RFQ Comprehensive Plan Update

Addendum 1 - August 22, 2022

1. Does the Town expect public meetings to be fully in-person, remote, or a combination of in-person and remote?

The Town expects that public meetings will be a combination of in-person and remote.

2. Does the Town plan to conduct the interviews on September 14 and 15 virtually or in-person?

The Town expects to conduct the interviews in person in Falmouth Town Hall.

3. What deliverables will the technical consultant be expected to prepare during Phase 1?

Specific deliverables have not yet been defined for Phase 1.

4. Are there any deliverables or work products available from Phase 1?

No Phase 1 work products or deliverables are available. A draft list of potential data needs is attached.

5. What will the role of the Technical Consultant (Spatial Alternatives) be in Phases 3-7?

The Technical Consultant is expected to provide all maps, conduct data development and analysis. The Town expects that this work will be done in coordination with the Project Leadership Team and Project Consultant.

Topic	Data Item Each item below we should collect/extrapolate by year (to the extent available) back to at least 2000 Also, for many of these it would be ideal to have comparison data from surrounding communities. some of that will be easy, like municipal budget and census data, others will be harder, so we can talk about where the juice is most likely to be worth the squeeze	Put in Appendix?	Continue to pursue environmental protection and sustainable practices	Respect the physical character of established residential areas	Foster the development of village centers in core mixed-use areas	Strengthen community fabric and commitment to life-long learning	Encourage more diverse housing options to increase livability	Enhance infrastructure for recreation, multimodal transportation, and connectivity	Data in 2013 Comprehensive Plan	Vision Benchmark Report	Maine Review criteria - minimum data required
Historic	and Archaeological Resources The community's Comprehensive Planning Historic Preservation Data Set prepared and provided to the community by the Historic Preservation Commission, and the Office, or their designees.	x									х
	An outline of the community's history, including a brief description of historic settlement patterns and events contributing to the development and character of the community and its surroundings.			x							х
	An inventory of the location, condition, and use of any historical or archaeological resource that is of local importance.	x									x
	A brief description of threats to local historic resource and to those of state and national significance as identified by the Maine Historic Preservation Commission.	x									х
Water R	esources										
	The community's Comprehensive Planning Water Resources Data Set prepared and provided to the community by the Department of Inland Fisheries and Wildlife, the Department of Environmental Protection and the Office, or their designees.		x								х
	A description of each great pond, river, surface drinking water supply, and other water bodies of local interest including: ecological value; threats to water quality or quantity; documented water quality and/or invasive species problems.		x								х

Торіс	Data Item A summary of past and present activities to monitor, assess, and/or	Put in Appendix?	Continue to pursue environmental protection and sustainable practices	Respect the physical character of established residential areas	Foster the development of village centers in core mixed-use areas	Strengthen community fabric and commitment to life-long learning	Encourage more diverse housing options to increase livability	Enhance infrastructure for recreation, multimodal transportation, and connectivity	Data in 2013 Comprehensive Plan	Vision Benchmark Report	Maine Review criteria - minimum data required ×
	improve water quality, mitigate sources of pollution, and control or prevent the spread of invasive species. A description of the location and nature of significant threats to aquifer		x								×
	drinking water supplies. A summary of existing lake, pond, river, stream, and drinking water protection and preservation measures, including local ordinances.		x								x
Natural F	desources										
	The community's Comprehensive Planning Natural Resources Data Set prepared and provided to the community by the Department of Inland Fisheries and Wildlife, Department of Environmental Protection and		x								x
	the Office, or their designees. A map or description of scenic areas and scenic views of local importance, and regional or statewide importance, if available.		x								x
	Cohort: Average temperature and precipitation for County									x	
	Climate action planning data sets		x								
	Sea level rise		х								
	Vulnerability assessment Climate goals/targets/actions		x x								
Agricultu	ral and Forest Resources										
	The community's Comprehensive Planning Agriculture and Forestry Data Set prepared and provided to the community by the Department of Agriculture, the Maine Forest Service, and the Office, or their designees.			x							x
	A map and/or description of the community's farms, farmland, and managed forest lands and a brief description of any that are under threat.			x							x

