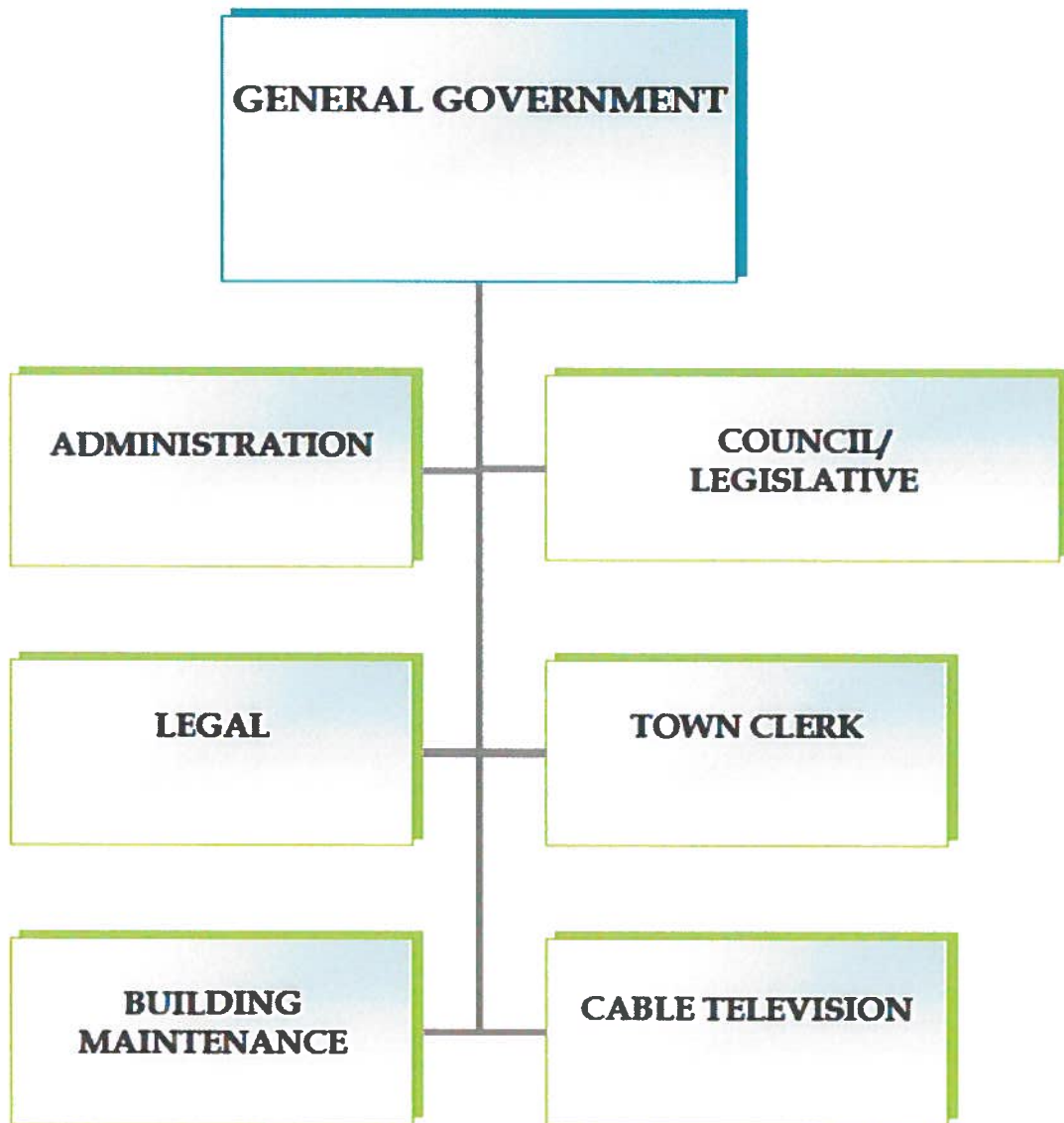


GENERAL GOVERNMENT



ADMINISTRATION

DEPARTMENT: ADMINISTRATION

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	369,203	393,706	394,990	408,060	3.65% over(- under) FY17 budget
111	DEPARTMENT: ADMINISTRATION					
111-4010	FULL-TIME SALARIES	201,525	223,916	223,916	234,344	Salary for the Town Manager (80%), Assistant Town Manager (90%), Administrative Assistant (68.6%), move Energy Sustainability position to Full-Time (31.4%)
111-4020	PART-TIME SALARIES	0	0	0	0	
111-4030	OVERTIME	908	0	0	0	
111-4040	TRANSPORTATION	8,306	6,800	6,800	6,800	Town Manager's car allowance at \$500/month; and Asst. Manager mileage at \$800/year.
111-4050	HEALTH INSURANCE	43,224	41,054	42,538	46,638	12.7% inc in PPO contribution in 2017, assumed 9% in 2018
111-4060	RETIREMENT	36,464	37,275	37,275	38,905	Employer Contribution, MPERS contribution 9.6%
111-4061	RETIREMENT HEALTH SAVINGS	2,487	2,215	2,215	2,319	
111-4070	SOCIAL SECURITY	17,581	17,528	17,528	18,336	Employer Social Security contribution.
111-5010	POSTAGE	496	1,000	1,000	1,000	Funds for department mailings.
111-5020	TELEPHONE	1,368	1,368	1,368	1,368	Includes Town Manager's cell phone and internet service. Telephone usage moved to IT

DEPARTMENT: ADMINISTRATION

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	369,203	393,706	394,990	408,060	3.65% over(- under) FY17 budget
111	DEPARTMENT: ADMINISTRATION					
111-5040	EDUCATIONAL / MEETING	7,832	6,000	6,000	7,000	ICMA @ \$2,500; MTCMA @ 500; MMA / Legislation @ \$300; Asst. Manager expenses @ \$700 and Misc. of \$1,150, books \$200. \$1,000 for Sustainability Coordinator training/seminars
111-5060	PRINTING	0	0	0	0	
