



LMAC (Land Management and Acquisitions Committee)

Members Present: John Adelman, Chair; David Gagnon; Chris Kittredge; Casey Webster and Fred Farber
Ex-officio Present: Jennifer Grimm, FLT Executive Director
Liaisons Present: Karen Jacobsen, Conservation Commission and Michael Vance, FLT President
Council Liaison Present: Caleb Hemphill, Town Council
Staff Present: Amanda Stearns, Open Space Manager, Lucky D'Ascanio, Parks and Community Programs Director and Sami Wolf, Stewardship and Outreach Coordinator

Approved Meeting Notes Tuesday, January 14, 2020

1. **Call to Order-** John called the meeting to order at approximately 8:30 am.
2. **Approval of Minutes** – The minutes for December 10, 2019 were unanimously approved as written with a motion by Dave and a second by Chris.
3. **Introduction of New Staff** – Amanda introduced our new temporary part-time staff Samantha Wolf. The newly created position of Stewardship and Outreach Coordinator will assist the Open Space Manager. This position will be funded out of the current budget for FY20 and is proposed to be permanent in FY21.
4. **Hardy Road Conservation Area** – A site visit was held on January 6. Caleb, Fred and Sami attended. Several questions came up during the visit and LMAC was asked to comment and give direction.
 - Meader Brook bridge design – The bridge specification will be forwarded to Joey and Caleb will assist in the review of the design. It was also noted that the CEO and Town Engineer should be consulted regarding permits.
 - Leighton Crypt – the committee suggested that the CEO should be consulted regarding what improvements could be made such as a fence to prohibit the crypt from being a public nuisance.
 - Permits and permissions – It was acknowledged that the Boy Scouts cannot acquire official permits or permissions. The committee suggested that Joey could work with Amanda and make some initial contacts to the neighbors and the gas company to get information and town staff would follow up with the paperwork if the project can move forward.

- The committee members have no objection to the alternative route idea. It is important that the final layout and design be sustainable so again, working with either Sami Wolf or Caleb Hemphill on final layout is required before the work would begin. The construction specifications note that grade on trails should not exceed 4% if possible.
5. **Earth Day 2020** – Amanda gave the committee an overview of the Earth Day 50 committee and inquired about interest in volunteering. The committee consensus was that staff can move forward with generating ideas and events and will keep them informed of opportunities to participate.
 6. **Property Rating Guides** – Amanda explained the urgency to get the guides amended. Sami has begun the work and will have a draft ready for review on February 11. If possible, it will be sent out early to let members digest the difference.
 7. **Staff Report**
 - Final budget FY21 – the final budget and work plan was included in the packet. The one difference from the earlier draft was that the Falmouth Road improvements that include a connection from McCrann to Smith and From Twin Ponds to Smith (Bike Ped plan and Council Work Plan item) will be combined and budgeted for FY22. Staff will do preliminary work in FY21.
 - Trail Management Plan – The staff are working on the infrastructure inventory and other practical elements of the plan. Copies of the current draft were distributed.
 - Work is continuing on closing the 2014 LMF grant for NFCF.
 - The second-year monitoring report for Suckfish II has been completed and submitted to the state.
 - Sami and Caleb are working on the infrastructure inventory, preparing an outline for data collection. Work is slated to begin when the snow cover is gone.
 - Amanda is working with legal to develop a general approach for encroachment issues.
 - With the issue of wayfinding and lost persons, staff will step up the street addressing project and also meet with Fire/EMS to improve on resources. Casey and Fred mentioned that they had both become disoriented in NFCF on the Epiphany and Outback trails. Sami and Fred will schedule a workday to improve blazing.
 8. **Executive Session** – none held
 9. **Other business** – Dave mentioned that the Planning Board had approved the lot split on Field Road, and he felt that the current deed restrictions to preserve the front field might not be made permanent. Amanda will forward the approval conditions.
 10. **Adjourn** – The meeting was adjourned at approximately 10:30 am.

Next Regular Meeting – February 11 – 8:30 am.