

RFQ Comprehensive Plan Update

Addendum 1 - August 22, 2022

1. Does the Town expect public meetings to be fully in-person, remote, or a combination of in-person and remote?

The Town expects that public meetings will be a combination of in-person and remote.

2. Does the Town plan to conduct the interviews on September 14 and 15 virtually or in-person?

The Town expects to conduct the interviews in person in Falmouth Town Hall.

3. What deliverables will the technical consultant be expected to prepare during Phase 1?

Specific deliverables have not yet been defined for Phase 1.

4. Are there any deliverables or work products available from Phase 1?

No Phase 1 work products or deliverables are available. A draft list of potential data needs is attached.

5. What will the role of the Technical Consultant (Spatial Alternatives) be in Phases 3-7?

The Technical Consultant is expected to provide all maps, conduct data development and analysis. The Town expects that this work will be done in coordination with the Project Leadership Team and Project Consultant.

Topic	Data Item
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Each item below we should collect/extrapolate **by year** (to the extent available) back to at least 2000
Also, for many of these it would be ideal to have comparison data from surrounding communities. some of that will be easy, like municipal budget and census data, others will be harder, so we can talk about where the juice is most likely to be worth the squeeze

Historic and Archaeological Resources

The community’s Comprehensive Planning Historic Preservation Data Set prepared and provided to the community by the Historic Preservation Commission, and the Office, or their designees.

An outline of the community's history, including a brief description of historic settlement patterns and events contributing to the development and character of the community and its surroundings.

An inventory of the location, condition, and use of any historical or archaeological resource that is of local importance.

A brief description of threats to local historic resource and to those of state and national significance as identified by the Maine Historic Preservation Commission.

Water Resources

The community’s Comprehensive Planning Water Resources Data Set prepared and provided to the community by the Department of Inland Fisheries and Wildlife, the Department of Environmental Protection and the Office, or their designees.

A description of each great pond, river, surface drinking water supply, and other water bodies of local interest including: ecological value; threats to water quality or quantity; documented water quality and/or invasive species problems.

Put in Appendix?

Continue to pursue environmental protection and sustainable practices

Respect the physical character of established residential areas

Foster the development of village centers in core mixed-use areas

Strengthen community fabric and commitment to life-long learning

Encourage more diverse housing options to increase livability

Enhance infrastructure for recreation, multimodal transportation, and connectivity

Data in 2013 Comprehensive Plan	Vision Benchmark Report	Maine Review criteria - minimum data required
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Topic	Data Item
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	A summary of past and present activities to monitor, assess, and/or improve water quality, mitigate sources of pollution, and control or prevent the spread of invasive species.
	A description of the location and nature of significant threats to aquifer drinking water supplies.
	A summary of existing lake, pond, river, stream, and drinking water protection and preservation measures, including local ordinances.

Natural Resources

	The community's Comprehensive Planning Natural Resources Data Set prepared and provided to the community by the Department of Inland Fisheries and Wildlife, Department of Environmental Protection and the Office, or their designees.
	A map or description of scenic areas and scenic views of local importance, and regional or statewide importance, if available.
	Cohort: Average temperature and precipitation for County
	Climate action planning data sets
	Sea level rise
	Vulnerability assessment
	Climate goals/targets/actions

Agricultural and Forest Resources

	The community's Comprehensive Planning Agriculture and Forestry Data Set prepared and provided to the community by the Department of Agriculture, the Maine Forest Service, and the Office, or their designees.
	A map and/or description of the community's farms, farmland, and managed forest lands and a brief description of any that are under threat.

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Topic	Data Item
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Information on the number of parcels and acres of farmland, tree growth, and open space enrolled in the state’s farm, tree growth, and open space law taxation programs, including changes in enrollment over the past 10 years.

A description of any community farming and forestry activities (e.g. community garden, farmer’s market, or community forest).

2. undeveloped/farm land acreage (and GIS mapping over time ideally)

Marine Resources

The community’s Comprehensive Planning Marine Resources Data Set prepared and provided to the community by the Department of Marine Resources, and the Office, or their designees.

A map and / or description of water-dependent uses.

A brief summary of current regulations influencing land use patterns on or near the shoreline.

A description of any local or regional harbor or bay management plans or planning efforts.

The location of facilities (wharves, boat ramps, pump-out stations, etc.), with a brief description of any regional or local plans to improve facilities.

A description or map showing public access points to the shore. Include a brief description of their use, capacity, physical condition, and plans to improve, expand, or acquire facilities such as parking or toilets.