Topic	Data Item Information on the number of parcels and acres of farmland, tree	Put in Appendix?	Continue to pursue environmental protection and sustainable practices	Respect the physical character of established residential areas	Foster the development of village centers in core mixed-use areas	Strengthen community fabric and commitment to life-long learning	Encourage more diverse housing options to increase livability	Enhance infrastructure for recreation, multimodal transportation, and connectivity	Data in 2013 Comprehensive Plan	Vision Benchmark Report	Maine Review criteria - minimur data required X
	growth, and open space enrolled in the state's farm, tree growth, and open space law taxation programs, including changes in enrollment over the past 10 years. A description of any community farming and forestry activities (e.g.			x							x
	community garden, farmer's market, or community forest). 2. undeveloped/farm land acreage (and GIS mapping over time ideally)			x							
Marine R	esources The community's Comprehensive Planning Marine Resources Data Set prepared and provided to the community by the Department of Marine Resources, and the Office, or their designees.	x									x
	A map and / or description of water-dependent uses. A brief summary of current regulations influencing land use patterns on or near the shoreline.	x x									x x
	A description of any local or regional harbor or bay management plans or planning efforts. The location of facilities (wharves, boat ramps, pump-out stations,	x x									x x
	etc.), with a brief description of any regional or local plans to improve facilities. A description or map showing public access points to the shore. Include	x									×
	a brief description of their use, capacity, physical condition, and plans to improve, expand, or acquire facilities such as parking or toilets.	~									•
	A list of scenic resources along the shoreline, including current ownership (public or private) and any protections.	х									х
	18. # of moorings and # of commercial vs. residential (not sure if we collect this data or if we collect other data on commercial activity out of Town Landing)	x									

Population and Demographics

Торіс	Data Item	Put in Appendix?	Continue to pursue environmental protection and sustainable practices	Respect the physical character of established residential areas	Foster the development of village centers in core mixed-use areas	Strengthen community fabric and commitment to life-long learning	Encourage more diverse housing options to increase livability	Enhance infrastructure for recreation, multimodal transportation, and connectivity	Data in 2013 Comprehensive Plan	Vision Benchmark Report	Maine Review criteria - minimum data required
	The community's Comprehensive Planning Population and Demographic Data Set (including relevant local, regional, and statewide data) prepared and provided to the community by the Office or its designee.							X			х
	Population, 1960-2020 (estimate)					x			X		
	Population age 1970-2010					х			x		
	Student enrollment, 2000, 2011, 2019					x			x		
	Household income					х			x		
	Race and ethnicity					x			X		
	15. total population (I think there are annual estimates at least)					x					
	4. median household size					x					
	5. median household and per capita income					х					
	 a. the above 2 items and others are probably limited to census data and interim estimates, but we should have the full datasets from 1990, 2000, 2010, and 2020 as well as any official surveys/estimates for intervening years 					x					
	6. voter registration by party					x					
	7. total # registered voters					X					
	8. school enrollment					X					
	Inclusivity: Food Pantry data, free lunch, special school services, universal access					x					
	Population growth 2010-2020					x				x	
	Residents Age profile 2019					х				x	
	Population Change between 2010 and 2020 of Ethnicities					х				x	
	Cohort: Percent annual population growth, 2010 to 2020					х				x	
	Cohort: Median Age, 2019					Х				x	
	Cohort: Median household income, 2019					Х				X	
	Cohort: Percentage of Single and Dual Income Earners					х				x	
	Cohort: Household income composition, 2019					х				x	
	Cohort: Race and Ethnicity percentage, 2019					х				x	

