

PUBLIC WORKS

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**STREETS &
RIGHT OF WAY**

SOLID WASTE

STREETS AND RIGHTS OF WAY

DEPARTMENT: STREETS AND RIGHT OF WAY

Acct No	Account Name	Actual 2011-2012	Budget 2012-2013	Estimated 2012-2013	Proposed 2013-2014	2013-2014 Line Item Budget Notes
-	DEPARTMENT TOTAL	2,274,817	1,443,651	1,433,522	1,546,445	
141 DEPARTMENT: STREETS AND RIGHTS OF WAY						
141-4010	FULL-TIME SALARIES	464,749	486,736	495,539	564,248	This provides for 90% of the Public Works Director (increased from 60% in FY13), 85% of the PW Admin Assistant, 80% of the Town Engineer as well as the Street Superintendent and Truck Drivers (8 in FY14 while 7 were budgeted in FY13) and a 25% of a position that was transferred from Parks in FY14.
141-4020	PART TIME SALARIES	256	8,000	4,000	5,000	Part-time seasonal help to assist with flagging costs. Decrease based on historical usage.
141-4030	OVERTIME	35,759	50,000	50,000	48,000	Off hours time for snow removal, emergencies, and other department needs.
141-4050	HEALTH INSURANCE	116,299	115,540	115,540	150,773	Provides department's share of actual health insurance premiums. Healthcare budget is no longer allocated by the old fixed allocation methodology.
141-4060	RETIREMENT	35,337	34,173	34,173	32,129	Provides department's actual share of retirement. Retirement is no longer allocated by the old fixed allocation methodology.
141-4070	SOCIAL SECURITY	36,485	41,672	42,040	47,220	Employer's share of Social Security.
141-4100	WORKERS COMPENSATION	22,105	0	0	0	This line item has been consolidated into one cost center.
141-5010	POSTAGE	363	500	400	500	Citizen mailings, notices of project meeting and status updates, etc.
141-5020	TELEPHONE	4,938	5,000	5,000	5,000	Telephone lines, fax line, cell phone and staff pagers.

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141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-5040	EDUCATIONAL/MEETING	844	3,500	2,500	3,500	Director, Technician, Office staff, Engineer and staff training.
141-5080	LEGAL/ADVERTISING	3,490	3,000	2,500	2,500	Public notices for construction projects and advertisements for employment opportunities.
141-5100	VEHICLE INSURANCE	18,687	0	0	0	Provides for insurance costs for the Public Works department vehicles and equipment. This line item is now funded under 'general government'.
141-5200	ELECTRICITY	12,589	13,500	13,000	13,500	Provides the electricity charges for Public Works.
141-5220	WATER	2,662	2,000	2,500	2,500	Water and sewer service for Public Works. Increase based on historical water consumption costs.
141-5230	FUEL OIL	20,635	16,500	17,500	17,725	Propane for heating fuel system. In FY'11, the cost was \$1.6465 per unit. In FY'12, the cost increased to \$2.2799 per unit. Expected for FY'14 is \$1.95.
141-5310	VEHICLE MAINTENANCE	204,086	192,500	185,000	190,000	Majority of this item is for in-dept labor based on three year average of actual hours used. Reduction based on a historical averaging and trending.
141-5330	RADIO/RADAR MAINTENANCE	1,738	800	800	800	Base and vehicle radio maintenance costs.
141-5440	ENGINEERING SERVICES	2,001	2,500	2,500	2,500	Misc. engineering costs such as traffic studies and drainage design.
141-5490	OTHER PROFESSIONAL SERVICES	7,500	7,500	8,000	8,000	Misc. consultant costs relating to stormwater (NPDES) compliance and work with the Interlocal Stormwater Working Group (ISWG), and CCSWCD. Increase due to cover ISWG budget increase.
141-5580	TREE CARE	17,005	17,500	17,500	17,500	Provides pruning and removal of dead trees along the right-of-way.