111-5310	VEHICLE MAINTENANCE	962	250	250	250	Maintenance costs for the Town's pool vehicle.
111-5490	OTHER PROFESSIONAL SERVICES	13,719	25,000	25,000	20,000	Professional services including mediation / arbitration services, expert witnesses, studies, appraisals, surveys, architects, engineering, human resource consulting, and other specialized services including regional efforts.
111-5800	DUES & MEMBERSHIPS	2,361	2,400	2,400	2,400	Dues to International City Manager's Association (ICMA), Maine Town and City Management Association (MTCMA), Society for Human Resource Management(SHRM) and the Portland Regional Chamber.
111-5900	OTHER CONTRACTUAL SERVICES	167	0	0	0	
111-6010	OFFICE SUPPLIES	2,437	1,200	1,200	1,200	Office supplies needed during the year.
111-6020	BOOKS / SUBSCRIPTIONS					
111-6130	MOTOR FUELS & LUBRICANTS	122	500	300	300	Fuel costs for the Town's pool vehicle.

DEPARTMENT: ADMINISTRATION

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	369,203	393,706	394,990	408,060	3.65% over(- under) FY17 budget
111	DEPARTMENT: ADMINISTRATION					
111-6820	OFFICE EQUIPMENT	1,028	3,500	3,500	3,500	Replacement items formally part of a reserve, including office chairs, file cabinets, tables, etc.
111-6900	OTHER COMMODITIES	8,144	5,500	5,500	5,500	Funds for meetings, flowers for special occasions, Town Hall coffee service, kitchen supplies, gift certificates, flags for Veteran's graves on Memorial Day and the Memorial Day parade.
111-8930	UNALLOCATED	20,072	18,200	18,200	18,200	Funds for the Town Employee Incentive programs that include: safety (1,500), service (12,600), Employee Recognition Breakfast/United Way Kick-off (1,000), annual summer event (1,100), Holiday lunch (2,000);