A list of scenic resources along the shoreline, including current ownership (public or private) and any protections.

18. # of moorings and # of commercial vs. residential (not sure if we collect this data or if we collect other data on commercial activity out of Town Landing)

Population and Demographics

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Topic	Data Item
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The community's Comprehensive Planning Population and Demographic Data Set (including relevant local, regional, and statewide data) prepared and provided to the community by the Office or its designee.

Population, 1960-2020 (estimate)

Population age 1970-2010

Student enrollment, 2000, 2011, 2019

Household income

Race and ethnicity

15. total population (I think there are annual estimates at least)

4. median household size

5. median household and per capita income

a. the above 2 items and others are probably limited to census data and interim estimates, but we should have the full datasets from 1990, 2000, 2010, and 2020 as well as any official surveys/estimates for intervening years

6. voter registration by party

7. total # registered voters

8. school enrollment

Inclusivity: Food Pantry data, free lunch, special school services, universal access

Population growth 2010-2020

Residents Age profile 2019

Population Change between 2010 and 2020 of Ethnicities

Cohort: Percent annual population growth, 2010 to 2020

Cohort: Median Age, 2019

Cohort: Median household income, 2019

Cohort: Percentage of Single and Dual Income Earners

Cohort: Household income composition, 2019

Cohort: Race and Ethnicity percentage, 2019

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Topic	Data Item
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Cohort: Comparison of population growth by ethnicity (%), 2010-2019

Cohort: Percentage Population Migration

Cohort: Comparison of Population In-Migration by Age Group (%)

Cohort: Percentage of families and people whose income is below the poverty line

Cohort: Cost of Living Index

Cohort: Educational attainment (%)

Cohort: National School District Performance Ranking

Cohort: School District Education Expenses

Cohort: National School District Staff Ranking

Cohort: School District Staffing and Average Salary

Economy

The community’s Comprehensive Planning Economic Data Set prepared and provided to the community by the Office or its designee.

A brief historical perspective on how and why the current economy of the community and region developed.

A list of local and regional economic development plans developed over the past five years, which include the community.

Where does the community’s population work and where do employees in your community reside? A description of the major employers in the community and labor market area and their outlook for the future.

A description of any economic development incentive districts, such as tax increment financing districts, in the community.

Commercial space uses on Route 1 South, 2008

Pull factor for retail sales with other communities

Labor force, 1980-2010

Unemployment

Commuting patterns

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								Vision Benchmark Report		
	Resident employment by occupation			x				x		
	Employment by Industry sector			x				x		
	Top 10 employers 2010			x				x		
	16. # of establishments with food and beverage licenses			x						
	17. full and part time jobs in Falmouth (not sure what the exact data is but I know there is data on this subject that has been cited in past Comp Plans including relative inflows/outflows of people commuting to work)			x						
	Traffic data for Portland International Jetport - Passengers per Year, 2004-2021			x					x	
	Cohort: Number of Establishments by type vs cohort average			x					x	
	Cohort: Industry by Number of Employees vs cohort average			x					x	
	Cohort: Industry by Value of sales, shipments, receipts, revenue or business done (\$1,000), 2017			x					x	
	Cohort: Industry by Annual Payroll (\$1,000), 2017			x					x	
	Cohort: Location Quotient of Industry Employment of Residents			x					x	
Housing	The community's Comprehensive Planning Housing Data Set prepared and provided to the community by the Maine State Housing Authority, and the Office, or their designees.					x				x
	Information on existing local and regional affordable/workforce housing coalitions or similar efforts.					x				x
	A summary of local regulations that affect the development of affordable/workforce housing.					x				x
	Growth in housing units					x		x		
	Type of housing growth					x		x		
	Type of ownership					x		x		
	Age of housing stock					x		x		
	Housing affordability					x		x		
	3. median home sale price					x				

Topic	Data Item
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a. get same data for Maine as a whole, as well as for Portland, Westbrook, and Cumberland

10. % rent vs. own

Home Median Value, 2010-2019

Cohort: Percent Housing Occupancy by Population

Cohort: Percent year structure built by total housing units, 2019

Cohort: Percent gross rent of occupied units paying rent

Cohort: 2020 House Pricing Index (HPI - 2000 base year)

Recreation

The community’s Comprehensive Planning Recreation Data Set prepared and provided to the community by the Department of Conservation, and the Office, or their designees.

