



Appointment Committee
(Town Council Sub-committee)
MEETING MINUTES

Thursday, September 12, 2019

Town Hall, Lrg Conference Room, Second Floor 3:30PM- 6:30 PM

Attendance: Janice, Caleb, Tommy, Nathan, Ellen, and Linda

**Appointments
Committee**

Councilor
De Lima

Councilor-Chair
Hemphill

Councilor
Johnson

1. Discussion of Attendance

- A. Looked over spreadsheet create by Ellen that represented the last 3 years of attendance of each Board and Committee.
- B. Talked about the Chair of the Committee having some accountability to the attendance of their boards/committee
- C. Spoke about whether we could standardize attendance in any way
- D. Liaison keeping attendance updated in the spreadsheet
- E. Nathan, Ellen and Linda will meet to review and create the foundation of attendance process
- F. Reviewed the Attendance Ordinance wording

2. Discussion of Re-appointments

Unanimous decision to re-appointment Alex Pratt to Reg status from Alt status in BZA and Catherine Cleale to the Library

3. Interviewed

- A. Bill McKenney-BZA-Planning-LPAC interests
- B. Melissa Price-PACPAC interests
- C. Kevin Moss-FEIC interests
- D. Keith Noyes-LPAC-LPAC+-open space-trails-interests

Discussion on Openings vs Candidates *no recommendations at this time**

4. Website Discussion

- A. Talk to Mike McDade about adding a question to the website regarding the online application to boards/committees.
- B. Minimizing the choices to the residents top three, during interviews that can be expanded
- C. Recommending that residents attend a meeting before being interviewed
- D. Create process that when Ellen or Linda receive an online application, we send the resident info of the next meetings
- E. Ellen or Linda will email liaison/chair about current candidates being interviewed for their board/committee

5. Approve Minutes from August 1, 2019

Caleb motioned, Janice seconded, unanimously approved

6. Scheduled next meeting

Friday morning, September 20,2019 at 8:00am-10:30am

Respectfully submitted by

, Linda Case

*Amended10-24-19/lmc**