Vermont. Chief Rice's diverse experience included serving as the Homeland Security Training Coordinator for the State of Vermont and as an instructor with the Vermont Fire Academy. **Doug Patey**, a Firefighter and Paramedic, accepted the position of Assistant Chief in 2008. The department has also hired **Suzanne Cook** as the full-time Office Administrator. A Firefighter/EMT, Suzanne is responsible for the daily operations at Fire/EMS Headquarters. Currently, the Fire-EMS Department is comprised of 114 members.

## MEMBERSHIP SURVEY

In March 2007, all Fire-EMS Department personnel participated in a member satisfaction survey conducted by Dacri & Associates. The survey was designed to receive feedback on several items including leadership, cooperation, performance, pride, safety, job expectations, and fairness of pay. Seventy-three members of the department answered the anonymous survey and the results provided the town with a listing of current strengths and weaknesses of the department.

A focus group was created from a selection of members (firefighters, EMT's, Officers) to interpret the survey results and create a plan to implement the changes. The focus group used the results to define the issues, create steps for improvement, and identify action items. The group met with **Nathan Poore**, Town Manager, and Chief Rice, before meeting with the entire department in late August. In September and October, Chief Rice scheduled individual meetings with every Fire-EMS staff member. These meetings allowed every member to have a conversation with the new chief. Several ideas and questions regarding the survey and the operations of the department were addressed. In November, the focus group reconvened at a meeting with Chief Rice and concluded that many of the action items from the focus group report were either completed or in process. As a result, the focus group concluded that its work was complete. Common survey themes such as communication, accountability, chain of command and training were all addressed by the Chief. Overall, this was a landmark project in the town and well received by the department.

## ADDITION TO CENTRAL FIRE STATION

The renovation/expansion of Central Station at 8 Bucknam Road was completed in January 2008. Improvements included a 1,800 ft. expansion with administrative offices, an energy efficient heating and cooling system, training room, bunk rooms, commercial kitchen and day room. All new energy efficient lighting was installed in compliance with recommendations from Efficiency Maine. In November, the office of the Fire Chief was moved from 271 Falmouth Road to a new headquarters wing at Central Fire Station. In addition, the other two full-time positions of Assistant Chief and Office Administrator are also located in the new headquarters. Because the three full-time positions are all cross-trained in Fire and EMS, and with the addition of one per-diem paramedic, there are four responders located at Central Fire Station during the day.

**COME JOIN  
US!**

**The department**

**is always**

**looking for**

**new members**

**to help us**

**keep**

**this great**

**town safe.**

**If you'd like**

**to get involved,**

**or just**

**have questions**

**about membership,**

**call 781-2610.**

## PATRIOTS DAY STORM

On April 16, and several days following, the community was deeply affected by a severe storm that knocked out power, damaged roadways and caused extensive erosion. In addition, extensive damage to trees and homes occurred throughout Falmouth. The dedicated staff of Falmouth Fire-EMS responded to over 300 calls during the event. This included, but was not limited to, medical assistance calls, trees down across roadways, a vehicle stuck in deep water with a person trapped, and a house fire. Staff also performed numerous well-being checks and coordinated the distribution of pumps to residences with water levels causing emergency situations.

The entire town staff worked together to provide a unified response to the needs of the community. Because of extensive documentation, a package of information was submitted to the Federal Emergency Management Agency (FEMA) and the town was reimbursed \$135,000 for storm damages to town property.

## REGION 1 SOCCER TOURNEY

Beginning June 28 and ending July 3, the Town of Falmouth hosted the Region I Soccer Tournament. This tournament included soccer players from a variety of age groups from states as far away as Virginia. This event involved numerous days of planning and preparations for an event that brought thousands of people to the streets and soccer fields of Falmouth. Station 4 and both ambulances were staffed for the entire tournament and all of the medical calls were handled without incident.

## PUBLIC EDUCATION / FIRE PREVENTION ACTIVITIES

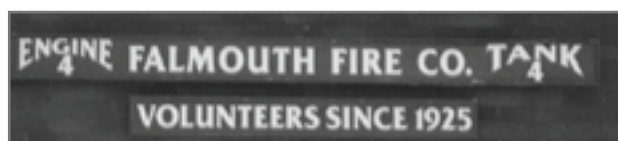
The Falmouth Fire-EMS Department continues to participate in many community public safety activities; including visits to schools and daycare providers to discuss fire safety, hosting various groups at the fire station for tours and discussions, and through active participation in the Falmouth School Safety Committee. Many of the daycare and school visits coincide with National Fire Prevention Week and offer fire prevention activities and displays for children and adults.

On Halloween, the stations host Halloween parties for neighborhood children. The goal of this annual tradition is to provide a safe place for parents to bring their little ghosts and goblins, and also provides an opportunity to discuss fire safety. The department could not host this event without the help of citizen volunteers.

Falmouth Fire-EMS continues to collaborate with the Falmouth Code Enforcement Office and local businesses to provide life safety inspections and review. The Fire-EMS and Community Development departments also work together to review new building designs and plans.

## EMERGENCY MANAGEMENT

In 2007, Falmouth Fire-EMS worked with Falmouth EMA Director **Kevin Cady** to create an Emergency Management Operations Plan. In the event of a major emergency, members of Falmouth Fire-EMS will staff key positions in the Incident Command System (ICS). All members of Fire-EMS have been trained at the ICS 100 and ICS 700 levels of the National Incident Management System (NIMS) as required by the Federal Government. The department also provided ICS training for Town Department Heads and other Town staff members in the fall.



The past year has been extremely busy for the men and women of the Falmouth Fire-EMS Department. In 2007, the department responded to 1,607 calls for service, a 23% increase over 2006. The EMS Division remains the busiest with 940 incidents during 2007.

### 2007 INCIDENTS

Building Fire .....	6
Medical Emergencies .....	940
Electrical Fire .....	22
Motor Vehicle Crashes .....	69
Vehicle Fire .....	15
Rescue Other: Animal, Elevator .....	4
Chimney Fire .....	5
Emergency Water Removal .....	87
Smoke Investigation .....	12
Carbon Monoxide Alarms .....	18
Brush Fire (includes 27 mulch fires) .....	49
Fire Alarm / Smoke Detector Activation .....	92
Unauthorized Burning .....	11
Hazardous Material Incidents: Fuel Spills, Gas Leaks, Etc. ....	18
Other Fires: cooking, ballast, etc. ....	9
Assist Police Department .....	4
Power Lines Down .....	49
Good Intent Calls / Public Assists .....	44
Cover Assignment .....	44
Other Incidents .....	17



## FIRE — EMS DEPARTMENT REPORT *continued*



*New Public Safety Building Entryway*



*New Training Room*



*New Kitchen Facility*



### HIGH SCHOOL GENERATOR

Falmouth Fire-EMS managed the design, bidding and installation of an emergency generator system for the High School. This new system will allow the school to be used as a shelter during power outages and emergency situations. Using a team approach with the Fire-EMS department, schools, Falmouth EMA, and the American Red Cross, the town has created a reliable public shelter.

### CAR SEAT INSPECTIONS

In collaboration with **Safe Kids Maine** and the Maine Bureau of Highway Safety, Fire-EMS conducts a monthly car seat inspection station to offer free car seat checks to the community. Because of renovations at Central Station, the inspection station was only open for six months in 2007. During those six months, 181 car seats were inspected. Of those 181 car seats, only 15 car seats were correct (92% misuse rate).

Safe Kids Maine reports a 96% misuse rate throughout the state. The Maine Bureau of Highway Safety reports that the Falmouth Fire-EMS Department Car Seat Inspection Station inspects more car seats than any other inspection station in the state. The car seat inspection station is open on the first Thursday of every month at Central Station from 2 pm to 6 pm.

### MEMBERSHIP

Being a Firefighter or Emergency Medical Technician requires many hours of training. Falmouth Fire-EMS is proud to have a number of individuals who have worked hard to obtain and maintain certification in both fire and EMS. The current roster includes several members who have completed Firefighter Level 1 and Level 2 and many who have advanced EMS certification as Intermediate and Paramedics.

This extra training is in addition to the two hours of training received every Monday night. The department receives constant training to remain certified with new technology, techniques, and information.

If you would like more information about Fire-EMS membership, please come to the Fire/EMS Headquarters at 8 Bucknam Road, or visit our website at: [www.town.falmouth.me.us/Pages/FalmouthME\\_Fire/index](http://www.town.falmouth.me.us/Pages/FalmouthME_Fire/index).

# POLICE DEPARTMENT

## 2007

During 2007, work commenced on the new police facility that the citizens supported in the November 2006 election. The facility, which will provide the officers and dispatchers with a modern and spacious area to work from, is located at 2 Marshall Drive, a small street off Woods Road. The name "Marshall Drive" was selected as a tribute to the town's first police constable and later first Police Chief, Mr. Ray Marshall. The new station opened February 19, 2008, and an open house is planned for late May after completion of the landscaping.

Along with the town office, the police department completed a re-design of the department's website. We encourage our residents to visit the new site and to check it regularly for notices and informational bulletins. The sections on frequently asked questions, how to obtain reports, crime prevention tips and the harbor are very informative.

The site can be located at: [www.town.falmouth.me.us/police](http://www.town.falmouth.me.us/police).

In late June and the first week of July, the largest single sporting event in the history of the State of Maine, The Region 1 Soccer Tournament, was held at Falmouth High School and Community Park. Approximately 15,000 people from as far away as Virginia and Pennsylvania either participated in or attended the games. Because of hard work by the organizing committee and town public safety departments, the tournament was conducted without incident and will be held again this year in Falmouth.

