

Town of Falmouth
Ad-hoc Zoning Committee

Tuesday, January 20, 2015

Meeting Minutes

Members Present: Co-Chair Stan Given, Co-Chair Karen Farber, David Mc Connell (arrived late), Steve DeCosta, Jim Thibodeau

Staff Present: Amanda Stearns

1. Call to Order – meeting was called to order at 5:30 p.m.
2. Annotated Outline – KKC, represented by Bret Keast and David Baird, presented a PowerPoint to the committee to review the work to date and to use as a foundation to discuss the comments made by the committee. This PowerPoint is available on the Town's website or at the Community Development Department. General comments and observations made by the committee and KKC were:
 - a. New language will be shown highlighted
 - b. KKC will keep in mind any new amendments that might be added to the UDO¹.
 - c. Some committee members were concerned about the print version of the UDO. It was explained that the link symbols would show up in the print version for definitions. It was suggested that there be a legend indicating what those symbols meant. Stan suggested that either the PDF version or Word version would preserve the links.
 - d. Some discussion was had regarding the use of the UDO by the Planning Board and BZA and the evolution to having laptops available for the Boards. That way they could access the UDO on line at meetings.
 - e. Staff will address purpose statements for each district or modify the ones that exist to place them in a consistent format.
 - f. As time permits, streamlining districts can be reviewed.In response to the specific committee comments the following was agreed upon. It was recognized that the UDO would evolve as we move through the staff reviews.
3. Next Meeting – May 7, 2015 – meet with staff to review Module 1
4. Adjourn – The meeting was adjourned at approximately 7:00 p.m.

¹ Staff and KKC have decided that the proper name for the land use section should be Unified Development **Ordinance** rather than Unified Development **Code**. This is to avoid confusion with the overall Code of Ordinances.