



December 6, 2017

Nathan Poore
Town Manager
271 Falmouth Road
Falmouth, ME 04105

Dear Mr. Poore,

On behalf of the Board of Directors of Falmouth Memorial Library, I would like to request an extension of the reporting requirements as outlined in the Memorandum of Understanding dated September 22, 2014.

Currently, the MOU states:

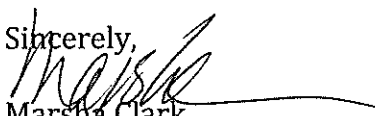
On or before December 31, 2016* (the "Fundraising Deadline"), and prior to execution of a construction contract for the Library Project, the Library shall submit for approval by the Town Manager documentary support, in form and substance satisfactory to the Town Manager in his sole discretion, that the Library has met its fundraising commitment of an amount equal to or greater than 50% of the Library Project Cost in the form of the following: i) cash, ii) pledges to be paid within the construction timeframe sufficient to cover at least 105% of the Library's remaining share of the Library Project Cost, after deducting amounts obtained through other fundraising sources described in this paragraph, iii) bridge loans guaranteed by the Library, iv) grants, v) private and foundation giving, vi) other sources acceptable to the Town or vii) a combination of the foregoing.

* note: the Fundraising Deadline was extended to December 31, 2017 by a unanimous vote on September 26, 2016.

We request that the MOU be amended to state, "*On or before six weeks after the Fundraising Deadline of December 31, 2017, and prior to the execution.....*"

At this point, we anticipate donations and pledges to be received up until the final day of fundraising. We will want to ensure every donation is counted. As currently written, we would not have time to document these donations. Additionally, December 31 is not only a Sunday, but also a holiday.

We are not asking for an extension of the Fundraising Deadline, but simply an extension of the reporting requirements.

Sincerely,

Marsha Clark
President
Board of Trustees

President
Marsha J. Clark

Vice President
Maura DeNoia

Treasurer
Catherine Cleale

Recording Secretary
Jody Duran

Corresponding Secretary
Heather Holdredge

Kevin Browne
Charles Einsiedler, Jr.
Sae Gozashti
Steven Knapp
Pam Peeler
Susan Wrisley