COUNCIL/LEGISLATIVE

DEPARTMENT: COUNCIL

Acct No	Account Name	Actual	Budget	Estimated	Proposed	2017-2018 Line Item Budget Notes
		2015-2016	2016-2017	2016-2017	2017-2018	
-	DEPARTMENT TOTAL	39,704	46,586	46,748	46,959	0.8% over(- under) FY15 budget
111-1	DEPARTMENT: COUNCIL/LEGISLATIVE					
111-1-4020	PART-TIME SALARIES	4,720	7,000	7,000	7,000	Salary for Town Council members at \$40 per Council meeting.
111-1-4070	SOCIAL SECURITY	361	536	536	536	Employer Social Security contribution.
111-1-5040	MEETINGS & EDUCATIONAL	0	100	168	100	Funds for mandatory Council training.
111-1-5840	COUNCIL OF GOVERNMENTS	11,185	11,500	11,500	11,500	Dues to the Greater Portland Council of Governments - services include group purchasing, research, planning, cartography, and regional representation on various issues.
111-1-5850	MAINE MUNICIPAL ASSOCIATION	13,496	13,900	13,994	14,274	Dues to the Maine Municipal Association - services include representation before the State Legislature, consulting on personnel and legal matters, and self-insurance pools.
111-1-5900	OTHER CONTRACTUAL SERVICES	2,146	7,050	7,050	7,050	Funding for long-range planning and research studies that are directed by the Council. The Council may allocate some of these funds to support advisory land use boards such as LPAC, and the Conservation Commission.
111-1-6900	OTHER COMMODITIES	1,937	2,000	2,000	2,000	Miscellaneous Council expenses.
111-1-6910	BANQUET	5,859	4,500	4,500	4,500	Funds for the annual municipal banquet.

LEGAL

DEPARTMENT: LEGAL

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	102,696	120,000	120,000	120,000	0% over(- under) FY17 budget
DEPARTMENT: LEGAL						
111-2-5400	LEGAL SERVICES	102,696	120,000	120,000	120,000	General Town legal services for various issues.

TOWN CLERK

DEPARTMENT: TOWN CLERK

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	349,873	391,105	392,951	407,490	4.19% over(- under) FY17 budget
DEPARTMENT: TOWN CLERK						
112-4010	FULL-TIME SALARIES	183,990	190,357	190,357	195,445	Salary for the Town Clerk, Deputy Town Clerk, and two Excise Clerks.
112-4020	PART-TIME SALARIES	17,872	20,000	20,000	17,500	Hourly wages paid to election workers for two elections and the Registrar's salary.
112-4030	OVERTIME	2,043	2,500	2,500	2,500	Overtime for the Deputy Town Clerk and Registrar for election work.
112-4050	HEALTH INSURANCE	43,285	55,362	57,208	61,939	Employer Contribution. PPO plan contribution % increased 12.7% in 2017, Assumes 9% increase in 2018, POS200 contribution increased 9%.
112-4060	RETIREMENT	13,679	14,190	14,190	17,962	Employer Contribution. MPERS contribution 9.6%. Replacement for employee who did not take retirement benefit took retirement benefit.
112-4061	RETIREMENT HEALTH SAVINGS	1,875	1,904	1,904	1,954	1% of Salaries
112-4070	SOCIAL SECURITY	14,690	16,769	16,769	16,967	Employer Social Security contribution.
112-5010	POSTAGE	5,404	6,500	6,500	6,000	Postage for certified letters in August, September, and February for taxes, absentee ballots June and November. Weekly large mailings to Vitals, IFW and BMV.

