



TOWN OF FALMOUTH

ORDER NO 80-2018

AMEND COUNCIL RULES

BE IT HEREBY ORDERED THIS 11th DAY OF DECEMBER 2017, BY THE FALMOUTH TOWN COUNCIL, FALMOUTH MAINE, IN TOWN COUNCIL ASSEMBLED:

To amend Council rules to read as follows:

Policy Two: Appointments Procedure.

1. Prior to recommending an applicant for service on any volunteer board or committee the Appointments & Personnel Committee shall interview the applicant.
2. Prior to recommending an applicant for reappointment on any volunteer board or committee, the Town Council's Appointments & Personnel Committee shall interview the applicants who have served six or more consecutive years on the committee which they wish to be reappointed for. The applicants for reappointment shall be considered equally with new applicants. The committee may choose to interview applicants with less than six years on a committee.
3. The names of the applicants to be considered by the Appointments & Personnel Committee shall be included on its meeting agenda, and posted to the Town's website, in a timely manner, prior to the proposed meeting.
4. The meeting agenda, the applications to be considered, and any other supporting documents shall be sent to Appointments & Personnel Committee members, in a timely manner, prior to the proposed meeting.
5. Applicants are encouraged to attend a meeting of the committee to which they wish to be appointed.

Attest: _____

**Ellen Planer
Town Clerk**