

Appointment Committee
(Town Council Sub-committee)

MEETING MINUTES

Tuesday, June 23, 2020

Falmouth Elementary School

7:30 AM

Attendance: Councilor De Lima, Councilor Hemphill, and Councilor Johnson

1. Approve Previous Meeting Minutes.

Councilor Johnson noted a grammatical error in the January 31 minutes, #2, e. "Discussion of public ~~commence~~ *comments* at a Board/Committee meeting..."

Councilor De Lima motioned to approve both sets of minutes with the amendment to the January 31 minutes; Councilor Johnson seconded.

The motion carried unanimously.

2. Review Status of Work Plan Assignments.

The Committee members felt that they had completed their work on the consistent agenda posting and recording board and committee meetings items. They desired to move forward the other items to the 2020-2021 work plan.

The Committee members discussed wanting to implement the committee chair updates to the Council during the upcoming Council year. They discussed still needing to create guidelines for committee chairs and formalizing the committee public comment rules so that they are consistent. They also discussed creating a more formal committee chair transition plan.

The Committee members discussed potentially considering decreasing the number of wellness committee members from 11 to 7.

The Committee members discussed making the committee work plan assignments and priorities clearer in the 2020-2021 Work Plan and stressing the expectation that the committees are to focus on executing the assignments. They also discussed showing candidates for committee vacancies the respective committee's work plan assignments to provide an idea of the committee's work.

The Committee members discussed further considering whether the committee member attendance requirements should be based on a rolling 12 months or a calendar year.

The Committee members discussed the desire to add to assess the viability of each committee and to develop 1-2 sentence mission statements for each committee to the 2020-2021 Work Plan.

3. Review of Committee Vacancies.

Councilor Johnson motioned to recommend to the Council the appointment of Joel Kallich (currently Planning Board Alternate Member) as a Planning Board Regular member. Councilor De Lima seconded.

The motion carried unanimously.

4. Adjourn.

Councilor Johnson motioned to adjourn; Councilor De Lima seconded.

The motioned carried unanimously.

The meeting adjourned at 9:09 am.