DEPARTMENT: TOWN CLERK

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	349,873	391,105	392,951	407,490	4.19% over(- under) FY17 budget
DEPARTMENT: TOWN CLERK						
112-5020	TELEPHONE	648	648	648	648	Cell phone and internet access charges.
112-5030	TRANSPORTATION	288	300	300	300	Mileage reimbursement. Trips to nursing homes during 2 elections and other misc travel.
112-5040	EDUCATIONAL/MEETING	702	1,800	1,800	1,800	Training opportunities for all staff. Costs include Secretary of State's election conference, Vital Records classes, Title 21-A (State Election Law), 30-A (Municipal Law), MMA Convention and Tax Liens
112-5060	PRINTING	2,688	6,000	6,000	6,000	Printing needs for two elections (\$5000) printing and binding of official Council minutes 3 years (\$1,000)
112-5080	LEGAL/ ADVERTISING	6,247	6,000	6,000	6,000	Funds for legal ads in newspapers.
112-5300	MACHINE/EQUIPMENT MAINTENANCE	0	2,100	2,100	2,100	Maintenance agreement and programming for the voting machines.
112-5410	COMPUTER SERVICES	8,230	8,100	8,100	8,300	Costs associated for Trio 8,100 renewal fee and 200 Imageflo.
112-5490	OTHER PROFESSIONAL SERV	13,920	13,000	13,000	13,000	Preservation of old town records (\$5500) Printing and issuance of tax bills (\$7,500).
112-5800	DUES & MEMBERSHIPS	75	125	125	125	Membership dues include Cumberland County Clerks Association, \$25 & Maine Town City Clerks Assoc. each for Clerk and Deputy Clerk., Tax and Treasurers Dues \$25.

DEPARTMENT: TOWN CLERK

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	349,873	391,105	392,951	407,490	4.19% over(- under) FY17 budget
DEPARTMENT: TOWN CLERK						
112-5830	SOCIAL SERVICE AGENCIES	18,500	21,000	21,000	21,000	Funds for the Human Service Committee to allocate to local social service agencies. Falmouth has a long history of supporting organizations that provide economic and social service resources to residents in need.
112-5890	GENERAL ASSISTANCE	10,956	20,000	20,000	23,500	General Assistance, Fuel Assistance and those who qualify for Energy Efficiency assistance
112-5900	OTHER CONTRACTUAL SERVICES	0	800	800	800	Miscellaneous services, such as custom painting for new election signs, etc.
112-6010	OFFICE SUPPLIES	3,707	2,500	2,500	2,500	Office supplies needed during the year.
112-6020	BOOKS/SUBSCRIPTIONS	180	150	150	150	Educational books and subscriptions, including MMA manuals.
112-6900	OTHER COMMODITIES	894	1,000	1,000	1,000	Misc expenses for elections and absentee voting.

BUILDING MAINTENANCE

DEPARTMENT: BUILDING MAINTENANCE

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	254,187	248,662	250,045	251,359	1.08% over(- under) FY17 budget
113	DEPARTMENT: BUILDING MAINTENANCE					
113-4010	FULL-TIME SALARIES	121,947	121,433	121,433	125,076	Salaries for three custodians at all town facilities plus IT Assistant (10%)
113-4030	OVERTIME	4,586	4,400	4,400	4,400	Overtime for special projects.
113-4050	HEALTH INSURANCE	40,248	40,795	42,292	46,406	112.7% inc in PPO contribution for 2017, assumed 9% in 2018.
113-4060	RETIREMENT	10,883	10,933	10,933	11,344	Employer retirement contribution. MPERS contribution 9.6%
113-4061	RETIREMENT HEALTH SAVINGS	1,288	1,214	1,214	1,251	1% of Salary
113-4070	SOCIAL SECURITY	9,541	9,983	9,983	10,262	Employer Social Security contribution.
113-5030	TRANSPORTATION	59	240	240	240	Monthly mileage reimbursement at \$20/month
113-5200	ELECTRICITY	20,335	17,212	18,455	17,968	Electricity for the Town Hall. This reflects the latest contract rate for Jul-Dec FY2016 of \$.1276 per KWh and assumes \$.1156 per KWh for Jan-Jun 2017. Includes unbudgeted CMP rate increase in 2016.
113-5220	WATER	585	644	644	644	Water and sewer charges for Town Hall.
113-5230	PROPANE	7,925	10,518	9,161	10,518	Heating fuel for Town Hall. \$1.55/gal
113-5500	MAINTENANCE/BUILDING	16,350	7,000	7,000	7,000	Funds for repairs to plumbing, electrical, phone, heating and other systems as well as general maintenance to the building as needed.
113-5900	OTHER CONTRACTUAL SERVICES	14,803	16,290	16,290	8,250	Annual service contracts for: HVAC, elevator license inspection and periodic service, sprinkler and alarm system, generator service, security monitoring and pest control. Increase due to addition of 5 buildings fire alarm testing cost of \$450 each or \$2,250. Move Fire Sta. cleaning to 132