Topic	Data Item Cohort: Comparison of population growth by ethnicity (%), 2010-2019	Put in Appendix?	Continue to pursue environmental protection and sustainable practices	Respect the physical character of established residential areas	Foster the development of village centers in core mixed-use areas	x Strengthen community fabric and commitment to life-long learning	Encourage more diverse housing options to increase livability	Enhance infrastructure for recreation, multimodal transportation, and connectivity	Data in 2013 Comprehensive Plan	Vision Benchmark Report x	Maine Review criteria - minimum data required	
						*-						
	Cohort: Percentage Population Migration					X				x		
	Cohort: Comparison of Population In-Migration by Age Group (%)					Х				x		
	Cohort: Percentage of families and people whose income is below the poverty line					x				x		
	Cohort: Cost of Living Index					x				x		
	Cohort: Educational attainment (%)					X				X		
	Cohort: National School District Performance Ranking Cohort: School District Education Expenses					X				x x		
	Cohort: School District Education Expenses Cohort: National School District Staff Ranking					x x				x x		
	Cohort: School District Staffing and Average Salary					×				×		
Economy	ı.											
LCO,	The community's Comprehensive Planning Economic Data Set prepared and provided to the community by the Office or its designee.				X						x	
	A brief historical perspective on how and why the current economy of the community and region developed.				x						x	
	A list of local and regional economic development plans developed over				x						x	
	the past five years, which include the community.											
	Where does the community's population work and where do employees in your community reside? A description of the major employers in the community and labor market area and their outlook				x						x	
	for the future. A description of any economic development incentive districts, such as tax increment financing districts, in the community.				x						x	
	Commercial space uses on Route 1 South, 2008				x				x			
	Pull factor for retail sales with other communities				х				х			
	Labor force, 1980-2010				X				X			
	Unemployment Commuting patterns				X				X			
	Commuting patterns				х				х			

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	Resident employment by occupation				x				x			
	Empoyment by Industry sector				X				x			
	Top 10 employers 2010				x				x			
	16. # of establishments with food and beverage licenses				x							
	17. full and part time jobs in Falmouth (not sure what the exact data is				x							
	but I know there is data on this subject that has been cited in past											
	Comp Plans including relative inflows/outflows of people commuting to											
	work)											
	Traffic data for Portland International Jetport - Passengers per Year,				x					x		
	2004-2021											
	Cohort: Number of Establishments by type vs cohort average				x					x		
	Cohort: Industry by Number of Employees vs cohort average				х					X		
	Cohort: Industry by Value of sales, shipments, receipts, revenue or				X					X		
	business done (\$1,000), 2017 Cohort: Industry by Annual Payroll (\$1,000), 2017				x					x		
	Cohort: Industry by Alindar Fayron (\$1,000), 2017 Cohort: Location Quotient of Industry Employment of Residents				X					X		
	, , , , , , , , , , , , , , , , , , ,											
ousing	The community's Comprehensive Planning Housing Data Set prepared						x				x	
	and provided to the community by the Maine State Housing Authority,										.,	
	and the Office, or their designees.											
	Information on existing local and regional affordable/workforce						x				x	
	housing coalitions or similar efforts.											
	A summary of local regulations that affect the development of						X				Х	
	affordable/workforce housing.											
	Growth in housing units						x		x			
	Type of housing growth						x		x			
	Type of ownership						x		x			
	Age of housing stock						x		x			
	Housing affordability						х		x			
	3. median home sale price						x					
	•											

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ТОРІС	a. get same data for Maine as a whole, as well as for Portland,		0 4	æ ø	що	νσ	ш. <u>=</u> х	ше	riaii	керог	uata requireu	
	Westbrook, and Cumberland											
	10. % rent vs. own						X					
	Home Median Value, 2010-2019						x			x		
	Cohort: Percent Housing Occupancy by Population						x			x		
	Cohort: Percent year structure built by total housing units, 2019						x			X		
	Cohort: Percent gross rent of occupied units paying rent						x			x		
	Cohort: 2020 House Pricing Index (HPI - 2000 base year)						x			x		
Recreation	n											
	The community's Comprehensive Planning Recreation Data Set							x			X	
	prepared and provided to the community by the Department of Conservation, and the Office, or their designees.											
	A description of important public and private active recreation							x			x	
	programs, land and water recreation areas (including hunting and fishing areas), and facilities in the community and region, including regional recreational opportunities as appropriate, and identification of unmet needs.											
	An inventory of any fresh or salt water bodies in the community determined locally to have inadequate public access.							x			x	
	A description of local and regional trail systems, trail management organizations, and conservation organizations that provide trails for all-terrain vehicles, snowmobiling, skiing, mountain biking, or hiking.							x			x	
	A map or list of important publicly-used open spaces and their associated facilities, such as parking and toilet facilities.							x			x	
	1. total open space acreage (GIS mapping will be good here as well)		x					x				
	Parks benchmarking							x				