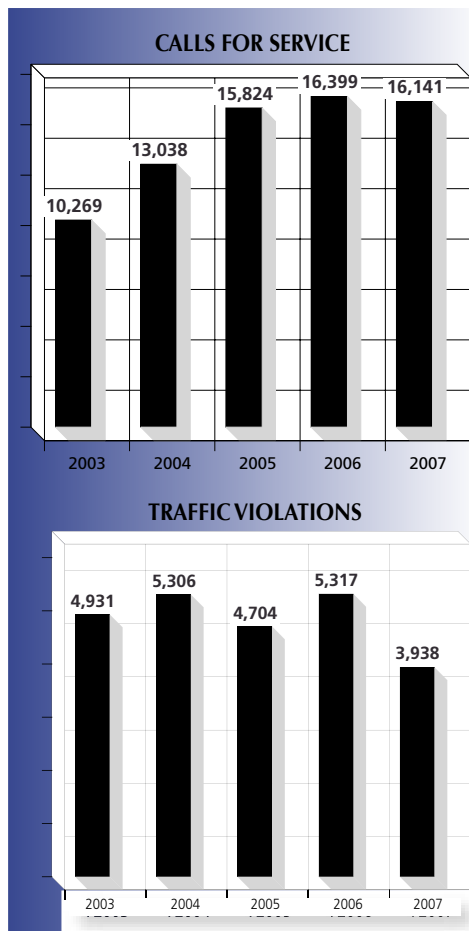
The School Safety Team, chaired by School Resource Officer **Rob Susi**, continued work throughout the year with the goal of improving safety at all town schools. The team meets every month with representatives from each school, the police department and the fire department. In 2007, School Safety Team projects included the installation of security cameras on the exteriors of the high and middle schools, installation of a new keyless entry system on all the doors at the high school, and production of identification cards for all school staff to wear. In addition, the police department conducted safety training for all staff and automatic external defibrillators were purchased for each school.

Every year, we ask motorists to obey the traffic laws of the community and to be especially vigilant in residential neighborhoods and in the areas of the schools. As the accompanying charts demonstrate, in 2007, we witnessed a decrease in the number of violations which is a direct correlation to the proactive response to traffic enforcement by our officers.

The Calls for Service chart demonstrates the number of requests for service that our officers respond to during the year. As you will note, the department has witnessed a steady increase each year. The leveling off in 2007 can be attributed to a refinement of our reporting software.



**Edward J. Tolan,**  
Police Chief



## Highlights of the Year

- The position of Harbormaster and Emergency Management Director were combined when **Kevin Cady** was hired in June.
- A complete review and re-write of the Town's Emergency Operations Plan was conducted and will be presented to the Town Council in early 2008.
- **John Dalton**, the long-time Harbormaster, retired in May.
- The Maine Marathon was held during Columbus Day weekend with over 2,500 participants. The race occurred without incident along Rt. 1 and 88.
- Two events from the first-ever Maine Triathlon; the swim to Portland from Mackworth Island and the bike portion, were held in town in August.
- On July 1, a joint agreement with the Town of Cumberland became effective to provide an emergency response to their waters and islands by our marine division while animal control services were provided to us by Cumberland.
- The department's members provided emergency services during the Patriot's Day storm.
- The FY07 police department budget finished in the black with a surplus for the town.
- Officers **George Savidge**, **Wayne Geyer** and **Tim Libby** were recognized by the Maine Association of Police and the Maine Chiefs of Police Association with the **Act of Bravery** by a Police Officer Award for their heroic actions of entering a burning residence to rescue a woman on March 20.
- The town and the police union personnel signed a collective bargaining agreement which will be in place until July 2009.
- Members of the department attended 1,234 hours of training during the year.



*Motorcycle officers from many towns worked together during Region I soccer.*



*Officer John Kilbride and K-9 Yardie*

**CRIME PREVENTION TIPS:** Please visit [www.town.falmouth.me.us/police](http://www.town.falmouth.me.us/police)

### **IMPORTANT NUMBERS**

**EMERGENCY POLICE, FIRE, OR RESCUE: DIAL 911**

**INFORMATION: Police: 781-2300 . FAX: 781-3448**

**Fire/Recue: 781-2610**

**TTY: 781-4154**

# FALMOUTH POLICE MARINE UNIT

[www.town.falmouth.me.us/Pages/FalmouthME\\_Police/marineunit/marine](http://www.town.falmouth.me.us/Pages/FalmouthME_Police/marineunit/marine)

The Falmouth Police Department appointed **Kevin Cady** as a sworn full-time police officer / harbor master and assigned him as the supervisor of the newly created marine unit in 2007. Officer Cady served as the acting Falmouth harbor master in 2006 and comes to Falmouth from the City of Portland where he worked for 22 years as a police officer and firefighter.

**Rick Freese**, an active-duty Chief in the U.S. Coast Guard, continued as deputy harbor master and completed the Maine Criminal Justice Academy's curriculum in order to be sworn as a Falmouth reserve police officer. Both Rick and Kevin will perform the collateral duties of sworn police officers, shellfish wardens, and harbor masters.

The department introduced two seasonal park rangers to the marine unit staff in 2007. *Brigham McKenney* and *Sam Turner* split daily duties at the Town Landing assisting the public with directions, boat launching, tie-up, and parking issues. The two also maintained the cleanliness of the complex, participated in search and rescue calls, and served as town ambassadors at the waterfront.

The Falmouth harbor / waterfront committee and Town staff continued its mandate to review and update the Falmouth Coastal Waters Ordinance. They also worked closely with a consulting firm to review the overall operation of the Falmouth Anchorage in order to develop a long-term management plan.

The department would like to acknowledge members of the harbor/waterfront committee for the outstanding work and time commitment during 2007: Chairperson: **Stephen Archambault**; committee members: **Richard Garrett**, **John Winslow**, **Peter Leavitt**, **Manny Kourinous**, **Jay Hallett** (representing Handy Boat), and **Bill Oliver** (representing Portland Yacht Club).

The department also thanks the Falmouth Parks and Public Works for outstanding service and assistance with maintaining the floats, pier, plowing in the winter, and on-call support!

## Highlights of the Year:

- Assisted the US Coast Guard, US Secret Service, Maine Marine Patrol, Town of Cumberland, Cumberland County, and area Harbor Masters with various operations.
- Introduced joint training exercises with Falmouth Fire — EMS, Falmouth Police Department, LifeFlight of Maine, Portland Fire Department, and the US Coast Guard.
- Ended 2007 with 1,264 moorings; 654 resident and 610 non-resident.
- Falmouth holds the distinction as the largest mooring anchorage north of Marblehead, Massachusetts.



The Harbormaster  
and members of the  
Harbor/Waterfront Committee  
thank the Falmouth citizens  
and the boating public for  
their cooperation and assistance  
in making the Town Landing and  
the harbor area safe  
and enjoyable.

We also wish to thank the  
members of Falmouth Public  
Works for their invaluable  
assistance throughout the year  
removing floats, plowing the  
parking lots in the winter  
and the on-call support.

# 2007



# EMERGENCY MANAGEMENT and HOMELAND SECURITY

[www.town.falmouth.me.us/Pages/FalmouthME\\_EmPrep/index](http://www.town.falmouth.me.us/Pages/FalmouthME_EmPrep/index)

- The Town of Falmouth established the Division of Emergency Management and Homeland Security in 2007. The Division falls under the Chief of Police and is commanded by a Director, Kevin Cady.
- The Emergency Management and Homeland Security's goal is to protect Falmouth's residents and visitors from all man-made and natural disasters. Falmouth's "All-Hazards" planning approach takes into consideration the different facets of the Town from the school system, the western agricultural and residential areas, to the waterfront. Employees of the Town are trained and prepared to respond in a coordinated manner to safeguard and minimize loss of property and life. The Town of Falmouth partners and collaborates with the American Red Cross, Cumberland County, State of Maine, and the Federal Emergency Management Agencies. We encourage citizen input and welcome suggestions on how to better safeguard our community.



**Kevin Cady**  
*Emergency Management Director*

## 2007 Highlights:

- Developed an "all hazards" emergency operations plan for the Town
- Developed an "all hazards" emergency operations plan for the Falmouth School District
- Developed an emergency preparedness Town ordinance
- Established a regional shelter agreement with the American Red Cross
- Completed Tier 1 and Tier 2 FEMA self-assessment
- Provided Town employees with National Incident Management System (NIMS) certification
- Implemented NIMS for the Patriots Day storm and the three-day Region 1 Soccer Tournament
- Obtained \$135,000 in disaster assistance from the Federal Emergency Management Agency to cover damage during the Patriot's Day Storm



*Patriot's Day storm batters town landing wharf.*



# COMMUNITY PROGRAMS

**Falmouth Community Programs (FCP) comprises three divisions: adult education, recreation, and facilities scheduling which are responsible for:**

- Providing supplementary educational, active and passive recreational as well as social and cultural opportunities for members of our community.
- Providing community education/enrichment programming, recreational and instructional athletic opportunities.
- Scheduling all school/town facilities for community use.



**Lucky D'Ascanio**  
*Director of Community Programs*

## OFFICE ORGANIZATION AND STAFFING

The Department underwent a major transition in 2007 with the transfer of former director **Skip Varney** to Public Works. The Parks Division was also involved in the transfer and Skip is now the Director of Parks and Public Works. **Lucky D'Ascanio** was promoted from Adult Education Director/Recreation Coordinator to Director of Community Programs; **Matt Gilbert** was promoted to the new position of Assistant Director (Matt continues to carry his responsibilities as the Athletics Coordinator and Facilities Scheduler) and **Kate Harris** was promoted from part-time programmer to full-time Recreation Program Coordinator. The department also continues to rely on the expertise of **Heidi Hugo**, Administrative Assistant/Programmer and **Denise Macaronas**, Senior Program Coordinator. The reorganization resulted in a decrease of a half-time position.