DEPARTMENT: BUILDING MAINTENANCE

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	254,187	248,662	250,045	251,359	1.08% over(- under) FY17 budget
113	DEPARTMENT: BUILDING MAINTENANCE					
113-6210	SALT/DEICING CHEMICALS	0	3,500	3,500	3,500	Allocation of salt budget for municipal building parking lots
113-6830	BUILDING RENOVATIONS	0	0	0	0	
113-6900	OTHER COMMODITIES	5,637	4,500	4,500	4,500	Funds for cleaning and misc. supplies for Town Hall.

CABLE TELEVISION

DEPARTMENT: CABLE TV

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	62,848	62,669	63,022	65,771	4.95% over(- under) FY17 budget
116	DEPARTMENT: CABLE T.V.					
116-4010	FULL-TIME SALARIES	35,412	33,986	33,986	35,006	Salary for the Cable TV Station Manager (60%).
116-4020	PART-TIME SALARIES	2,907	1,500	1,500	2,000	Part time cable TV backup
116-4050	HEALTH INSURANCE	9,743	9,615	9,968	10,937	11% inc oinPPO contribution offset by savings due to switch from more expensive POS plan in January 2016.
116-4060	RETIREMENT	3,185	3,229	3,229	3,361	Employer retirement contribution. MPERS contribution 9.5%
116-4061	RETIREMENT HEALTH SAVINGS	365	340	340	350	1% of Salaries
116-4070	SOCIAL SECURITY	2,791	2,799	2,799	2,917	Employer Social Security contribution.
116-5040	EDUCATIONAL/MEETING	1,749	2,200	2,200	2,200	Professional development, attendance at professional associations, and meetings associated with franchise agreement renewal.
116-5300	MACHINE/EQUIPMENT MAINTENANCE/SOFTWARE	950	2,500	2,500	2,500	Funds to cover repairs for equipment that is out of warranty and software maintenance renewals for video editing system and video server.
116-5900	PROGRAM DEVELOPMENT	5,490	6,000	6,000	6,000	Earth Channel streaming and On-Demand programs (\$5,500) and contract work (\$500).
116-6010	OFFICE SUPPLIES	256	500	500	500	Office supplies needed during the year. Includes purchase of DVDs, batteries, light bulbs and other specialty media supplies.

FINANCE



ASSESSMENT ADMINISTRATION

DEPARTMENT: ASSESSMENT ADMINISTRATION

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	147,262	149,119	149,205	157,827	5.84% over(under) FY17 budget
121	DEPARTMENT: ASSESSMENT					
121-4010	FULL-TIME SALARIES	8,240	8,377	8,377	9,154	Provides for the salary of the Admin Coordinator (20%).
121-4030	OVERTIME	0	500	500	500	Provides for administrative time for Board of Assessment Review & Personal Property discovery.
121-4050	HEALTH INSURANCE	2,217	2,331	2,417	2,651	Provides department's share of actual health insurance premiums.
121-4060	RETIREMENT	0	0	0	732	Department's share of retirement costs
121-4061	RETIREMENT HEALTH SAVINGS	85	84	84	92	1% salary
121-4070	SOCIAL SECURITY	589	699	699	759	Employer's share of Social Security.
121-5410	COMPUTER SERVICES	0	900	900	900	PDF Property Cards
121-5020	TELEPHONE					
121-5490	OTHER PROFESSIONAL SERVICES	136,131	136,228	136,228	143,039	Use of County Regional Assessing - 5% increase from FY17