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141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-5610	EQUIPMENT RENTALS	213	4,500	3,500	4,300	Rental of misc. equipment used for routine maintenance and construction projects.
141-5620	UNIFORMS	7,995	7,800	7,800	7,900	Boot allowance and uniform rental per union contract. Increase due to increased amount in union contract.
141-5800	DUES & MEMBERSHIPS	914	450	450	450	Dues to APWA, ITE, and other professional affiliations. The number of certifications acquired in the past have been reduced.
141-5900	OTHER CONTRACTUAL SERVICES	23,818	32,000	32,000	32,000	Catch basin cleaning and other contractual services.
141-5901	STREET PAINTING	40,622	36,000	38,000	38,000	Annual street line painting costs. Increase in funding due to an increase in road striping (bike lanes, crosswalks, etc.)
141-5902	CONTRACT PLOWING	6,101	14,000	14,000	15,000	Contract plowing of sidewalks. Price varies with snow amount and miles plowed. Cost increase due to increase in new sidewalk infrastructure (Ledgewood Drive and Falmouth Road).
141-6010	OFFICE SUPPLIES	3,456	2,400	2,500	2,500	Paper, forms, and other supplies for Dept. use. Increase based on historical costs.
141-6020	BOOKS/SUBSCRIPTIONS	270	300	300	300	Professional manuals, reference books, etc.
141-6100	MAINTENANCE/MACHINE	4,759	3,800	4,000	4,500	Maint. contracts and service for various machines. Includes furnaces, compressor, waste oil furnace, pressure washer, etc. Increase based on historical costs.
141-6110	VEHICLE MAINTENANCE SERVICE	23,394	29,000	27,000	28,000	Parts and vendor services for heavy equipment. The improved replacement schedule for trucks will result in a reduction in maintenance costs.
141-6120	PLOWS SPREADER PART	19,778	20,000	17,000	20,000	Plow cutting edges and misc. parts for plow, spreader, and de-icing equipment.

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141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-6130	MOTOR FUEL AND LUBRICANTS	65,085	82,500	75,000	82,500	Provides fuel, oil, etc. for department's vehicles.
141-6140	TIRES AND TUBES	6,112	7,000	7,000	7,000	Tire replacement for department vehicles.
141-6150	WELDING SUPPLIES	2,108	2,600	2,600	2,600	Welding supplies for vehicle maintenance/repairs.
141-6210	SALT/DE-ICING CHEMICALS	73,588	105,000	105,000	105,000	Salt and de-icing materials for winter operations
141-6220	SAND (WINTER)	11,778	16,000	14,000	15,000	Sand used to treat and provide safe roads in the winter.
141-6230	GRAVEL/ROCK/LOAM	6,407	9,000	9,000	8,000	Materials for various construction projects.
141-6240	COLD PATCH	1,643	2,200	2,200	2,200	Cold patch for winter pavement repair.
141-6250	ASPHALT	14,140	14,500	12,500	14,500	Paving for small road repair areas.
141-6270	CULVERTS/CATCH BASIN	5,178	6,500	15,000	8,000	Material for drainage repairs and improvements. Increase based on historical average and increase in failing drainage infrastructure. The sharp increase in the FY13 is due to a large and unexpected increase in catch basins and drainage infrastructure that failed and needed to be replaced.
141-6280	STREET /TRAFFIC SIGNS	4,705	5,000	4,500	4,900	Street sign repair and replacement. Decrease based on historical costs.
141-6285	GUARD RAILS	790	2,500	2,000	2,500	Repair to street guard rails.
141-6400	MAINTENANCE/BUILDINGS & GROUNDS	7,868	7,000	8,000	7,000	Misc. maintenance to buildings and grounds

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141	DEPARTMENT: STREETS AND RIGHTS OF WAY					
141-6510	EXPENDABLE HAND TOOL	2,112	2,000	2,000	2,200	Rakes, shovels and other construction and engineering tools. Increase based on historical average.
141-6520	SAFETY EQUIPMENT/SUPPLIES	6,640	5,500	5,000	5,500	Cones, traffic signs, vests, etc.
141-6800	EQUIPMENT	0	13,500	13,500	2,900	Equipment expense that was formally part of a reserve, including mig welder, transmission jack, air conditioner, and power broom. Budgeting amounts will vary from year to year, and is based on the replacement schedule of existing equipment. This is due to the restructuring of the CIP that was done in FY
141-6830	BUILDING RENOVATIONS	0	2,680	2,680	3,300	Flooring and interior paint. This expense was formally part of a reserve. Budgeting amounts will vary from year to year, and is based on the replacement schedule of existing equipment. This is due to the restructuring of the CIP in FY'13.
141-6850	ROAD MAINTENANCE	0	3,500	3,500	3,500	Misc. road repaving and street tree program expense that was formally part of a reserve.
141-6900	OTHER COMMODITIES	4,644	5,500	5,000	5,500	Misc. materials for department operations.
141-7015	TRANSFER TO EQUIPMENT RESERVE	136,000	0	0	0	This account has been discontinued.
141-7020	TRANSFER TO BUILDING RESERVE	12,000	0	0	0	This account has been discontinued.
141-7025	TRANSFER TO STREETS RESERVE	767,700	0	0	0	This account has been discontinued.
141-7030	TRANSFER TO COMPUTER RESERVE	7,470	0	0	0	This account has been discontinued.