The Division of Recreation receives 16% of its funding through the Town while Adult Education receives 47%. Funding for the administrative staff is nearly 25% from non-tax dollars.

## DEPARTMENT ACCOMPLISHMENTS

In April, FCP successfully launched the ActiveNet Registration System followed by the Facilities Reservation System in August and to date nearly 45% of facility reservations and 35% of program registrations are being done on-line. This program has enabled staff the opportunities of better reporting, more efficient and cost effective staff/program instructor record keeping as well as the ability to give more attention to programs and community needs.

During the past year, 421 Recreation and Adult Education programs were offered; attracting 4,541 Recreation and 2,825 Adult Education participants.

In addition to regular programming, the department sold over 2,000 discount movie tickets to Regal Cinemas and the new Cinemagic Stadium Theaters for a savings of over \$3,500 for resident movie-goers. Also as a benefit to citizens, FCP manages discount ski promotions for Sunday River, Sugarloaf, Shawnee Peak and Mt. Abram in the winter and in the summer offers discount tickets to Funtown/Splashtown, Aquaboggan and Water Country.

In 2007, FCP provided \$2,000 in department scholarships and the Falmouth Education Foundation (FEF) matched those dollars in FEF grant funds which enabled many Falmouth children the opportunity to participate in summer programming. FCP would like to send a big THANK YOU to the Falmouth Educational Foundation for their continued generosity and support.

## ADULT EDUCATION DIVISION

Adult Education and Senior Programming offer a variety of programs for the enrichment of Falmouth's adult residents. Courses and offerings provide lifelong opportunities for new skills, vocational training, health and fitness, as well as social network and relationship building prospects. The development of programs occurs at several levels which include staff creativity, current and past student requests, instructor inquiry, and occasionally, local resident expertise. By retaining and recruiting talented and accomplished instructors, FCP is able to offer these programs for the community several times each year. Many successful social, cultural and educational events and trips are also offered through co-sponsorship with neighboring communities. During the past year, the department offered over 180 successful classes, programs, trips and offerings with a total enrollment of over 2,825 participants.

Popular programming includes the Travelogue Series (now in its 21st year), All Support Art Group, and the Village Park Summer Concert Series. The Community Safety series continues to service the needs of many in the community offering such programs as Safe Boating, Aviation Seminars, Red Cross classes, and Wilderness First Aid. Coaching Clinics continue to certify many coaches each season with over 595 coaches NYSCA certified by the Town of Falmouth this year. The Holiday Tree Lighting attracted over 600 citizens and was once again a tremendous success with beautiful winter weather providing a picturesque backdrop for many youngsters who enjoyed playing in the newly fallen snow after their visit with Santa.



## RECREATION DIVISION

Recreation programming through FCP targets the resident youth population by providing passive and active year-round recreational opportunities. This is accomplished by developing educational and instructional athletic, science and arts and crafts programming, and also by creating opportunities for social, behavioral, and physical development as well as environmental awareness. Offering safe, educational, and fun programs that allow for self-expression and help to build self-confidence are the cornerstones of the recreation foundation. All of these ideals are brought together with the common goal of contributing to the total health and well being of our youth population and enhancing the quality of life for them in our community. A variety of sports (for pre-school and older children) are offered, as well as planned activities for early release days. All recreation offerings can be viewed in the FCP seasonal brochures.

## FACILITIES SCHEDULING

The Town of Falmouth and Falmouth School Department recognize that all public facilities are supported by local tax dollars and through FCP have made the facilities available to responsible community groups and individuals when not in use by the school department or being used for municipal purposes. FCP has the year-round responsibility of scheduling all school facilities and municipal park facilities and maintaining accurate calendars for each of those facilities. The on-line calendar continues to serve as a valuable tool for the community for checking the availability of facilities. The success of the scheduling system is built on communication between many town and school departments as well as community groups and individuals.

FCP continues to assist area non-profits including the American Cancer Society and American Red Cross with their scheduling needs. In 2007, more than 81 different groups including basketball, soccer, lacrosse, volleyball and baseball teams as well as Girl Scouts, musical groups, adult education programs, SAT programs, teacher mentoring programs and State of Maine Departments scheduled facilities through the department.

# PARKS & PUBLIC WORKS

## THE PARKS AND PUBLIC WORKS DEPARTMENT IS RESPONSIBLE FOR:

- Road maintenance and the stormwater drainage system.
- Managing the town's Solid Waste Disposal and Recycling programs.
- Maintaining all town owned vehicles.
- Maintaining over 50 parks and open space areas. These areas include general use parks, cul-de-sacs, islands, the town beach, and trails.



**Skip Varney,**  
*Director, Parks and  
Public Works*

## OFFICE ORGANIZATION AND STAFFING

Veteran Public Works Director **Tony Hayes** announced his retirement in the spring which prompted the analysis and then combination of the Parks Division with Public Works. **Skip Varney**, former director of Falmouth Community Programs, assumed the role of Parks and Public Works Director July 1, 2007. The goal of combining the management and maintenance of these two departments is to create greater efficiencies while providing the same or greater levels of service.

**Jay Reynolds** was promoted to the position of Assistant Director of Public Works and **Jeffrey Buxton** was hired as the new Street Superintendant. Additional positions that were filled in 2007 included a Heavy Equipment Operator, Mechanic II and Transfer Station Attendant/Truck Driver.

## DEPARTMENT ACCOMPLISHMENTS

- The Patriot's Day Storm was the greatest weather challenge in 2007. Work projects included traffic control/detouring, clearing roads, tree/brush cleanup, road washout repairs, and coordination with FEMA.
- Created and implemented a new work order tracking system. This database provides better documentation and reporting capabilities. Work orders are created for a variety of tasks which range from trash pickup to drainage issues.
- Prepared informational packets and delivered over 4,000 recycling bins to residents in advance of the new curbside recycling program.
- Coordinated with the Department of Environmental Protection (DEP) to conduct an audit at the Public Works, Parks, and Transfer Station facilities. The DEP made some initial recommendations which the Department has already implemented utilizing best management practices.
- Facilitated three road reconstruction projects. This included the public process as well as overall project management for the following projects: Longwoods Road reconstruction, Brook Road reconstruction, and Falmouth Road repaving.
- Completed extensive pavement repair and catch basin modifications to town roads. The complete list of work can be viewed at: [www.town.falmouth.me.us/Pages/FalmouthME\\_DPW/index](http://www.town.falmouth.me.us/Pages/FalmouthME_DPW/index).



## PARKS DIVISION

The Parks Division continues to be busy maintaining over 50 parks and open space areas. During the spring, the Parks staff works hard to service the fields for Little League, Lacrosse, and Soccer, as well as prepare the cemeteries and monuments for Memorial Day. Staff also worked diligently to ready the grounds for the Region I Soccer Tournament which included over 125 teams from all over the Northeast; Little League District 6 Championships; Frozen Ropes Baseball Camps; the Plummer Motz School 4th Grade Farewell at Legion Park; Falmouth Fall Classic with over 150 teams; and a special tennis tournament designed to raise funds for non-profit groups. Staff also continued to repair trails and facilities throughout the year as a result of the Patriot's Day storm.

## PUBLIC WORKS DIVISION

Public Works was busy with seven storm events in November and December which required full snow plowing operations. Along with roadways, snow removal/de-icing operations also extend to the sidewalks, town hall parking lot, parks facilities, the town library, and the new police station site.

The Department also provides snow removal service on the Town's fire hydrants to ensure public safety. We believe the winter of 2007-2008 will be a historic one.







**Pete Clark,**  
*Water Pollution Superintendent*

# WATER POLLUTION CONTROL

## Department Accomplishments

# 2007

### TREATMENT PLANT UPGRADE

Construction continues on major upgrades and improvements at the Town's wastewater treatment facility. Principals on the project include our general contractor, APEX Construction from Rochester, New Hampshire, along with Wright-Pierce Engineers of Topsham, serving as the design engineers and construction managers. Project funding includes a reduced interest loan provided through the Maine Bond Bank and State and Federal regulatory agencies.

This 22-month project began in July 2006. The expected completion date is spring 2008. By the end of 2007, the contractor had completed almost all of the major excavation and concrete work, in addition to the new buildings that house aeration, chemical feed, and pumping equipment.

The major operational challenge during this stage of construction involved maintaining adequate treatment with only one-half of the facility available while APEX rebuilt one of the existing treatment units. In early October, the contractor finished converting the first half of the existing treatment units to their new use.

The ongoing work is the first major capital expenditure since Falmouth built the plant in 1970. The upgrade provides needed modernization that delivers increased capacity and the ability to better manage the treatment process. The new design provides improved treatment resulting in reductions in pollutants and nutrient loadings from the discharge.

It also includes automation of the various plant processes through state of the art controls and improved process and motor efficiencies which should significantly reduce power consumption.

