

Long Range Planning Advisory Committee (LPAC)
Meeting Minutes
Thursday, October 10, 2019, 6 p.m.
2nd Floor Conference Room, Town Hall

Name	Present	Name	Present	Name	Present
Becca Casey, <i>Chair</i>	✓	Sandra Lipsey LPAC+	✓	Nathan Poore, <i>Staff</i>	✓
Dimitri Balatsos	✓	Sam Rudman LPAC+	✓	Ethan Croce, <i>Staff</i>	-
John Winslow	✓	Paul Bergkamp, LPAC+	-	Maggie Fleming, <i>Staff</i>	-
Karen Farber	✓	Ted Asherman, <i>Council Liaison</i>	-	Theo Holtwijk, <i>Staff</i>	-
Rich Jordan, <i>Planning Board Liaison</i>	-			Amy Kuhn, Council Chair	✓

Other Attendees: Judy Colby-George, Lee Hanchett, and Keith Noyes

Becca Casey began the meeting at 6:00 p.m.

**LPAC members request that there be a definition of how a quorum is established with LPAC+ and LPAC members. Confirm that LPAC+ members may vote.

1. Establish Quorum

It was observed that a quorum was established.

2. Review of Draft Minutes of September 12, 2019

Sam Rudman moved to approve the minutes; John Winslow seconded.

Karen Farber suggested an amendment to the minutes, #6, bullet 11, to change the last sentence to, “The 2013 comprehensive plan was created after the State began requiring towns with comprehensive plans to have growth ~~eaps~~ areas and nongrowth areas.”

The motion carried unanimously.

3. Review of Meeting Materials

Judy Colby-George presented the materials during her agenda item.

4. Public Comment

Lee Hanchett’s comments are attached.

5. Review Meeting Format and Number of Meetings a Month

Mr. Winslow said if any member has a comment it should be allowed in the beginning of the meeting. Ms. Casey said this could fall under other business.

Mr. Winslow commented, “three months ago, we were talking about RB/RD and where are we now?” Ms. Casey said that the Committee does currently have the charge regarding data collection and analysis.

Ms. Farber thought that the Committee needs to self-police extra conversation outside the agenda. But it may be important to have those conversations to see if agendas need to be revised or if items should be added to future agendas.

Ms. Casey said that this is an unusual time and that the Committee does spend a great deal of time discussing items beyond what is listed on the agenda.

Ms. Farber said the topic that the Committee was currently discussing is scheduling meetings. She thought Mr. Winslow was asking for member comments.

Mr. Winslow thought that the Committee needed to do more before hiring a consultant.

Dimitri Balatsos said the Council drives the agenda and if they said drop everything except a specific task, then that is the job. The Committee does have to wait for more marching orders before it works on something else. He did not disagree with Mr. Winslow, but the Committee does have a current directive.

Ms. Farber motioned to leave the meeting format as it is; Sandra Lipsey seconded.

Ms. Casey said that if a larger job is coming down the road, the Committee can revisit the meeting schedule.

Ms. Lipsey said that this Committee has struggled to meet more than once in November and December. Committee members should anticipate having just one meeting a month until January.

The motion carried 5-1. Mr. Winslow opposed.

6. Appoint new Vice Chair

Mr. Winslow nominated himself.

Mr. Balatsos nominated Ms. Farber.

This item was postponed. The Committee sought clarification on the number of votes required to carry a vote of LPAC.

7. Continue to Discuss Types and Formats of Data Useful for Informing a Comprehensive Plan Update with Guest Judy Colby-George, Principal at Spatial Alternatives

Judy Colby-George said she started to put together a plan but there needs to be some clarity and she had questions for the committee.

Ms. Colby-George led Committee members through an exercise that asked them to come up with suggestions for how “sense of community” has improved or become worse in the last 20 years. She also asked members to suggest how sense of community could improve or get worse in the next 20 years.

John Winslow and Sandra Lipsey left the meeting at 7 p.m. and a quorum was no longer met.

Ms. Colby-George will send forms for other categories via email. Town staff will post the forms to the LPAC webpage once Ms. Colby-George has them completed.

8. Other Business

No other business.

9. Set Date and Agenda for Next Meeting

The next meeting was scheduled for Thursday, October 24 at 6:00 p.m.

10. Adjourn

The meeting adjourned at 8:00 p.m.

Draft minutes prepared by Nathan Poore

Falmouth LPAC meeting 10/10/2019

Ask Judy about the work she has done for Falmouth in the past.

Have any committee members seen the 2016 Windham Comprehensive Plan?

This plan looked at Population and Demographics, Economy, Transportation, Schools, Public Facilities and Services along with Fiscal Capacity and Capital Investment Plan. It truly was “Comprehensive.”

It could easily be used as a model for updating, or better yet, rewriting Falmouth’s Comprehensive Plan.

The explanations are clear and reasonable. The data is well analyzed and annotated in an understandable way.

The topics examined well cover the issues that led to “unintended consequences” in the Falmouth Comprehensive Plan.

Currently, Windham is going through some of the “planning pains” that we just experienced.

“Development has been a topic of discussion for months, and residents are concerned about over-development, including the impacts on taxes, schools, roads, water bodies and the town’s rural character. In September 2018, the Town Council charged the committee with reviewing the standards for development in the farm and farm residential zones.”

Public participation was tremendous.

This plan has been written based on an extensive public participation process that started with a Community Survey and two visioning forums in 2014, focus group “mini-forums” and community group meetings through 2015, and presentations of draft materials and findings to both members of Windham’s official family of board and committee members and more community groups in 2016. A draft plan was presented for review and comment at a forum held at the Windham High School in October 2016. Our key responsibility has been to maintain the integrity of those views, values, wishes, concerns and recommendations from all of these efforts and make sure they are acknowledged and considered.

Please consider using what our neighboring towns have learned to provide a better and more Comprehensive Plan.

Lee Hanchett