SOLID WASTE

DEPARTMENT: SOLID WASTE

Acct No	Account Name	Actual 2011-2012	Budget 2012-2013	Estimated 2012-2013	Proposed 2013-2014	2013-2014 Line Item Budget Notes
-	DEPARTMENT TOTAL	488,131	529,932	518,782	533,775	
143	DEPARTMENT: SOLID WASTE					
143-4010	FULL-TIME SALARIES	37,422	72,006	72,006	72,536	This provides for 10% of the Public Works Director, 5% of the PW Admin Assistant as well as the Transfer Station Attendants.
143-4030	OVERTIME	8,112	6,000	4,000	5,000	Overtime needed for extended hours, coverage for vacations and sick time. Decrease due to the hiring of the second Transfer Station Attendant.
143-4050	HEALTH INSURANCE	13,611	19,513	19,513	20,534	Provides department's share of actual health insurance premiums. Healthcare budget is no longer allocated by the old fixed allocation methodology.
143-4060	RETIREMENT	5,921	5,771	5,771	4,698	Provides department's actual share of retirement. Retirement is no longer allocated by the old fixed allocation methodology.
143-4070	SOCIAL SECURITY	3,433	5,967	5,967	5,931	Employer's share of Social Security.
143-4100	WORKERS COMPENSATION	2,908	0	0	0	This line item has been consolidated into one cost center.
143-5010	POSTAGE	4	50	50	50	Mailings - Curbside Recycling and other business related items.
143-5020	TELEPHONE	544	525	525	525	Phone service at Transfer Station.
143-5040	EDUCATIONAL/MEETING	25	500	500	300	Training for Attendants (seminars and workshops).

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Acct No	Account Name	Actual 2011-2012	Budget 2012-2013	Estimated 2012-2013	Proposed 2013-2014	2013-2014 Line Item Budget Notes
-	DEPARTMENT TOTAL	488,131	529,932	518,782	533,775	
143	DEPARTMENT: SOLID WASTE					
143-5060	PRINTING	620	750	500	750	Printing of stickers, brochures and other pertinent materials as related to the Transfer Station or curbside collection.
143-5080	LEGAL/ ADVERTISING	579	1,000	0	1,000	Legal notices and/or advertising changes related to curbside trash/recycling/leaf collection.
143-5200	ELECTRICITY	1,620	2,000	2,000	1,000	Electrical needs for compactors, lighting, and office.
143-5220	WATER & SEWER	547	550	550	550	Sewer and water service for the Transfer Station.
143-5310	VEHICLE MAINTENANCE	9,141	5,600	7,700	7,700	Hauling Truck, Loader and forklift parts and repairs. Increase based on 3-year historical averaging.
143-5500	MAINTENANCE/BUILDING	774	1,000	1,000	1,000	Routine maintenance costs on the existing buildings.
143-5620	UNIFORM RENTALS	878	900	1,100	1,200	Boot allowance and uniform rental. Increase due to increased amount in union contract.
143-5900	OTHER CONTRACTUAL SERVICES	14,564	9,000	9,000	9,000	Hauling of the solid waste and bulky waste bins at the Transfer Station. The increased amount in FY12 amount was due to a number of factors, which include an increase in hauling of trash and bulky waste at the transfer station and the increase in cost to haul (fuel surcharge/etc.). These amounts/costs are not anticipated for FY'13 or FY'14.
143-5915	RECYCLING SERVICES	0	2,000	1,000	2,000	Hauling of recycling containers; for contingency in event of equipment failure.

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-	DEPARTMENT TOTAL	488,131	529,932	518,782	533,775	
143	DEPARTMENT: SOLID WASTE					
143-5950	WASTE DISPOSAL	7,562	6,500	6,000	6,500	Costs to dispose of Hazardous Waste (ex. antifreeze, propane tanks) and Universal Wastes (ex. computers and TVs). The reduction in this item results from a change in procedure at the Transfer Station for disposing large items.
143-5960	COLLECTION SERVICES	351,109	359,000	360,000	369,000	Curbside collection of trash and recycling. Increase per the Town's 3-year contract.
143-6100	MAINTENANCE/MACHINE	0	2,000	1,000	2,000	Compactor maintenance.
143-6130	MOTOR FUEL AND LUBRICANTS	8,407	16,800	8,100	10,000	Fuel for loader, forklift, and roll-off truck. Decrease based on historical costs.
143-6900	OTHER COMMODITIES	6,850	9,000	9,000	9,000	Leaf bags and Leaf Screener Rental
143-7015	TRANSFER TO EQUIP RESERVE	12,000	0	0	0	This account has been discontinued.
143-7550	IMPROVEMENTS TO BUILDINGS	1,500	3,500	3,500	3,500	Improvements to Transfer Station to allow for improved operations, safety, and service.