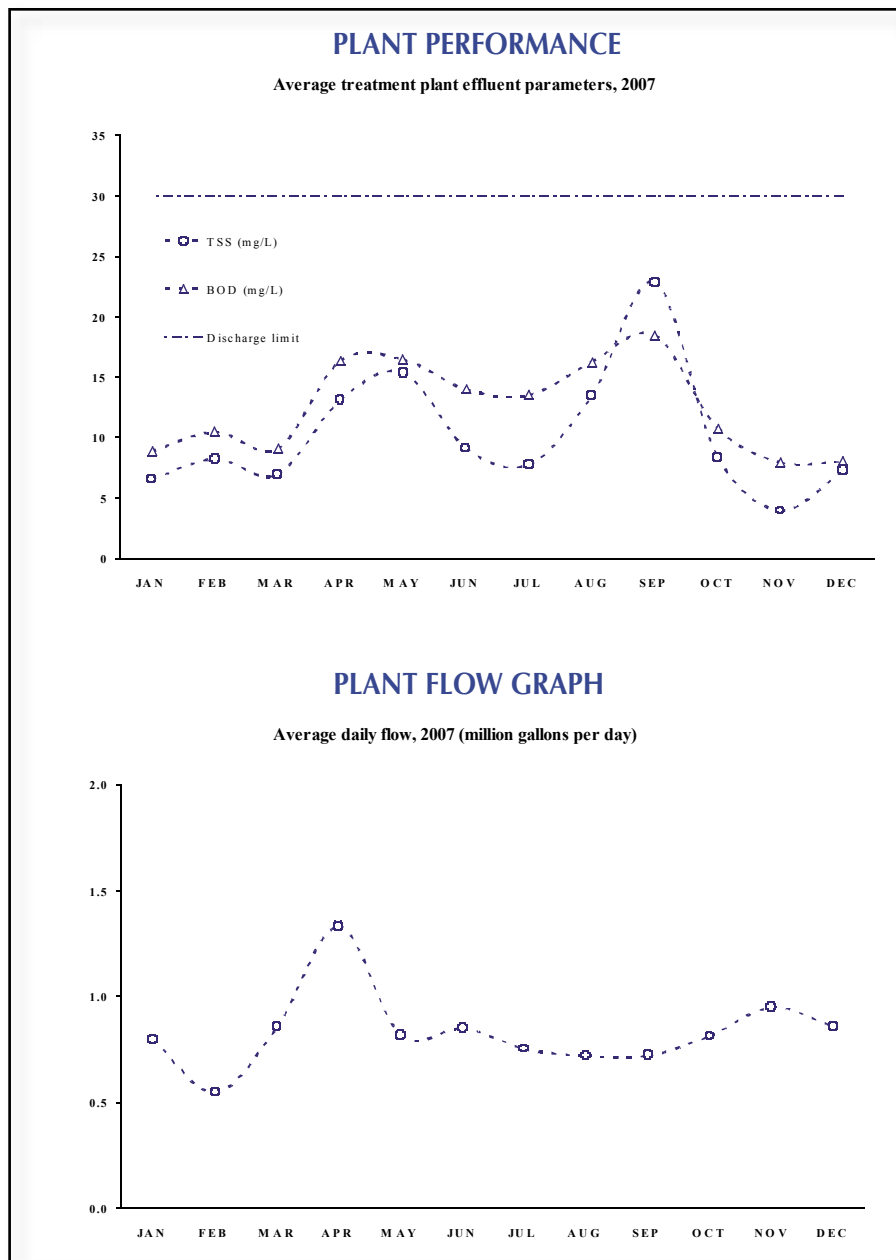


*In 2007, construction included converting the existing treatment units to secondary clarifiers.*



Falmouth's plant treated approximately 305 million gallons of wastewater and 301,355 gallons of septic tank wastes in 2007. Plant performance continues to be fairly efficient despite the ongoing construction. On average, the plant removed approximately 94% of the bio-chemical oxygen demand and solids contained in the wastewater generated by the homes and businesses that connect to public sewers in Falmouth and Cumberland.

## 2007 Statistics



# SCHOOL COMMITTEE 2007-2008



**BEPPIE CERF**  
*Chair*



**KATHY HILLMAN REED**  
*Vice-Chair*



**MARK TERISON**



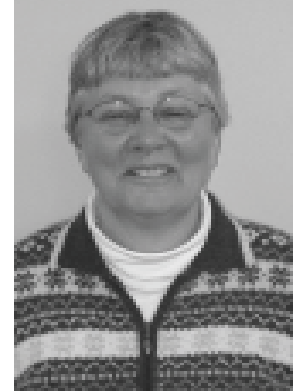
**KAREN FARBER**



**SCOTT LYDICK**



**BETH FRANKLIN**



**LINDA COTE**



**GEORGE ENTWHISTLE**  
*Superintendent*



*Superintendent of Schools,  
George H. Entwistle III, Ed. D.*

# SCHOOL DEPARTMENT

I am pleased to report that again during this 2007-2008 school year we have continued our trend of continuous improvement and demonstrated progress in the Falmouth Public School district's long-term goals:

- Establishing a culture of wellness that supports the physical, social and emotional well-being of all members of our school community;
- Meeting the learning needs of every student;
- Promoting responsible citizenship behavior (locally, regionally, nationally and globally);
- Building professional learning communities (promoting continuous, professional development of our teaching staff) — within our schools, across our district, regionally and beyond; and
- Continually improving our organizational systems and structures.

## 2007 COMMUNITY DIALOGUE:

On October 5, 2007, for the third time since the fall of 2004, stakeholder representatives came together to review and refresh the planning for the future of the Falmouth Public Schools. At this Community Dialogue, more than 300 stakeholder representatives (students, parents, teachers and staff, elected officials, community members, and civic leaders) engaged in substantive dialogue on the matters that will make the most positive difference in preparing students for success in their future endeavors. Our 18-month improvement plan (October, 2007 – April, 2009) was refreshed and reviewed in accordance with outcomes from the dialogue.

### WELLNESS:

Our schools continue to focus energy on all aspects of wellness for students and for staff. Increased opportunity for physical activity, broader selections of healthy food choices, and learning more about the importance of good nutrition, and improved responsiveness to the social and emotional needs of students all will remain crucial components of our wellness efforts. Our plan has been refined, however, to include additional attention to school community educational programs on mental health related topics and an action research target of “building resilience” in students K – 12.

### ACADEMICS:

Our work to structure, sequence and coordinate our district's curriculum is a never-ending undertaking as we invest in strengthening and continually improving all content (subject) areas. As well, a considerable amount of effort is being expended on improvement of our systems for instructional design and delivery of instruction. Response to Intervention (RTI) systems of assessment and instruction are making more efficient and more effective teachers' early interventions with students who are either not quite keeping pace with their peers or those who are at significant risk of falling behind in making anticipated academic progress. In addition, service learning options continue to be expanded to allow hands-on and service-oriented experiential learning opportunities for students at all grades.

### CITIZENSHIP:

Prioritizing citizenship behavior and civic engagement of students continues to receive significant attention in all the Falmouth Schools. Our Global Studies Team is increasing their involvement in supporting some of our newest initiatives including our UNIBE (Santo Domingo, Dominican Republic) student and teacher exchange program and the planning for hosting a Chinese scholar who will offer Mandarin Chinese language classes at both the Falmouth Middle and Falmouth High Schools starting in the '08-'09 school year. Consistent with the new 18-month plan, additional effort and resources will be directed towards projects and initiatives that will promote student environmental awareness and action.

## PROFESSIONAL LEARNING:

New to our efforts to build professional learning communities within our schools and across the district are professional learning teams who are actively engaged in identifying strategies for best using professional learning time and resources. Considerable energy is being directed to design professional learning that is focused on instructional planning and on building instructional capacity in all grades and all content areas. With school administration consolidation planning underway, concerted effort is being made to coordinate professional learning opportunities with MSAD 51.

## OPERATIONAL EFFICIENCIES:

School administration consolidation planning has received a significant commitment of time. With targets of both improving operational efficiencies/controlling operational costs and improving student learning opportunities, Falmouth and MSAD 51 have worked diligently to create a consolidation plan that will go before the voters in June, 2008. Falmouth's specific efforts to improve operational efficiencies have been broad-based but with some continued special emphasis on conservation, reduction, and replacement of, or adopting more efficient, energy resources. In the area of facilities planning, huge efforts have been invested in creating a solution for our elementary student population with the planning for a new Pre-K to Grade 5 elementary school with occupancy in 2011 our goal.

## District News

### FROM THE ASSISTANT SUPERINTENDENT, BARBARA POWERS

Work at the district level in the Falmouth Public Schools continues at a very brisk pace. In addition to responding to various initiatives from the Department of Education, we direct our efforts according to the 18-month plan created in our third Community Dialogue last fall and subsequently adopted by the School Board. Inherent in that work is a focus on student learning, global citizenship, and the professional development of our staff. I'll address each area briefly.

## • STUDENT LEARNING

### CURRICULUM REVIEWS:

This effort continues this year with a focus on writing and math. Writing and math scores have been strong performance areas for Falmouth students, so the purpose of the review is fine-tuning instructional practices and exploring ways to differentiate in order to meet all student needs. Last year's focus on social studies, health, and physical education has resulted in the implementation of new curriculum this year and teachers are in the midst of documenting these changes using the curriculum summaries developed for our district.

### GRADUATE STUDY GROUP:

We paused in December to meet once again with recent FHS graduates. For the third time in three years, we asked all recent grads to participate in an on line survey and/or to meet with a group of us in person so that we could learn about their transition to college or other post-high school activities. The new report of findings will be posted on the [falmouthschools.org](http://falmouthschools.org) website in March. Last year's report is currently there for review if you'd like to learn more about these efforts.

### WORLD LANGUAGES:

World language curriculum, instruction, and assessment have been at the forefront for two years. Spanish is now being introduced in first grade at Lunt School as the long sequence language (the one taught exclusively through 4th grade), which represents a transition from French. Choice will still be available to all students in fifth grade, where French and Spanish are both offered. This year, a National Board certified language teacher, Catherine Hobby, was released from most of her teaching duties to coordinate efforts in curriculum alignment, increased oral proficiency, and content designed to support grade level learning in the areas of reading, writing, and social studies while teaching in the target language.

