

**Town Council Organizational Meeting  
DRAFT Minutes  
June 20, 2016**

The meeting was called to order at 7:00 pm.

**Roll Call**

Councilors King, Farber, Kitchel, McBrady, Ferrante and Svedlow were present and answering roll call. Councilor Hemphill was absent.

**Pledge**

Councilor Farber led those present in the Pledge of Allegiance

**Oath**

Town Clerk Ellen Planer delivered the Oath of Office to Councilors Ferrante and Svedlow.

**Item 1 (a) Election of Town Council Chairperson.**

Councilor King nominated Councilor Farber as Chair; Councilor Kitchel seconded. Motion carried 6-0.

**Item 1 (b) Election of Town Council Vice-Chairperson.**

Councilor McBrady nominated Councilor Hemphill as Vice-Chair; Councilor Kitchel seconded. Motion carried 6-0.

**Item 1 (c) Order to appoint members to the Council Finance Committee.**

Councilor King nominated Councilors Kitchel, McBrady, and Ferrante for the Finance Committee. Councilor Ferrante seconded. Motion carried 6-0.

**Item 1 (d) Order to appoint members to the Council Ordinance Committee.**

Councilor Kitchel nominated Councilors King, Svedlow, and McBrady for the Ordinance Committee. Councilor Ferrante seconded. Motion carried 6-0.

**Item 1 (e) Order to appoint members to the Community Development Committee.**

Councilor Ferrante nominated Councilors Kitchel, Hemphill, and King for the CDC. Councilor Kitchel seconded. Motion carried 6-0.

**Item 1 (f) Order to appoint members to the Council Appointments/Personnel Committee.**

Councilor Kitchel nominated Councilors Svedlow, Farber, and Ferrante for the Appointments Committee. Councilor King seconded. Motion carried 6-0.

**Item 1 (g) Order to appoint Council members to serve as liaisons to various boards and committees.**

Councilor King moved the slate of appointments. Councilor McBrady seconded. Motion carried 6-0.

Board of Assessment Review and Sewer Appeals	Quasi-judicial
Board of Zoning Appeals	Quasi-judicial
Community Park Connector Committee (ad-hoc)	HEMPHILL
Conservation Commission	KITCHEL
Economic Improvement Committee	MCBRADY/FARBER
Harbor/Waterfront Committee	SVEDLOW
Human Services Committee	FERRANTE
Land Management and Acquisition Committee	HEMPHILL
Library Board of Trustees	KING
Long-Range Planning Advisory Committee	KITCHEL
Parks and Community Programs Advisory Committee	SVEDLOW
Planning Board	Quasi-judicial
Recycling & Energy Advisory Committee	KING
Route 1 North Committee (ad-hoc)	MCBRADY
Route 100 Committee (ad-hoc)	FERRANTE
School Board	N/A
Senior Citizen Advisory Committee (ad-hoc)	KITCHEL
Shellfish Conservation Committee	SVEDLOW
Tercentennial Planning Committee (ad-hoc)	HEMPHILL
Voter Registratrion Appeals Board	Quasi-judicial
Zoning Committee (ad-hoc)	FARBER

**Item 1 (h) Order to appoint one alternate to the ecomaine Board of Directors.**

Councilor McBrady moved to appoint Town Manager Nathan Poore as an alternate to the ecomaine Board of Directors. Councilor Ferrante seconded. Motion carried 6-0.

**Item 1 (i) Order to appoint two representatives to the General Assembly of the Greater Portland Council of Governments.**

Councilor King moved to appoint Councilor McBrady and Mr. Poore to GPCOG. Councilor McBrady seconded. Motion carried 6-0.

**Item 1 (j) Order to appoint two people to serve on the METRO Bus Board of Directors.**

Councilor Kitchel moved to appoint Councilor Svedlow and Mr. Poore to the METRO Board of Directors. Councilor Ferrante seconded. Motion carried 6-0.

**Item 1 (k) Election of a representative to serve on the MMA Legislative Policy Committee.**

Councilor McBrady moved to appoint Councilor King to the MMA's Legislative Policy Committee. Councilor Kitchel seconded. Motion carried 6-0.

**Item 1 (l) Order to appoint a representative from the Council as a liaison to the Tidewater Advisory Council.**

No action was taken on this item.

**Item 1 (m) Order to appoint a Council member and the Town Manager to serve on the Metro Coalition.**

Councilor McBrady moved to appoint Councilor Farber and Mr. Poore to the Metro Coalition. Councilor King seconded. Motion carried 6-0.

**Item 1 (n) Order to appoint one representative and two alternates to the PACTS Policy Committee.**

Councilor McBrady moved to appoint Councilor Kitchel as the Council's representative to PACTS, and Mr. Poore and Public Works Director Jay Reynolds as alternates. Councilor King seconded. Motion carried 6-0.

**Item 1 (o) Order to appoint a representative to the Hurricane Valley Farm Committee.**

Councilor King moved to appoint David Gagnon to the Hurricane Valley Farm Committee; Councilor McBrady seconded. Motion carried 6-0.

**Item 2 Public Forum**

No one spoke at public forum.

**Item 3 (a) Order to approve the minutes of the May 9, 2016, Town Council (Consent Agenda) Special Meeting.**

**Item 3 (b) Order to approve the minutes of the May 16, 2016, Town Council (Consent Agenda) Special Meeting.**

**Item 3 (c) Order to approve the minutes of the May 23, 2016, Town Council (Consent Agenda) Meeting.**

**Item 3 (d) Order to certify the June 14, 2016 Election results. (Consent Agenda)**

Councilor King moved the consent agenda; Councilor McBrady seconded. Motion carried 6-0.

**Item 4 Resolution to authorize Capital Improvement Program Funding for the purchase of Fire/EMS apparatus.**

Chief Rice offered a summary of the research and recommendation to purchase the two trucks. Mr. Poore described the financing, which would include funding the fire engine in FY 17 while funding the tower truck in FY18 with the amount to be borrowed to be determined in FY18.

Councilor Svedlow moved the resolution; Councilor McBrady seconded. Motion carried 6-0.

**Item 5                                      Discussion of zoning method to enable expansion of Foreside Estates as requested by Princeton Properties.**

Community Development Director Amanda Stearns offered a summary of the proposed zoning. The Council asked several questions and expressed general support for the concept. Ms. Stearns was complimented for offering a good description and summary of the concept which was attached to the agenda package. The Council, by consensus, agreed to move forward with the first step: having the CDC review and offer specific recommendations for future Council consideration. The Council also agreed to a tentative timeline to have an amendment introduced by August 2016.

**Item 6                                      Order to go into Executive Session pursuant to the Laws of Maine to discuss and consider the acquisition real estate rights, pursuant to 1 M.R.S.A. § 405 (6) (C).**

Councilor Kitchel moved to enter executive session; Councilor King seconded. Motion carried 6-0.

**Item 7                                      Order to go into Executive Session pursuant to the Laws of Maine to discuss the Town Manager's employment contract, pursuant to 1 M.R.S.A. § 405 (6) (A).**

Councilor McBrady moved to enter executive session; Councilor King seconded. Motion carried 6-0.

The Council entered executive session at 8:45 pm.

The Council returned from executive session at 9:25 pm.

Councilor McBrady moved to approve the Town Manager's contract; Councilor Kitchel seconded. Motion carried 6-0.

**Adjourn**

Councilor Svedlow moved to adjourn; Councilor Ferrante seconded. Motion carried 6-0.

The meeting was adjourned at 9:25.

Respectfully submitted,

Nathan Poore  
Town Manager