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Transpor	The community's Comprehensive Planning Transportation Data Set prepared and provided to the community by the Department of Transportation, and the Office, or their designees.							x			x
	Location and overall condition of roads, bridges, sidewalks, and bicycle facilities, including any identified deficiencies or concerns.							x			x
	Identify potential on and off-road connections that would provide bicycle and pedestrian connections to neighborhoods, schools,							x			x
	waterfronts and other activity centers. Identify major traffic (including pedestrian) generators, such as schools, large businesses, public gathering areas/activities, etc. and related hours of their operations.							х			x
	Identify policies and standards for the design, construction and maintenance of public and private roads.							x			x
	List and locate municipal parking areas including capacity, and usage.							x			х
	Identify airports within or adjacent to the community and describe applicable airport zoning and airspace protection ordinances your community has in place.							х			x
	Identify bus or van services.							x			x
	Identify existing and proposed marine and rail terminals within your community including potential expansions.							Х			х
	If coastal communities identify public ferry service and private boat							x			x
	transportation support facilities (may be covered under Marine Resources with cross reference) including related water-side										
	(docks/piers/wharves) and land-side (parking) facilities.										
	Road condition mileage 2010							x	x		
	Turning movement forecast 2035 On-road bikeways mileage 2009							X X	x x		
	Story of bike-ped, trails, sidewalks, bike lanes							x			

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Topic	Road classification map 2011		0 4	æ ø	що	S	ш.=	Х	Figil	пероп	uata requireu
	Winter-summer maintenance map 2011							x			
	Capital improvements map 2011							х			
	Cohort: Work Commuting Patterns of Residents				X					х	
	Inflow and outflow of commuters, 2019 Cohort: Infrastructure aging by State				X			х		x x	
Public Fa	cilities and Services										
	location of facilities and service areas (mapped as appropriate);				х						x
	general physical condition of facilities and equipment;				x						x
	capacity and anticipated demand during the planning period;				х						x
	identification of who owns/manages the systems;				х						x
	estimated costs of needed capital improvements to public facilities				x						x
	Sewerage and/or Water Supply – Identify number and types of users,			x							×
	and percent of households served										
	Septage – Identify any community policies or regulations regarding			x							x
	septage collection and disposal.										
	Solid Waste – Describe the community's solid waste management system. Identify types and amounts of municipal solid waste and		Х								x
	recycled materials for the past five (5) years.										
	Stormwater Management – Identify combined sewer overflows. For		х								x
	Municipal Separate Stormwater System (MS4) communities, describe										
	plan and status of the major goals of the MS4 requirements.										
	Power and Communications – Availability of 3-phase power, Internet				×						×
	(including broadband), and cable within the community.				^						^
	((
	Emergency Response System –Average call response times for fire,				x						x
	police, and emergency/rescue.										

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	Education – Identify school administrative unit. Include					x					x
	primary/secondary school system enrollment for the most recent year information is available and for the ten (10) years after the anticipated adoption of plan.										
	Health Care - Describe major health care facilities (hospitals, clinics) and other providers serving the community. Identify public health and social services supported by the community through municipal subsidy.				х						X
	Municipal Government Facilities and Services – Describe facilities and staffing for municipal administrative, enforcement, and public works operations.				x						x
	Student enrollment 2000 2013					x			x		
	Cohort: Domestic and industrial total water withdrawals in million gallons/day				x					x	
	Cohort: Crime known to law enforcement (per 100,000 population)				x					x	
	Cohort: Number of full time police employees by 100,000 population				x					x	
	Cohort: Health indicator ranking by County Cohort: Percentage of Uninsured Children and Adults				x					x x	
	Public safety: calls for service, EMS vs fire, burglaries, mental health calls, domestic abuse				x						
	Wastewater - West Falmouth Plan, treated, collected, pump station data, connections - affects ability to develop, capacity to serve -		х								
	Septic systems		x								
	Natural gas Solar		X X								

Fiscal Capacity and Capital Investment Plan

Identify community revenues and expenditures by category for the last five (5) years and explain trends.

