


# Town of Falmouth, Maine



## MEMORANDUM

TO: Nathan Poore  
FR: Amy Lamontagne   
DA: January 3, 2018  
RE: Charter Commission 2018

The Town of Falmouth is due for a charter review in 2018. Charter Commission membership consists of nine members – six elected and three appointed. Article II, Sec. 219 of the Town of Falmouth Charter states, “At least once every 10 years, the Town Council shall, on its own motion and without requiring a petition, create a Charter Review Commission in the manner prescribed by the Home Rule statute, 30-A M.R.S.A. Section 2102 et seq.”

Using a format like the last Charter Commission in 2008, I suggest the following timeline:

- February/March - advertise in the newspaper and through social media to recruit six members who will be elected in the municipal election on June 12.
- June Council Meeting (Date TBD) – The Town Council must appoint three members within 30 days after the election approving the establishment of the Charter Commission.
- July (Date TBD) – Charter Commission organizational meeting.
- Commission meetings continue throughout July/August.
- September – Charter Commission releases its final report to the Town Council.
- November 6 – Charter Commission questions on the ballot.
- July 1, 2019 – New charter becomes effective.