

Town Council Meeting Minutes March 8, 2019

The meeting was called to order at 2:00 PM.

Roll Call

Councilors Hemphill, King, Kuhn, Asherman, Cahan, and Ferrante were present and answering roll call. Councilor Svedlow arrived after the start of the meeting.

Item 1 Workshop discussion on the implementation of the Comprehensive Plan and processes used to evaluate proposed private developments.

The Council discussed possible approaches for dealing with the issues identified in Council's March 1 workshop. Councilor Ferrante summarized the discussion on a large format paper sheet. The transcribed notes are as follows:

RFQ + Deliverables

1. Branding
 - Identity, values
 - Input a priority
 - Wide Group
 - Community Engagement
2. Systems
 - Processes – internal: staff, Council, committees
 - Training
 - Communication
 - o Mechanisms
 - o How to get representative feedback of majority
 - o Community dialogues, apps, polling, food/social
3. Comprehensive Plan
 - How often? Purpose? Definition
 - How do we implement effectively
4. Active Issues/Steps
 - Assess large projects/develop new process
 - Revisions to RA

The Council requested that staff prepare a draft Request for Qualifications for consultant(s) to assist with item 1, 2, and 4 of the chart. The draft RFQ will be discussed at the Council's next workshop, which is to be held on April 5.

Adjourn

The meeting was adjourned at 4:00 PM.

Minutes prepared by: Nathan Poore, Town Manager