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	Describe means of funding capital items (reserve funds, bonding, etc.) and identify any outside funding sources.	Х									X
	Identify local and state valuations and local mil rates for the last five (5)	х									х
	years. How does total municipal debt (including shares of county, school and utility) compare with the statutory and Maine Bond Bank	x									x
	recommended limits on such debt? The comprehensive plan must include a capital investment plan that: Identifies and summarizes anticipated capital investment needs within the planning period in order to implement the comprehensive plan, including estimated costs and timing, and identifies which are municipal growth-related capital investments; Establishes general funding priorities among the community capital investments; and Identifies potential funding sources and funding mechanisms.	x									x
	Assessed valuation	X							x		
	Tax rate	x							x		
	Full value rate comparison with other communities 2004-2009	x							x		
	Regional mill rate comparison 2012	x							X		
	Revenue trend (State/Federal) FY 09-13 Debt service	x x							x x		
	12. tax rate (normalized)	x									
	13. Municipal Budget	x									
	14. aggregate Town commercial and residential real estate valuations	х									
Existing L	and Use										
	An existing land use map, by land use classification (such as mixed-use, residential, commercial, institutional, industrial, agricultural, commercial forests, marine, park/recreational, conserved, and undeveloped land).			х							x
	A summary of current lot dimensional standards.			x							x

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	A description or map identifying the location of lots and primary structures created within the last ten years. Include residential, institutional, commercial, and industrial development.			х							Х	
	Provide a brief description of existing land use regulations and other tools utilized to manage land use, including shoreland zoning, floodplain management, subdivision, site plan review, and zoning ordinances.			x							x	
	Estimate the minimum amount of land needed to accommodate projected residential, institutional, commercial, or industrial development at least ten (10) years into the future.			x							x	
	Zoning district's percentage share of total land area Approximate percentage developed of each zoning district 1990			x x					x x			
	Net and gross density of residential districts Percentage floor area in commenrcial districts Residential growth (units) by zoning district, 1990-2011 Commercial growth (floor area) by zoning district, 1990-2011 Residential development trends, 1996-2011 - approved single family, approved multiplex, building permits issued (new housing)			x x x	x x				x x x x			
	High level we should have the gross and buildable acreage for the Town as a whole and by zoning district 11. units by zoning district 9. building permits and Certificates of Occupancy (by type) (and extrapolate #s of single family vs. duplex/multifamily units each year)			x x x								
	Maps in Volume III of 2013 Comprehensive Plan A. Current Land Use B. Future Land Use Plan C. Residential and Commercial Growth, 1990-2011 D. Potentially Developable Land								x x x x			

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	E.	Natural Resource Limitations								х		
	F.	Preferred Sewer Expansion Possibility in Growth Area								x		
	G. Areas for Potential Zoning ReviewH. Pedestrian and Bicycle Transportation									X		
										х		
	I. Town Facilities J. Utilities K. Natural Resources									Х		
										Х		
										Х		
	L.	Water Resources								Х		
	M.	Publically-Accessible Recreation Facilities								Х		
	N.	Marine Resources								X		
	0.	Agricultural and Forest Resources Historic and Archaeologic Resources								X		
	P. Q.	Zoning								X		
	Q. R.	Town-Wide Resource Conservation Overlay Zoning Districts								x		
	n.	TOWIT-WINE RESOURCE CONSERVATION OVERTAY ZOTTING DISTRICTS								x		
	S.	Shoreland Zoning								x		
	T.	Coastal Bluff Hazards (Shoreland Zoning)								x		