



ORDINANCE COMMITTEE

(Town Council Sub-committee)

Members (FY2018)

Claudia King
Andy Jones
Aaron Svedlow

Meeting Minutes

November 13, 2017; 5:00 PM

Members Present: Claudia King, Andy Jones, and Aaron Svedlow
Others Present: Nathan Poore, Amy Lamontagne, Andrew Clark

1. Approve previous meeting minutes

The draft minutes of the September 25 meeting were unanimously approved.

2. Review staff research on abutter notification requirements

Staff completed a comprehensive analysis of abutter notification requirements in the Town Ordinance. Currently, the requirements vary from direct abutters only to all owners within 750 feet, depending the permit in question. There is a desire to ensure that the magnitude of the notification mirrors the potential impact of the permit.

Staff noted the following with regard to other municipalities' handling of abutter notifications:

- Cumberland has fewer situations the require abutter notification.
- Portland has a single section describing public hearing notice requirements, which other sections of the code point to as necessary, reducing verbiage and duplication in the code.

The committee agreed it would be necessary to define and prioritize different kinds of notification. Nathan will direct staff to create a matrix of the various situations requiring abutter notification, the intensity of the requirements and impacts, and staff recommendations.

3. Review staff findings on local options to regulate firearms in municipal buildings

Staff findings indicate that it is prohibited by State law for municipalities to forbid the carrying, displayed or concealed, of any weapon into municipal buildings.

The committee discussed the possibility of a resolution acknowledging formal disapproval with State law, but did not make that a priority at this time.

4. Other business

There was no other business discussed.

5. Next meeting date

The next meeting will be scheduled at a later date.

The meeting was adjourned at 6:00 PM.