## • GLOBAL CITIZENSHIP

### CHINA UPDATE:

Following participation by members of our Global Studies Team in several workshops featuring Asian Studies, and China studies in particular, Dr. Entwistle and I traveled to China as guests of HANBAN, the language and cultural arm of the Chinese government. We determined, and it was incorporated in the district's 18-month plan, that Falmouth students should also have the opportunity to learn Mandarin Chinese. To that end, the district has submitted a request to the College Board for placement of a guest teacher from China. We hope to receive confirmation soon so that we can make arrangements for a host family or two to offer a housing opportunity. Please contact me at the superintendent's office if this might be of interest, or you'd like more information.

## • PROFESSIONAL DEVELOPMENT

### TAPPING INTO TEACHER LEADERS:

Professional Development Teams were recently appointed in all four buildings to guide use of resources and focus professional learning time to best meet teacher needs. In addition, a district wide team will be assisting me with oversight of these efforts as well as guiding learning opportunities where more than one building is involved. Our first focus, however, will be helping develop the 2008-09 calendar to be both sensitive to the needs of our students and families and also offer a modest but steady diet of release time enabling teachers to continue their important work together and meet with counterparts in the other schools.

### GRADUATE COURSES AND OTHER OPTIONS:

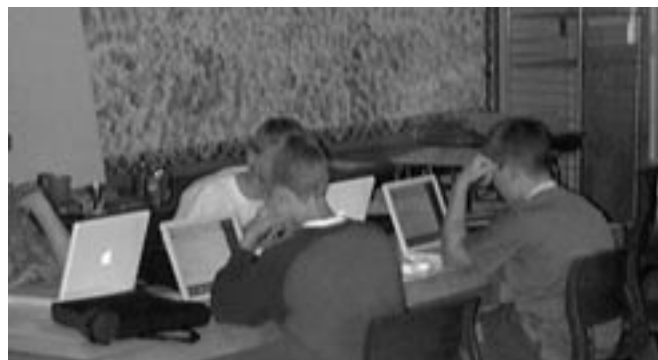
Once again, teachers this year have been supported in both graduate coursework and professional workshops, gathering with groups of educators from across the state or nation to keep in touch with research and educational knowledge. In addition, on site professional development opportunities in literacy and math have been extremely well received. A graduate course focusing on literacy across all content areas is currently taking place at the Falmouth Middle School, and teachers representing grades 4-12 are participating.

### ACCREDITATION SELF STUDY:

High school teachers, meanwhile, have been very involved in the self-study in preparation for a visit from the New England Association of School Accreditation. The teachers have worked intensely on this study, and the final product will not only reflect the excellent work currently happening in the high school, but also identify a path for further growth as a faculty and school.

### NATIONAL BOARD CERTIFIED TEACHERS:

Finally, we are pleased to announce that three more teachers received their certification by the National Board of Professional Teaching Standards organization as achieving the highest standards of professionalism. They are: **Larry Jackson**, FMS band teacher; **Ray Fox**, FMS social studies teacher; and, **Jorma Kurry**, FHS math teacher. Congratulations! They join Falmouth's largest group of national board certified teachers in the state.





## Lunt School

### FROM THE PRINCIPAL, JOHN G. FLAHERTY

At Lunt School, we are a community of educators and learners who work collaboratively in order to ensure quality educational experiences for all 430 of Falmouth's kindergarten through Grade 2 students.

#### CORE BELIEFS:

As a staff, we believe that the primary grades form the foundation for a student's education. High standards of teaching and learning, combined with developmentally appropriate practices, are the expectation and the norm at Lunt School. Our staff has created an atmosphere that is safe and orderly – one that nurtures the academic, social and emotional growth of students.

#### INTERVENTION:

Curriculum benchmarks and assessments are aligned with the Maine Learning Results. Student assessment information has been collected for many years, providing ongoing data that validates school-wide literacy and math progress in grades K-2. When assessment results and classroom performance indicate that a child needs additional support, we have an established response system in place to help. It begins with the classroom teacher making modifications to the child's program with support from a literacy education technician. Our Response to Intervention Team, Student-Centered Team, reading specialists, school guidance counselors, and a full cadre of special education staff also provide assistance to children in need. In addition to literacy, math is an important focus at Lunt School. We are in year four of the implementation process with Everyday Math, a rigorous and comprehensive curriculum that is used across the country. It has been extensively researched and proven to build students' mathematical knowledge from the basics to higher-level thinking and critical problem solving. It is a hands-on program that uses a spiral approach, which means skills are addressed several times throughout the school year and beyond. We hope to add capacity within our staff to provide additional math intervention in the 2008-2009 school year.

#### CLASS CONFIGURATIONS/STAFFING:

Lunt School houses seven half-day kindergartens, one transitional first grade, eight first, and nine second grade classes. We have enjoyed a very successful 2 1/2 day kindergarten pilot classroom this year. We hope to expand this concept in the fall. Four of our first and second grades are "looping" classes, meaning that the children remain with the same classmates and teacher for both first and second grade. We have one Grade One job share, as well as a Grade Two teaching team. We pride ourselves on maintaining reasonable teacher-student ratios that are consistent with best teaching practices.

Lunt School has an outstanding professional and support staff. In addition to excellent classroom experiences, our professional teaching staff offers art, music, physical education, and library each week, as well as intensive reading support through our Response to Intervention initiative.

## Plummer-Motz School

### FROM THE PRINCIPAL, KAREN BOFFA

#### DEMOGRAPHIC INFORMATION:

There are 319 students this year at Plummer-Motz, 144 third graders and 175 fourth graders.

This year there are seven third grade classrooms and eight fourth grade classrooms.

Self-contained classrooms are offered at both grade levels where the classroom teacher is responsible for all of the content areas. There are also "teaming" opportunities at Plummer-Motz where two teachers work closely together. One teacher is responsible for the students' literacy program and the other teacher is responsible for math, science and social studies for the two classrooms of students.

## **MEETING THE LEARNING NEEDS OF OUR STUDENTS**

### **CURRICULUM:**

Standards-based, enriched instruction is provided in reading, writing, math, science, social studies, health, and French. Physical education, computer technology, and visual and performing arts, are all regular components in each child's week.

The library, which provides services to both Plummer-Motz and Lunt Schools, is a vital key to student learning. An engaging reading incentive program is an important activity every winter, while research strategies and projects are ongoing throughout the year.

### **CURRICULUM-BASED TRIPS:**

Teachers take advantage of many Maine resources and offer a variety of curriculum-based field trips to accentuate the children's studies. Third graders visit Gilsland Farm Audubon Center and the Desert of Maine to enhance their science curriculum. Fourth graders visit important places like the Maine State Museum, Maine Maritime Museum, Harris Farm, and Fort Western to enhance the social studies curriculum. During their stay at Plummer-Motz, all students attend concerts by the Portland Symphony and performances by the Maine State Ballet.

### **INTERVENTION:**

There is a strong support system of guidance, social work, Response to Intervention (RTI), English Language Learning (ELL), special education and gifted education, which can respond to special student and family needs in order that every student may find success.

### **EXTRACURRICULAR ACTIVITIES:**

Theater Club for fourth graders is offered at the beginning of the year.

Activities Club offers a wide variety of options including jump roping, rollerblading, gymnastics, floor hockey, hiking, and ice skating, to name a few. More than 100 children participate in the fourth grade chorus, which rehearses one day a week before school and includes at least two concerts every year.

Kids Who Care, a community service organization, meets after school to support a variety of outreach projects. Math Club is an opportunity for children interested in extra experiences in math. Robotics Club fosters essential engineering and math concepts for interested fourth grade students. They will encounter key concepts that relate to computer science, applied mathematics, science and team-based communication and design. The Debbie Wood Memorial Fund helps the school sponsor a Homework Club throughout the year.

### **PROFESSIONAL DEVELOPMENT:**

Teachers work collaboratively each month during the early release afternoons on the school specific projects and initiatives, which evolved from the Community Dialogue in October 2007.

On-going goals include supporting school wellness initiatives, continuing curriculum development and its connection with assessment, instruction and student learning, developing service-learning projects, expanding intervention capacity to include math support, and promoting environmental awareness.

## **Falmouth Middle School**

### **BY JEFF RODMAN, PRINCIPAL**

Falmouth Middle School is home for 745 students in grades five through eight. We are a school that prides itself on our commitment to the educational, social, and emotional needs of each and every student. Our mission is simple: "we strive to provide a quality education within a supportive environment for every student who attends our school."

### **OUR TEACHERS:**

The foundation of any successful school is an outstanding faculty and Falmouth Middle School is no exception. We have a dedicated staff of 110, including teachers, support staff, educational technicians, secretaries, custodians, and administrators. Many of our teachers have postgraduate degrees and seven of our 70 classroom teachers have now earned the distinction of being Nationally Board Certified.

### OUR SCHOOL:

We are committed to the tenets of sound middle level practices. Our school is organized by dynamic student-centered teams. In grades five and six, we have two-person teaching teams and in grades seven and eight, we have five person teams, sharing common students and organized by content subject. In addition to the common core subjects of English/Language Arts, mathematics, science, and social studies, students have choice of either French or Spanish as a foreign language. Also, there is a special education teacher assigned to each grade level team and we have both literacy and math support coaches for non-special education students in place within the grade span of 5-6 and 7-8.

