

# **Tercentennial Planning Committee**

## **Minutes**

### **November 4, 2015**

**Attending:** Beverley Knudsen, Marge Devine, Jerry Davis, Joel Glass, Mayer Fistal, Carol Kauffmann, Jeannie Madden

**Staff:** Nathan Poore, Amy Lamontagne, Lucky D'Ascanio, Theo Holtwijk

#### **1. Approve minutes of the previous meeting**

The minutes of the October meeting were approved.

#### **2. Review and discuss idea matrix subcommittee recommendations**

Mayer thought a stakeholder meeting is needed first.

Nathan said the Committee needs to make a presentation to the Council and explain that the committee needs resources, including hiring a professional event planner. They should provide the Council with samples, information, and ask permission to use TIF money. He wondered if they could be ready for the November 23 Council meeting.

#### **3. Identify next steps**

Theo said for the 300<sup>th</sup> we need to look back and forward. They should have a lead off to 2018, perhaps starting activities in 2016 or 2017. He handed out a list he drafted of thoughts and suggestions.

#### **4. Discussion about professional event planning support**

#### **5. Unfinished business – Town Seal/Logo**

Marge showed three logos created by "tercentennial" towns: Weston, Brookline, and Swansea, MA. Two had held contests for creating a town logo for banners, shirts, etc. Informational handouts were passed out on "Steps to Consider when Planning a Tercentennial Celebration" as found on the internet.

#### **6. Other Business – Consideration of a Mission Statement**

Jeanne, Marge, and Jerry, will draft a succinct mission statement based on our Town Council "charge" and our perceived mission goals. Jeanne will rewrite, into one elegant mission statement to present on November 23, as a mission statement "*in progress*." At our December 2 meeting, the Committee will discuss briefly and aim toward possible agreement.

#### **7. Adjourn**

The next meeting was scheduled for Wednesday, December 2 at 11:00 at Town Hall.