

Town Council Finance Sub-committee Meeting Minutes
LARGE CONFERENCE ROOM
Second Floor
Falmouth Town Hall
July 21st, 2015 – 2:00PM

Members Attendance: Karen Farber, Ned Kitchel, Caleb Hemphill

Others in Attendance: Charlie McBrady (Town Council), Nathan Poore (Town Manager); Peter McHugh (Finance Director); Amy Lamontagne Assistant Town Manager); Dan O'Shea (School Finance Director); Geoff Bruno (School Superintendent); Lucy Tucker (School Board Vice Chair); Cindy Han (School Board finance committee); Danielle Tracy (School Board finance committee); Colin Ellis (Falmouth Forecaster)

The meeting was called to order @ 2:00PM

1. Elect a Chairperson

Karen Farber nominated Caleb Hemphill to serve as Chairperson, Ned Kitchel seconded. Caleb Hemphill was elected Chair of the Finance Committee.

2. Geoff Bruno and Dan O'Shea presented the School Board Finance Committee proposal to retain the additional funds and direct to replenishing the school undesignated fund balance and capital reserve fund.

The group discussed the uses and split of the money between funds

Karen Farber proposed looking at splitting the additional funds so that 25% went toward reducing the property tax mil rate by \$.05 mils. Much discussion followed

Nathan noted that guidance from MMA was that no voter referendum was needed as long as the additional funds were not spent.

Pete McHugh noted that there was an added benefit of moving money to the undesignated fund balance as it would improve the Town's unreserved balance further above 25% of operating expenses to maintain the Town's AAA S&P Bond Rating (currently estimated to be roughly 25.02% based on preliminary analysis for FY15 year-end.

It was decided that the full council should meet to discuss this prior to the July 27 Council Meeting. It was also decided to add this item to the agenda for the Council Retreat on Thursday July 23 at 10AM. School representatives and Pete McHugh will attend that portion of the retreat.

3. Adjourn

Councilor Kitchel moved to adjourn the meeting and Councilor Farber seconded. The meeting adjourned at 3:10PM.

Respectfully submitted by Peter McHugh