ACCOUNTING AND CONTROL

DEPARTMENT: ACCOUNTING AND CONTROL

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	265,890	288,116	289,643	298,976	3.77% over(- under) FY17 budget
122	DEPARTMENT: ACCOUNTING & CC					
122-4010	FULL-TIME SALARIES	167,431	178,385	178,385	183,894	Salaries for Finance Director (75%), Bookkeeper (75%), and Accountant (85%), 6% of the Administrative Assistant and 19.1% of Energy Sustainability Coordinator.
122-4020	PART-TIME SALARIES	0	0	0	0	
122-4030	OVERTIME	1,624	4,120	4,120	3,500	Overtime for Bookkeeper/Accountant
122-4050	HEALTH INSURANCE	33,103	33,323	34,545	37,907	12.7% inc on PPO contribution in 2017. Assume 9% increase in 2018.
122-4060	RETIREMENT	15,208	15,682	15,682	16,262	Employer Contribution. MPERS contribution 9.6%
122-4061	RETIREMENT HEALTH SAVINGS	1,839	1,784	1,784	1,839	1% of Salaries
122-4070	SOCIAL SECURITY	13,342	14,254	14,254	14,648	Employer's share of Social Security.
122-5010	POSTAGE	3,850	5,200	5,200	5,200	Provides funds for various activities such as mailing checks to vendors, 1099s, W2s etc. This account also Provides the Town wide cost of the annual maintenance agreement for the Town's postage meter.
122-5020	TELEPHONE	0	0	0	0	
122-5030	TRANSPORTATION	16	175	175	75	Transportation expenses for Finance employees to conduct Town business and to attend training seminars.
122-5040	EDUCATIONAL/MEETING	1,132	2,500	2,500	2,500	Professional development and training for staff.
122-5430	AUDIT	22,645	19,695	20,000	20,000	Audit services may rise due to market conditions. This assumes we will continue to be at \$32.9K for School, Town and Wastewater. The amount shown here is the Town portion only.
122-5490	OTHER PROFESSIONAL SERVICES	713	5,099	5,099	5,251	GASB 45, 68 and 69 MMA \$4,000 actuarial fee for CAFR (2 audits OPEB and Pension).
122-5700	TRANSFER FEES	3,540	3,500	3,500	3,500	This line item reflects the cost of filing and discharging liens and is offset by lien fees assessed to delinquent property taxpayers.

DEPARTMENT: ACCOUNTING AND CONTROL

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	265,890	288,116	289,643	298,976	3.77% over(- under) FY17 budget
122	DEPARTMENT: ACCOUNTING & CC					
122-5800	DUES & MEMBERSHIPS	275	1,200	1,200	1,200	Provides dues to various professional associations such as Government Finance Officers Association and the Maine Tax Collectors and Treasurers Association.
122-6010	OFFICE SUPPLIES	606	1,400	1,400	1,400	In-house printing, forms and general office supplies.
122-6015	COMPUTER FORMS/SUPPLIES	566	1,700	1,700	1,700	Payroll and disbursement check stock, and computer paper and supplies used by all departments.
122-6020	BOOKS/SUBSCRIPTIONS	0	100	100	100	Educational materials, newsletters etc.
122-8525	INTEREST PENALTY EXPENSE	0				

DEBT SERVICE

DEPARTMENT: DEBT SERVICE

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	275,130	281,494	261,000	263,850	-6.27% over(- under) FY17 budget
123	DEPARTMENT: DEBT SERVICE					
123-8060	2007 PS BLDG IMPROV BOND PRINCIPAL	200,000	200,000	200,000	210,000	Annual principal payment on the 2016 Public Safety Refunding bond issue.
123-8200	BOND INTEREST	75,130	81,494	61,000	53,850	Annual interest payments on the 2016 Public Safety Refunding bond issue.

