



## **Request for Proposals Hurricane Road Parking Lot Relocation August 22, 2018**

The Town of Falmouth Parks and Community Programs seeks qualified contractors to construct a parking lot and stabilize existing parking lot and access road.

**Project Location:** Across the street from 105 Hurricane Road, immediately west of the Maine Turnpike.

**Project History:** The existing location of the Hurricane Road parking lot is undersized for larger events and requires additional maintenance due to its remote location. This project will also provide additional space and security for parked vehicles.

### **Contract Specifications and Notes**

1. RFP responses shall be received by Thursday September 6, 2018 at 11:00 AM, Eastern Time. The bids will be read aloud in the Falmouth Community Programs office located at 190 Middle Road, Falmouth, ME.
2. Awarded Contractor shall sign the standard Town of Falmouth work agreement.
3. Work may begin once proof of insurance and contract documents have been signed. All work must be completed by November 30<sup>th</sup>, 2018.
4. Contractor shall contact Dig Safe and non-Dig Safe utility operators as required by law.
5. This project shall have a one-year warranty.
6. All excavation, restoration, materials, erosion control measures, and maintenance of traffic control shall adhere to Maine Department of Transportation and Town of Falmouth specifications.
7. Contractor shall maintain alternating one-way traffic, at a minimum. Traffic control shall be included as part of this RFP. All traffic control measures shall meet the requirements of the Manual of Uniform Traffic Control Devices (MUTCD).
8. Contractor shall perform all utility coordination.
9. Contractor shall provide a schedule at least 7 calendar days before the start of construction.
10. In the event that ledge, bed rock, or a boulder greater than two cubic yards is encountered, the town will consider additional compensation to remove the obstruction.
11. Contractor shall achieve 95% compaction for all backfilled materials.
12. Entrance grading and restoration work is intended to restore travelled surfaces back to a 16' width.
13. Existing access road (where discontinued) and parking lot shall be graded to provide positive drainage, linear profile, and covered with 3" erosion control mix
14. Relocate trailhead kiosk to the south-east corner of the proposed parking lot, adjacent to the relocated gate.
15. Provide two 2 CY boulders to act as markers for the western corners of the parking lot.
16. All work shall be performed as directed by the Town Engineer.
17. Contractor shall be certified to work within the Shoreland Zone.
18. The town of Falmouth reserves the right to accept or reject any or all bids.

# BID SUBMISSION FORM

**Bid Submittal:** Sealed bids shall be addressed to: Hurricane Road Parking RFP, C/O Falmouth Parks and Community Programs, 190 Middle Road, Falmouth, ME 04105 **by September 6, 11:00 AM**, Eastern Time. At this time, bids will be opened and read aloud. An electronic bid tabulation will be sent out after the RFPs have been reviewed.

All pre-bid correspondence shall be submitted electronically to Jamie Mason, Town Engineer, at [hmason@falmouthme.org](mailto:hmason@falmouthme.org). All pre-bid correspondence shall be received by 7 AM on September 4<sup>th</sup>.

I have read and understand the content of this Request for Proposal (RFP):

Contractor: \_\_\_\_\_

Signed: \_\_\_\_\_ Date: \_\_\_\_\_

Title: \_\_\_\_\_

Email: \_\_\_\_\_ Phone: \_\_\_\_\_

I acknowledge receipt of Addendum(s): \_\_\_\_\_

**Lump Sum Price (Written):** \_\_\_\_\_

**Lump Sum Price (Numeric):** \_\_\_\_\_