



Long Range Planning Advisory Committee + (LPAC+)

Thursday, May 24, 2018
Meeting Minutes

Attendance

Name	Present	Name	Present	Name	Present
Sam Rudman <i>Chair</i>	-	Ted Asherman <i>LMAC</i>	✓	Michael Vance <i>Falmouth Land Trust</i>	✓
Sandra Lipsey <i>Vice Chair</i>	✓	Paul Bergkamp	-	Jenny Grimm <i>Falmouth Land Trust</i>	-
Caleb Hemphill <i>Council Chair</i>	-	Sarah Boudreau <i>Conservation Commission</i>	-	Amanda Stearns <i>Open Space Manager</i>	✓
Claudia King <i>Council Liaison to LPAC</i>	-	Becca Casey	✓	Theo Holtwijk <i>Staff</i>	-
Aaron Svedlow <i>Council Liaison to LMAC</i>	-	Dave Gagnon <i>LMAC</i>	✓	Lucky D'Ascanio <i>Staff</i>	-
Rich Jordan <i>Planning Board</i>	-	Breana Gersen	-	Andrew Clark <i>Staff</i>	✓
Jim Chaousis	-				

The meeting began at 6:00 pm.

1. Review of draft minutes of the May 10, 2018 meeting

The draft minutes of the May 10 meeting were tabled as there was no quorum.

2. Open Space Plan discussion

Andrew asked the committee for feedback on the most recent draft of the Open Space Plan. Sandra suggested the Growth Area boundary in the maps be bolder. She felt it was an important opportunity to continue to educate the public. The committee discussed labelling the maps to help readers locate open spaces, but Andrew felt that might be difficult to do clearly, so the committee agreed to list the Parks & Public Lands map as a reference document. Dave preferred the tables not split over page breaks. Andrew said that would be fixed when all content is finalized. In addition to the photos included in the report, the committee will have photos printed on a poster board for the public forum, so people can see the wide range of open spaces available in Falmouth. Andrew asked any committee members whose photos are in the draft to send high-resolution versions for the final draft. The committee agreed the headers should be bolder or more clear. Andrew will make the changes and the draft Open Space Plan will be released to the public for feedback.

Andrew suggested a subcommittee be formed over the summer that would focus on the final graphic layout and design of the plan, as the committee agreed that a polished presentation would be important.

Michael suggested testing the draft with a small group before widely releasing to the public. Andrew said getting as much feedback as possible was important, but recommended the committee not delay releasing the draft to the public. Michael will ask his wife, Judith, for feedback; Ted will ask Caleb Hemphill; and Amanda will ask Lucky D'Ascanio.

The committee discussed how best to solicit feedback from the public on the draft. The committee felt that another survey was unnecessary. Instead, a link to a Google Form will be included in the draft asking the following:

- What do you like most about the plan?
- What would you change?
- What else should be discussed? What did we miss?

The committee discussed the Town-wide organizations that could help get the word out. Parks and Community Programs, the Falmouth Land Trust, the schools, the library, and the REAC newsletter were mentioned. The plan will also be posted to the Town's website and publicized via email lists and social media.

The committee discussed a potential public forum to receive additional feedback. The group estimated 50-100 might attend. Staff will investigate possible dates and locations.

3. Next meeting

The next LPAC meeting is scheduled for June 14, 6:00 pm.

The meeting was adjourned at 7:10 pm.

Draft minutes prepared by Andrew Clark, May 29, 2018.