### OUR CLASSES AND PROGRAMS:

Students at Falmouth Middle School have the opportunity to participate in a rich variety of unified arts classes for 80 minutes daily which include art, music, band and chorus, technology education, computer, health and physical education. We have band and chorus programs that are outstanding and amongst the finest in Maine. Each year our students win individual honors in the areas of art, music, English, world languages, and mathematics. We have a comprehensive athletic program that focuses on both interscholastic and intramural participation.

### OUR EFFORT TO IMPROVE TEACHING AND LEARNING:

In our ongoing effort to improve teaching and learning, our staff has continued to concentrate its professional development work on curriculum, assessment, and instructional strategies with a focus on literacy for the 21st century. Our schedule allows teams of teachers to meet by content areas and by whole grade level. These meetings occur on a regular basis during common planning time and early release days to improve upon teachers' skills and practice. This year, we have partnered with the University of Southern Maine to bring in a graduate level course to the middle school designed to improve literacy instruction in the content areas.

### OUR ACCOMPLISHMENTS:

Our standardized test scores reflect our accomplishments with students. What has led to this success is our community-based focus on goals, our high expectations for our students, our belief that physical, social, and emotional wellness is an essential ingredient to academic success, and that our decisions, actions and priorities reflect these beliefs. As a result of this success, Falmouth Middle School has been nominated as a National Blue Ribbon School. The middle school is being recommended as a Blue Ribbon School because we are in the top 10 percent of schools in Maine as measured by the MEA's in both reading and mathematics.

As always, Falmouth Middle School continues its efforts to be a school that is academically excellent and developmentally responsive to the educational, social, and emotional needs of our entire student body.

## Falmouth High School

### FROM THE PRINCIPAL, ALLYN HUTTON

#### MISSION:

Falmouth High School shall foster the development of ethical, responsible, involved citizens of the Falmouth and global communities, and prepare students academically, emotionally and socially to meet their post-secondary aspirations.

As a community of life long learners, the staff and students of FHS continually strive to reflect on our school and seek ways to make our outstanding high school even better. A few highlights of our work this year supporting 163 freshmen, 179 sophomores, 169 juniors, and 154 seniors include the following:

#### CURRICULUM:

New course offerings including Acting, Dance, AP English Language and Writing, Eng 12, Photographic Imaging, 20th Century US History, Middle Eastern and Asian Studies, Walk/Jog, Biking, and Hand-Building Ceramics were offered to students this year.

## **STUDENTS:**

Student Forum 2007 was held in September allowing students to express their ideas and opinions regarding school issues. The agenda was generated by students as well.

Service learning opportunities resulted in hundreds of volunteer hours at numerous locations including, but not limited to, local blood drives, tutoring in area schools, Essential Pantry in Portland, Good Shepard Food Bank in Auburn, Habitat for Humanity and Ocean View. Students have embraced the opportunity to serve their community.

Opening the Student and Parent Portal has provided ongoing communication between school and home, as both students and families have continuous access to class grades and work completion.

Ongoing Global Studies connections were also provided. FHS students engaged in supporting the Girls' School in Afghanistan, they provided ongoing financial support for Safe Passage in Guatemala, and participated in an exchange program with the Dominican Republic (UNIBE), the Ghana Network, and several Amnesty International Outreach events.

## **ACCOMPLISHMENTS:**

The U.S. News and World Report designated FHS as a silver medal school in a report released this year. FHS was one of only four high schools in Maine to achieve this distinction, which is based on rigorous course offerings and student achievement. FHS was one of 500 out of 18,000+ high schools across the U.S. to achieve this distinction.

## **ACCREDITATION SCHEDULED FOR 2009:**

Staff, students and community members have participated in a year-long NEASC self-study process, which included a review of the school mission, curriculum, instruction, assessment, leadership/organization, and school and community resources.

## **PROFESSIONAL DEVELOPMENT:**

Staff members gave professional presentations at numerous state, regional and national conferences on a

## **Falmouth Special Education**

### **FROM THE DIRECTOR, POLLY CROWELL**

## **NEW SPECIAL EDUCATION REGULATIONS:**

Special Education and related services are provided to students with disabilities in accordance with Federal and State laws. The Federal law, Individuals With Disabilities Education Act (IDEA), was reauthorized in December 2004 through P.L. 108-446. Chapter 101. The new Maine Unified Special Education Regulations, birth through age 20, are now in effect. We are making adjustments to our policies and procedures to comply with the new State and Federal regulations.

## **SPECIAL EDUCATION STUDENTS:**

The number of students served through Special Education has remained reasonably consistent. Currently, Falmouth has 242 students who receive special education and related services within our schools (K-12). This is 11.2% of our total school population. Our schools serve students with many disabilities including: learning disabilities, speech/language disabilities, hearing impairment, emotional and psychological impairments, health impairments, physical impairments, Autism, mental retardation, and traumatic brain injury.

## **SPECIAL EDUCATION STAFFING:**

Our special education staff includes teachers, educational technicians, speech language pathologists, occupational therapists, social workers, and a school psychological services provider. Part-time contracted professionals provide physical therapy, child psychiatry, behavior management, vocational training, deaf consultation services and various aspects of psycho-educational evaluations.

## YOUTH ALTERNATIVE'S GIRLS' PROGRAM:

The Youth Alternatives Program for girls is in its third year at Falmouth High School. The girls reside in a residential home in Falmouth for a maximum of 45 days. Since September of 2005, over 115 girls have participated in this highly successful program.

## MULTI-AGE PROGRAM AT FALMOUTH MIDDLE SCHOOL:

This is another unique program that serves both students in special education and general education. The program makes it possible for students who struggle in the traditional classes and allows them to experience positive middle school years. The small class size and increased teacher attention has provided many students the opportunity they needed to navigate successfully through middle school.

<b>TOWN OF FALMOUTH, MAINE SCHOOL DEPARTMENT</b> <b>Statement of Revenues, Expenditures and Changes in Fund Balances</b> <b>Governmental Funds</b> <b>For the Year Ended June 30, 2007</b>						
						Statement 3
	General	Nonmajor Special Revenue	Capital Reserve Fund	Elementary School Construction	High School Mediation	TOTAL Governmental Funds
<b>REVENUES:</b>						
Taxes	\$ 17,313,750	—	—	—	—	117,313,750
Intergovernmental	6,189,610	722,801	—	—	—	6,912,411
Charges for services	—	476,775	—	—	—	476,775
Investment income	—	14,239	—	—	—	14,239
Other	22,555	464	—	—	1,200	24,219
<b>TOTAL REVENUES</b>	<b>23,525,915</b>	<b>1,214,279</b>	<b>—</b>	<b>—</b>	<b>1,200</b>	<b>24,741,394</b>
<b>EXPENDITURES:</b>						
Current:						
Regular instruction	13,137,286	801,085	—	—	—	13,938,371
Other instruction	785,741	—	—	—	—	785,741
Student support	2,362,728	—	—	—	—	2,362,728
School administration	985,457	—	—	—	—	985,457
General administration	949,377	—	—	—	—	949,377
Operation and maintenance of plant	2,184,803	—	—	—	—	2,184,803
Student transportation	1,146,335	—	—	—	—	1,146,335
Student support services	—	542,536	—	—	—	542,536
Debt service	1,910,760	—	—	—	—	1,910,760
Capital Improvement	143,814	—	197,660	2,234	56,412	400,120
<b>TOTAL EXPENDITURES</b>	<b>23,606,301</b>	<b>1,343,621</b>	<b>197,660</b>	<b>2,234</b>	<b>56,412</b>	<b>25,206,228</b>
Excess (deficiency) of revenues over (under) expenditures	(80,386)	(129,342)	(197,660)	(2,234)	(55,212)	(464,834)
<b>OTHER FINANCING SOURCES (USES):</b>						
Budgeted use of fund balance	64,000	—	—	—	—	64,000
Supplemental appropriations	35,275	—	—	—	—	35,275
Transfer (to) from Capital Projects Reserve (99,275)	—	—	99,275	—	—	—
Transfer (to) from Medicaid Fund	40,000	(40,000)	—	—	—	—
<b>other financing source (uses)</b>	<b>40,000</b>	<b>(40,000)</b>	<b>99,275</b>	<b>—</b>	<b>—</b>	<b>99,275</b>
Net change in fund balances	(40,386)	(1269,342)	(98,385)	(2,234)	(55,212)	(365,559)
Fund balances, beginning of year as originally recorded	656,097	359,007	465,174	—	238,736	1,719,014
<b>FUND BALANCES, END OF YEAR</b>	<b>\$ 615,711</b>	<b>189,665</b>	<b>366,789</b>	<b>(2,234)</b>	<b>183,524</b>	<b>1,353,455</b>

(See accompanying notes to fund financial statement.)





# Falmouth Memorial Library

5 Lunt Road, Falmouth, Maine 04105

[www.falmouth.lib.me.us](http://www.falmouth.lib.me.us)

Lynda L. Sudlow, Director

*The mission of the Falmouth Memorial Library is to enrich the community by providing resources and services that foster a love of reading and inspire imagination, curiosity and an open exchange of ideas and information.*



We are supported in the pursuit of our mission by the Town of Falmouth which provides about 78% of our operating budget (this past year: \$361,500) and through generous contributions from our supporters (the annual fund drive garnered \$57,500) and our Friends who purchased items such as a snow blower, gallery rods, AV equipment, plus sponsored author visits, Gift-a-Book and other special programs. We also depend on our team of volunteers who regularly supply more than 1,000 hours of service to the library each year performing such tasks as shelving returned materials, working in our gardens, helping with book sales and other events, data entry, and numerous other tasks.

