

Falmouth Fire-EMS Operating Guideline

Post Incident Analysis SOG

Objective:

To establish a guideline for reviewing incidents, developing recommendations for improvements via training and policy updates.

Guidelines:

Post Incident Analysis

- After an incident crews should conduct (tailgate) conferences and discuss how things went, operationally, during the incident. The discussion should be done in a positive manner with a goal of education and performance improvement.
- After major incidents the Chief Officers will gather information regarding the incident and set up a meeting to analyze the incident. This meeting will also be done in a positive atmosphere with the goal of education and performance improvement.
- For purposes of standardization and systematic review, we shall adhere to the following:
 - Drawings shall be made of the overall incident scene and the specific structure, etc., involved in the operation. The drawings may be on a flip chart, blackboard, or individual sheets of paper, but in all cases all members involved in the analysis shall have access to the drawings.
 - The Incident Commander shall review his/her strategies for the incident.
 - The Incident Commander shall review his/her tactical decisions for mitigating the incident.
 - If an outside investigator was utilized his/her findings shall be reviewed.
 - Comments may also be offered by the safety officer, fire ground officers (staging, water supply, suppression, etc.), and firefighters regarding the incident.
 - After the review steps listed above are completed, the Incident Commander shall open up the analysis to questions and comments from all attending department personnel.
 - Any suggestions for improvement of Falmouth Fire-EMS emergency scene Guidelines arising from the post incident analysis will be forwarded to the command officers for review and any action deemed necessary.
 - Personnel participating in the post incident analysis are reminded the discussions, drawings, videos, conclusions, etc., are intended

to help the department improve operations. Comments and conclusions are for the department's internal uses and dissemination outside the department is prohibited.

- Objectives of Post Incident Analysis is to Review
 - The strategies and tactics utilized
 - The safety of the operations and our personnel
 - The functioning of our incident command system

These guidelines may be changed or altered by the Fire Chief at any time.