



1st Annual Falmouth Community Fest June 22, 2024, Tidewater Farm

Festival Rules, Regulations, and Information

Booth Spaces: The booths will be in a beautiful, waterfront with grassy field location at Tidewater Farm (200 Presumpscot Point Road in Falmouth). Up to one 6' table and one plastic chair will be provided for each booth. Participants must provide their own 10' x 10' canopy. If you are wellness practitioners requesting to share a booth with another wellness practitioner, this must appear on both applications. You will be responsible for finding someone to share a booth with if you are a wellness practitioner. Location requests will not be accepted. All participants must provide their own display, sturdy enough to withstand crowds, wind, and weather conditions, and must be securely weighed down. Please be prepared for uneven ground. Tent heights should not exceed 10 feet, as they may not fit under trees. Each exhibitor is responsible for their own property in the event of loss, damage, or personal injury, and is asked to keep their space clean.

Submissions: As a component of the booth rental application, artists and wellness practitioners are required to provide a link to their website or social media accounts showing samples of current work as well as a description of their work/practice and product price points.

Deadline: Applications will be accepted until the available booth space is full. Applicants will receive a response within 7 days of receipt of application. Payment is due upon acceptance.

Eligibility: Booth rental is limited to fine art/craft and wellness practitioners only. The festival is open to all entrants, regardless of race, color, creed, sexual orientation, or national origin. No dealers or reps are allowed. Artists must manage their own booths with their own creations. *An accepted application and payment are a commitment to show.* Booth spaces may not be sublet or sold to other artists/wellness practitioners. Participants must exhibit in person during

the scheduled festival hours (10:00 am to 6:00 pm). Leaving early without an acceptable excuse will make exhibitors ineligible for admission to future shows.

Payment: Payment is due upon acceptance into the festival. Please make checks payable to the Town of Falmouth, 271 Falmouth Road, Falmouth, ME 04105. Write Falmouth Community Fest in notes section of check.

Insurance: All vendors participating in Falmouth Community Fest are required to provide a certificate of insurance coverage naming the Town of Falmouth as Additional Insured. Contact your insurance agent for guidance. If you have questions about insurance, please contact Maggie Fleming at 207-699-5329.

Cancellation: No refunds will be issued for cancellations.

Tax ID#: To do business in Maine, exhibitors must have a valid Maine Sales Tax number. You can obtain a Tax Number from the following website: <https://www5.informe.org/online/suwtaxreg/faq.html>

Set-Up Time: Set up must occur between 8:00 am and 9:30 am on June 22, 2024 and be ready to begin exhibiting at 10:00am. Once set up, exhibitors must move their vehicles to the designated parking area. It is important that exhibitors move their cars to a designated space by 9:30 am.

For questions or inquiries contact Andrea Ferrante at 207-939-1124.