## Did you know that in Fiscal Year 2007 the Falmouth Memorial Library:

- Checked out 171,351 items that included books, videos, magazines, and audio books.
- Circulated 13,135 items through our efficient interlibrary loan and delivery system.
- Dropped off 390 books for use by home-bound or those living in residential facilities.
- Held events that nearly 7,000 people attended.
- Answered well over 7,000 reference questions.
- Had more than 600 children participating in the Summer Reading Program.
- Provided meeting space for 988 different meetings and events (library and community).
- Provided Internet access using library computers 7,703 times.
- Counted 123,568 people walking through the doors for any of the above purposes (or maybe even for purposes unknown and un-recorded).

In addition to its regular services of circulating books and other items, offering readers' advisory and reference services to both children and adults, and presenting a variety of programs for all ages, the library also provides regularly changing art exhibits, enjoyable outdoor garden spaces, tax forms, wireless internet access and an informative web site that received some 332,611 "hits" during the year. The Library's website is maintained by the staff, who continue to improve and update it in order to keep everyone informed of news and events. The children's librarian visited schools and pre-schools promoting literacy, reading, and the enjoyment of good books. The Library continues to cooperate extensively with other Maine libraries to share resources through the Minerva and MaineInfo Net systems, a very popular service.

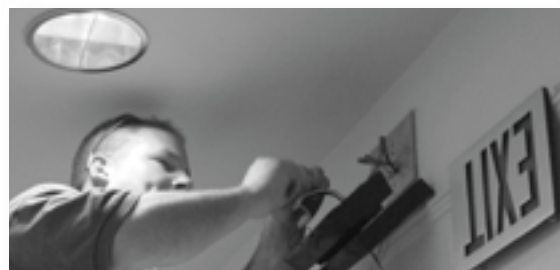


*Children are enthralled by the performance of Almodarr the Magician during the kick-off to the Summer Reading Program.*

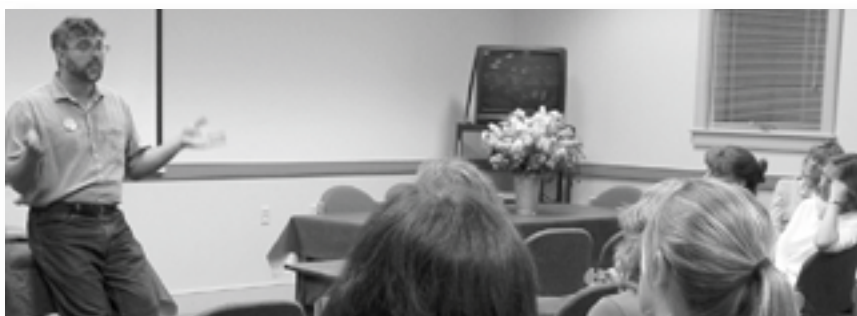
The Library continues to experiment and try out new programs and ideas. Last year we began a new activity called "A Common Yarn:" a forum for people to get together and share the joy of knitting. The Library also began co-sponsoring a series of programs aimed at providing the community with information about global climate change and what can be done to halt the process. Valve cover racing was added to the events at Library Sundae and a spectacular new fund raising event called "Beauty and the Books" kicked off in November 2006.

This silent auction of donated art and craft items gained the library nearly \$5,000 in additional revenue.

In conjunction with Falmouth's pledge to be a "Cool Community," the Library had an energy audit done through Efficiency Maine. We have been working to incorporate as many of the suggestions as possible into our operations. With the help of our Friends, we have changed both the exit sign lights and all of our track lighting to energy efficient LED and CFL bulbs.



*Dave, the electrician, installs new energy-efficient LED exit lights.*



*Founder of the "Cool Cities" program, Glen Brand, explains how Falmouth can be cool.*



*State Representative John Brautigam pressure-washes the library building during a very cold Fall Clean Up Day.*

This is a lot of activity for a relatively small building. According to the most recent Maine State Library report on Public Library Statistics, Falmouth Memorial Library is the 9th busiest public library in the state. It is the 3rd busiest among public libraries serving populations between 10,000 and 25,000 and it is 1st in terms of per capita circulation. By contrast, the library is only 12th within this category in terms of size of the collection. We continue to explore ways to expand the size of our building in order to meet library standards and accommodate the expectations of a well-educated and well-informed community.



*Faith Varney, President of the Friends of the Falmouth Memorial Library was named Falmouth's Volunteer of the Year.*

## In Memoriam

The Library lost several good friends during the year. Among them were Dot Lowe, Jay Madeira, Arthur Tobiassen, and Winnie Tozier. These and all Falmouth residents who pass away each year are remembered with a gift from the Falmouth Lions.

# For Your Information

FOR FURTHER INFORMATION: [WWW.TOWN.FALMOUTH.ME.US](http://WWW.TOWN.FALMOUTH.ME.US)

## VOTER REGISTRATION

Residents may register to vote at the Town Clerk's Office at Town Hall during regular business hours. Please bring proof of residency with you (i.e., driver's license, tax bill, mail with resident address, etc.). Voting takes place at Falmouth High School on Woodville Road.

## VEHICLE REGISTRATION

New registrations, as well as re-registrations, can be done at Town Hall without having to go to the Bureau of Motor Vehicles. To register a vehicle you must have the serial or vehicle identification number, year, make, model, color, weight and optional equipment of the vehicle to be registered.

You must also provide the current mileage of the vehicle and proof of insurance. With a new registration, you are required to present the bill of sale or dealer's sales tax certificate, window sticker, and the application for title. Under state law, we cannot process your registration without proof of insurance.

**Online Vehicle Registration Renewal:** Renewing your vehicle registration is as easy as point and click with **Rapid Renewal**.

This Internet service lets you renew your registration 24 hours a day, seven days a week online. Rapid Renewal provides Maine citizens an easy way to pay their local excise tax and renew their vehicle registration online.

All you need is your current vehicle registration, current proof of insurance, and credit card or checkbook. On our homepage ([www.town.falmouth.me.us](http://www.town.falmouth.me.us)) click on the Rapid Renewal picture to begin the process. Tags are mailed; however, you may print an authorization form immediately that provides legal proof of payment.

Visit the Secretary of State's Office at [www.sosonline.org](http://www.sosonline.org) for more details.

## BIRTH CERTIFICATES

Birth Certificates may be obtained from:

- the City or Town in which the child was born
- the City or Town in which the mother was living at the time of the birth
- the State Department of Vital Statistics located in Augusta

The fee for a certified birth certificate is \$10.00 for the first copy and \$5.00 for each additional copy.

## MARRIAGE LICENSES

A marriage license, at a cost of \$30, may be obtained from the Town Clerk. For persons previously married, a certificate must be presented indicating the dissolution of the former marriage. The document must have the original signature of the issuer on it or a raised seal attesting that it is a true copy of the original.

## DOG LICENSES

To license a dog, a current **State of Maine rabies certificate** must be presented.

The fee for unaltered dogs, male or female, is \$10.00 and \$6.00 for altered dogs.

**All dogs six months or older must be licensed by the end of the calendar year.** A late fee of \$15.00 is effective on February 1. This late fee increases to \$25 effective April 1.

You may register your dog online at [www.doglicensing.com](http://www.doglicensing.com) or visit [www.town.falmouth.me.us](http://www.town.falmouth.me.us) and click on "Town Clerk's Office/dog license/online doglicensing".

## FISH AND GAME LICENSES

Fishing or hunting licenses may be purchased from the Town Clerk for \$23.00 for residents.

The cost of a resident combination fishing and hunting license is \$40.00. A junior hunting license may be obtained for persons 10 years of age or older and under 16 years for \$9.00/residents.

Hunting and/or fishing licenses can also be obtained online at: [www.state.me.us](http://www.state.me.us) and click on 'buy hunting and fishing license'.

## OTHER LICENSES INCLUDE:

Archery License — \$23.00

Resident Military — \$5.00

Duplicate License — \$2.00

Small Game License — \$16.00

Migratory Waterfowl Stamps — \$7.50

# Town of Falmouth

## Directory of Community Services

This directory contains listings of services in the Greater Portland Area as well as local schools and churches. It is published by the Town of Falmouth's Human Services Committee, whose function is to insure that a safety net is in place in Falmouth to meet the needs of any resident whose safety or health is at risk.

If you have need for more information about these services, you may contact one of the committee members listed below, or the Welfare Director at the Falmouth Town Hall at 781-5253.

### **HUMAN SERVICES COMMITTEE:**

JANE SUDDS  
24 HARDING AVE., 781-3525  
  
SUSAN LOVE  
12 HUNTER'S WAY, 878-6628  
  
DIANE MOORE  
8 TREE FARM WAY, 781-2366  
  
FALMOUTH TOWN HALL  
271 FALMOUTH ROAD, 781-5253

### **NORTHERN NEW ENGLAND POISON CENTER**

1-800-222-1222

### **MAINE MEDICAL CENTER**

871-2381 — emergency room

### **MERCY HOSPITAL**

879-3256 — emergency room

### **■ CRISIS INTERVENTION**

#### **• YOUTH ALTERNATIVES AND INGRAHAM VOLUNTEERS**

50 Lydia Lane, So. Portland  
774-HELP — Hotline

Ingraham provides an immediate intervention services. suicide prevention, counseling, advocacy, and emergency financial assistance. It is also a point of entry for emergency mental health services.

#### **• CROSSROAD FOR WOMEN**

773-9931

Halfway House for  
substance abuse

#### **• SEXUAL ASSAULT RESPONSE SERVICES OF SOUTHERN MAINE**

1-800-313-9900

This Center offers free and confidential 24-hour service to victims of sexual assault. They also provide support groups, sexual assault awareness and prevention.

