

# **Ordinance Committee Minutes**

## **June 18, 2020**

Present: Councilor Asherman, Councilor Cahan, and Councilor Hemphill  
Staff: Nathan Poore, Town Manager and Marguerite Fleming, Administration Analyst  
Other: Councilor De Lima and Councilor Kuhn

The meeting began at 8:00 am.

### **1. Approve previous meeting minutes.**

Councilor Asherman motioned to approve the minutes; Councilor Hemphill seconded.

The motion carried unanimously.

### **2. Review Status of Work Plan Assignments.**

Mr. Poore reviewed a chart showing the status of the Committee's 2019-2020 Work Plan assignments. He said that Theo Holtwijk, Director of Long-Range Planning and Economic Development, had taken over the pesticide and fertilizer ordinance applicator registration and data collection. He said that the short-term rental public forum was held on March 11, right before the COVID-19 shutdown. The two items that the Committee had not worked on were blasting regulations and private property outdoor lighting. Councilor Cahan asked about the status of the plastic straw ordinance. Mr. Poore said it was parked in REAC due to COVID-19 sanitation requirements and the need to finish the business outreach. The Committee discussed moving forward the short-term rentals, blasting regulations, and private property outdoor lighting items to the 2020-2021 Work Plan, prioritized in that order.

Councilor Cahan suggested bringing up the plastic straw ordinance and an electric vehicle procurement policy at the Work Plan Retreat. Mr. Poore said REAC is moving forward with the procurement policy and Pete McHugh, Finance Director, is working on a draft. Councilor Asherman expressed concern that taking up the plastic straw ordinance right now would be burdensome to businesses and that it might be challenging to get meaningful input. Mr. Poore said that the Town plans to re-hire the Energy and Sustainability Coordinator position and suggested that the plastic straw ordinance could be something that the new person could start working on. He suggested that the new person could have the work and strategy ready to go for when businesses seem ready. The Committee members felt that made sense.

### **3. Other Business.**

Councilor Asherman asked about the status of Tidewater Farm. Mr. Poore said Tidewater and the larger historic preservation project is parked due to COVID-19. Mr. Holtwijk is working with a consultant on Tidewater.

### **4. Next Meeting Date.**

The next meeting date was not scheduled.

### **5. Adjourn.**

Councilor Asherman motioned to adjourn; Councilor Hemphill seconded.

The motion carried unanimously. The meeting adjourned at 8:29 am.

Minutes prepared by Marguerite Fleming.