A description of important public and private active recreation programs, land and water recreation areas (including hunting and fishing areas), and facilities in the community and region, including regional recreational opportunities as appropriate, and identification of unmet needs.

An inventory of any fresh or salt water bodies in the community determined locally to have inadequate public access.

A description of local and regional trail systems, trail management organizations, and conservation organizations that provide trails for all-terrain vehicles, snowmobiling, skiing, mountain biking, or hiking.

A map or list of important publicly-used open spaces and their associated facilities, such as parking and toilet facilities.

1. total open space acreage (GIS mapping will be good here as well)

Parks benchmarking

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Transportation

The community's Comprehensive Planning Transportation Data Set prepared and provided to the community by the Department of Transportation, and the Office, or their designees.

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Location and overall condition of roads, bridges, sidewalks, and bicycle facilities, including any identified deficiencies or concerns.

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Identify potential on and off-road connections that would provide bicycle and pedestrian connections to neighborhoods, schools, waterfronts and other activity centers.

x

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Identify major traffic (including pedestrian) generators, such as schools, large businesses, public gathering areas/activities, etc. and related hours of their operations.

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Identify policies and standards for the design, construction and maintenance of public and private roads.

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List and locate municipal parking areas including capacity, and usage.

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Identify airports within or adjacent to the community and describe applicable airport zoning and airspace protection ordinances your community has in place.

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Identify bus or van services.

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Identify existing and proposed marine and rail terminals within your community including potential expansions.

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If coastal communities identify public ferry service and private boat transportation support facilities (may be covered under Marine Resources with cross reference) including related water-side (docks/piers/wharves) and land-side (parking) facilities.

x

x

Road condition mileage 2010

x

x

Turning movement forecast 2035

x

x

On-road bikeways mileage 2009

x

x

Story of bike-ped, trails, sidewalks, bike lanes

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Topic	Data Item
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Education – Identify school administrative unit. Include primary/secondary school system enrollment for the most recent year information is available and for the ten (10) years after the anticipated adoption of plan.

Health Care - Describe major health care facilities (hospitals, clinics) and other providers serving the community. Identify public health and social services supported by the community through municipal subsidy.

Municipal Government Facilities and Services – Describe facilities and staffing for municipal administrative, enforcement, and public works operations.

Student enrollment 2000 2013

Cohort: Domestic and industrial total water withdrawals in million gallons/day

Cohort: Crime known to law enforcement (per 100,000 population)

Cohort: Number of full time police employees by 100,000 population

Cohort: Health indicator ranking by County

Cohort: Percentage of Uninsured Children and Adults

Public safety: calls for service, EMS vs fire, burglaries, mental health calls, domestic abuse

Wastewater - West Falmouth Plan, treated, collected, pump station data, connections - affects ability to develop, capacity to serve -

Septic systems

Natural gas

Solar

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Fiscal Capacity and Capital Investment Plan

Identify community revenues and expenditures by category for the last five (5) years and explain trends.

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Topic	Data Item									<div> <div>Data in 2013 Comprehensive Plan</div> <div>Vision Benchmark Report</div> <div>Maine Review criteria - minimum data required</div> </div>
	Describe means of funding capital items (reserve funds, bonding, etc.) and identify any outside funding sources.	x								x
	Identify local and state valuations and local mil rates for the last five (5) years.	x								x
	How does total municipal debt (including shares of county, school and utility) compare with the statutory and Maine Bond Bank recommended limits on such debt?	x								x
	The comprehensive plan must include a capital investment plan that: Identifies and summarizes anticipated capital investment needs within the planning period in order to implement the comprehensive plan, including estimated costs and timing, and identifies which are municipal growth-related capital investments; Establishes general funding priorities among the community capital investments; and Identifies potential funding sources and funding mechanisms.	x								x
	Assessed valuation	x								x
	Tax rate	x								x
	Full value rate comparison with other communities 2004-2009	x								x
	Regional mill rate comparison 2012	x								x
	Revenue trend (State/Federal) FY 09-13	x								x
	Debt service	x								x
	12. tax rate (normalized)	x								
	13. Municipal Budget	x								
	14. aggregate Town commercial and residential real estate valuations	x								
Existing Land Use										
	An existing land use map, by land use classification (such as mixed-use, residential, commercial, institutional, industrial, agricultural, commercial forests, marine, park/recreational, conserved, and undeveloped land).				x					x
	A summary of current lot dimensional standards.				x					x

[illegible]

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