### **• FAMILY CRISIS SERVICES**

874-1973 or 774-HELP

The center provides a 24 hour Hotline, and emergency shelter in a confidential location, a children's advocate program and outreach programs. It strives to end domestic abuse in Cumberland & Sagadahoc Counties.

### **• DEPARTMENT OF HEALTH AND**

#### **HUMAN SERVICES (DHHS)**

1-888-568-1112

(24 hour hotline)

### **■ ALCOHOL AND DRUG ABUSE**

#### **• DAY ONE**

525 Main St., So. Portland  
767-0991

Day One provides services for youth and their families affected by alcohol and other drugs. Services include: long-term residential treatment; aftercare, adolescent and family counseling, prevention and education.

#### **• AA — ALCOHOLICS ANONYMOUS**

78 Portland St.  
774-4335

#### **• AL-ANON**

1-800-498-1844

Support for anyone living with alcoholism.

### **■ CHILDREN'S SERVICES**

#### **• CENTER FOR GRIEVING CHILDREN**

555 Forest Ave., Portland  
775-5216

The Center provides support for children and their parents who have a loved one or friend who is very ill or has died; outreach education for parents, schools, groups, child care centers.

#### **• SWEETSER CHILDREN'S SERVICES**

50 Moody Road, Saco  
1-800-434-3000

Sweetser is committed to the special needs of children and adolescents, families and communities includes treatment, education and care.

#### **• SOUTHERN MAINE PARENT AWARENESS**

886 Main Street, Sanford  
324-2337

The agency provides information and referral, support and education to families who have children with special needs.

#### **• CHILD ABUSE AND NEGLECT DEPARTMENT OF HUMAN SERVICES**

1-800-452-1999

#### **• 2-1-1 MAINE**

Sponsored by the United Way, 211 connects Maine callers to information about health and social services in their communities.



## ■ ELDERLY SERVICES

### • REASSURANCE PROGRAM

Falmouth Police Dept.  
271 Falmouth Rd  
781-2300

The Falmouth Police Dept. offers this program which provides a call-in service "at no charge" for Senior citizens of Falmouth who livealone. If you know of anyone, or if you would like to participate. Call 781-2300 with questions.

### • SOUTHERN MAINE AGENCY ON AGING

136 Route One, Scarborough  
396-6500  
1-800-400-6325

This agency provides comprehensive assistance for older people and their family caretakers seeking information and access to programs, benefits.

### • MEALS ON WHEELS

1-800-400-6325

### • COMMUNITY COUNSELING CENTER

343 Forest Ave., Portland  
874-1030

## ■ FAMILY, FOOD, AND FINANCIAL SERVICES

### • PEOPLE'S REGIONAL OPPORTUNITY PROGRAMS (PROP)

510 Cumberland Ave., Portland  
874-1140

PROP provides outreach assistance for homebound elderly, fuel assistance, housing and weatherization, transportation, energy services, food, family support/ counseling, crisis intervention and referrals to other agencies.

### • Town of Falmouth GENERAL ASSISTANCE PROGRAM

271 Falmouth Rd  
781-5253

This program provides short term assistance with food, housing utilities.

## ■ TRANSPORTATION

### • REGIONAL TRANSPORTATION PROGRAM

127 St. John St., Portland  
774-2666

Provides transportation for elderly, disabled and low income residents for medical appointments and shopping. Call 8:00 am – 4:00 pm, Monday–Friday to schedule appointments.

## ■ HEALTH CARE SERVICES

### • HOME HEALTH VISITING NURSES OF SOUTHERN MAINE

Saco: 284-4566  
1-800-479-4331

Agency provides home health care including nursing, physical, occupational and speech therapy, home health aides, and mental health services.

### • HOSPICE OF MAINE

180 U. S. Route 1, Scarborough  
289-3640

### • COMMUNITY DENTAL

640 Brighton Ave. Portland  
874-1028

## ■ LEGAL SERVICES

### • PINE TREE LEGAL ASSISTANCE

774-8211

### • VOLUNTEER LAWYERS PROJECT

774-4348, 1-800-442-4293

### • LAWYER REFERRAL SERVICE

1-800-860-1460

## ■ LOCAL CHURCHES

### HOLY MARTYRS

266 Foreside Rd., 781-4573

### EMMAUS LUTHERAN

265 Middle Rd., 781-4820

### FORESIDE COMMUNITY

340 Foreside Rd., 781-5880

### FALMOUTH CONGREGATIONAL

267 Falmouth Rd., 781-3413

### WEST FALMOUTH BAPTIST

18 Mountain Rd., 797-4066

### ST. MARY THE VIRGIN

43 Foreside Rd., 781-3366

### CHURCH AT FALMOUTH

65 Depot Rd, 781-4709

## ■ SCHOOLS

### SUPERINTENDENT'S OFFICE

51 Woodville Rd.  
Dr. George Entwistle,  
Superintendent, 781-3200

### PLUMMER-MOTZ SCHOOL

192 Middle Rd., 781-3988

### LUNT SCHOOL

74 Lunt Rd., 781-7424

### FALMOUTH MIDDLE SCHOOL

52 Woodville Rd., 781-3740

### FALMOUTH HIGH SCHOOL

74 Woodville Rd., 781-7429



# FIRE or POLICE: Emergency Calls — 911

Business Calls — 781-2300 • TDD — 781-4154

## Town and School Directory

FOR INFORMATION ON:

ADMINISTRATION (Town Manager)	Nathan Poore.....	781-5253
(Assistant Town Manager)	Amy Lamontagne	
ASSESSING	Anne Gregory .....	781-5253
BUILDING, PLUMBING, ELECTRICAL		
PERMITS, ZONING CODES	Al Farris, Jr. ....	781-5253
BURNING PERMITS	Chief Howard Rice.....	781-2300
CERTIFICATES (Birth, Death, Marriage)	Kathleen Babeu .....	781-5253
HARBORMASTER/EMA DIRECTOR	Kevin Cody .....	781-2300
LICENSES	Kathleen Babeu .....	781-5253
(Dog, Victualer, Liquor, Hunting, Fishing, Mooring)		
COMMUNITY PROGRAMS	Alexis "Lucky" D'Ascanio .....	781-5253
PLANNING	Amanda Stearns .....	781-5253
POLICE	Chief Ed Tolan.....	781-2300
PROPERTY TAXES	Ellen Planer.....	781-5253
ROAD MAINTENANCE	Skip Varney .....	781-3919
HIGH SCHOOL	Principal's Office.....	781-7429
MIDDLE SCHOOL	Principal's Office.....	781-3740
PLUMMER-MOTZ	Principal's Office.....	781-3988
SUPERINTENDENT OF SCHOOLS	George Entwistle .....	781-3200
SEPTIC PUMPING PERMITS	Al Farris, Jr. ....	781-5253
WASTEWATER DEPARTMENT	Robert "Pete" Clark.....	781-4462
SNOW REMOVAL	Skip Varney .....	781-3919
SOLID WASTE DISPOSAL/RECYCLING	Skip Varney .....	781-3919
STORM DRAINAGE	Skip Varney .....	781-3919
TREE WARDEN	Skip Varney .....	781-3919
VEHICLE REGISTRATION	Connie Kaherl.....	781-5253
VOTER REGISTRATION	Kathleen Babeu .....	781-5253
WEIGHTS AND MEASURES	Thomas Lovett.....	781-2300
WELFARE DIRECTOR	Kathleen Babeu.....	781-5253
WOOD STOVE PERMITS	Al Farris, Jr. ....	781-5253

Town Hall Office Hours are 8:00 a.m. to 4:30 p.m., Monday through Friday;  
Thursdays until 5:30 p.m. only for property tax payments, vehicle registrations, and licenses.

FAX: (207) 781-3640; internet access —[www.town.falmouth.me.us](http://www.town.falmouth.me.us)

Visit our website ([www.town.falmouth.me.us](http://www.town.falmouth.me.us), go to "Town Clerk," go to "Elections/Voter Registration")

### STATE REPRESENTATIVE (District No. 112) — David Savage

Mailing Address: PO Box 364, US Rte. 1., Falmouth, ME 04105  
(207) 781-3334; Email: [repdavidsavag@legislature.gov](mailto:repdavidsavag@legislature.gov)

### STATE REPRESENTATIVE (District No. 113) — John Brautigam

Home Address: 1 Knight Hill Road, Falmouth, ME 04105  
(207) 797-7131; Email: [jblaw@maine.rr.com](mailto:jblaw@maine.rr.com) (800) 423-2900

### STATE SENATOR (District No. 11) — Karl Turner

Home Address: 16 Town Landing Road, Cumberland, ME 04110  
(207) 829-9231; Email: [kwturner@yahoo.com](mailto:kwturner@yahoo.com)

### FIRST CONGRESSIONAL DISTRICT

Congressman Thomas Allen (Democrat)  
District Office: 234 Oxford Street, Portland, Maine 04101  
(207) 774-5019; Email: [rep.tomallen@mail.house.gov](mailto:rep.tomallen@mail.house.gov)

### UNITED STATES SENATORS

Olympia J. Snowe (Republican)  
District Office: 3 Canal Plaza P.O. Box 188 DTS, Portland, ME 04112  
(207) 874-0883; Email: [olympia@snowe.senate.gov](mailto:olympia@snowe.senate.gov)

Susan M. Collins (Republican)

District Office: 202 Harlow Street, Rm 204, P.O. Box 655, Bangor, ME 04402  
(207) 945-0417; Email: <http://collins.senate.gov/low/contactemail.htm>