INSURANCE/RISK MANAGEMENT

DEPARTMENT: INSURANCE

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	252,822	229,963	253,151	260,035	13.08% over(- under) FY17 budget
124	DEPARTMENT: INSURANCES/RISK MANAGEMENT					
124-4080	GROUP INSURANCE	3,015	2,930	2,930	3,018	This is a group term life insurance program through MainePERS. The Town pays a premium for the first \$9,000 coverage per employee. Assume 3% inflation
124-4090	INCOME PROTECTION	24,141	25,000	25,000	25,250	This is the employer cost for the short-term disability insurance available to all Town employees. For Police and non-union employees, the cost split is 50% employer/50% employee. For Public Works the cost is 100% employee. Assumes a 1% increase.
124-4095	LONG-TERM DISABILITY	3,005	3,400	3,400	3,400	This is the cost for long-term disability insurance provided to regular employees.
124-4100	WORKERS' COMPENSATION	94,360	67,393	99,258	104,196	Assume a 3% increase due to employee raises and a change in loss ratio due to claims experience going to 75% level (62% was estimated for FY17..
124-4110	UNEMPLOYMENT COMPENSATION	7,736	8,000	9,650	9,000	The Town participates in the Maine Municipal Association statewide self-insurance pool. Assume reduction from 2017 to a more normal level.
124-4120	EMPLOYEE WELLNESS	2,200	0	0	0	Now in Wellness Special Revenue Fund
124-5015	BANK FEES	7,453	6,000	6,000	6,120	Now shown as expense versus a reduction of interest income. Project 2% increase.
124-5105	LIABILITY INSURANCE	102,039	108,190	97,398	99,346	The amount budgeted for this account reflects costs for general liability and building insurance, which cannot be allocated by department. Assumes a 2% increase.
124-5120	PUBLIC OFFICIALS LIABILITY INS.	8,873	9,050	9,515	9,705	This is the cost for public officials liability insurance for elected and appointed board members. Assumes a 2% increase.

INFORMATION SYSTEMS

DEPARTMENT: INFORMATION SYSTEMS

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	433,176	484,093	480,628	507,029	4.74% over(- under) FY17 budget
125	DEPARTMENT: INFORMATION SYSTEMS					
125-4010	FULL-TIME SALARIES	87,722	87,081	87,081	89,693	Salary for the Information Systems Administrator (95%) and IT Assistant (30%).
125-4020	PART-TIME SALARIES	603				
125-4050	HEALTH INSURANCE	20,039	20,031	20,766	22,786	12.7% inc oimPPO contribution in 2017. Assume 9% increase in 2018.
125-4060	RETIREMENT	7,839	8,273	8,273	8,611	Employer retirement contribution. MPERS contribution 9.6%
125-4061	RETIREMENT HEALTH SAVINGS	893	871	871	897	1% of Salaries
125-4070	SOCIAL SECURITY	6,399	6,837	6,837	7,042	Employer Social Security contribution.
125-5020	TELEPHONE	21,293	24,500	23,500	23,500	Cell phone at \$54 per month. Telephone usage for all departments \$22,852.
125-5040	EDUCATIONAL/MEETING	1,631	3,000	1,000	3,000	Professional development and training related costs, such as travel, misc. conference fees. GMIS national conference and / or other IT training - \$2,650, GMIS annual dues - \$150, URISA Dues - \$175, MEGUG Dues - \$25
125-5370	SECURITY	2,465	6,100	5,100	6,100	Funds for annual monitoring of fire and burg systems at Town Hall, Community Programs, Central Fire, Station 1 and Station 4 - \$1,920. Security software maintenance renewal \$1,680 and misc hardware repairs and support request calls \$2,500.
125-5410	COMPUTER SERVICES/WEB PAGE	48,598	53,500	53,500	68,800	Fiber and internet charges for Public Safety, Town Hall, Public Works, Community Programs, Central Fire, Station 1, Station 4, and Harbor - \$59,400, Web Hosting - \$4,000, Web Updates - \$1,000, and VGSI Hosting - \$3,600. Increase is due to adding fiber at Station 1, Station 4, and Harbor as well as increasing bandwidth and internet speed at all locations.

DEPARTMENT: INFORMATION SYSTEMS

Acct No	Account Name	Actual 2015-2016	Budget 2016-2017	Estimated 2016-2017	Proposed 2017-2018	2017-2018 Line Item Budget Notes
-	DEPARTMENT TOTAL	433,176	484,093	480,628	507,029	4.74% over(- under) FY17 budget
125	DEPARTMENT: INFORMATION SYSTEMS					
125-5490	OTHER PROFESSIONAL SERVICES	77,170	81,500	81,500	81,500	Funds for outside consulting services to operate and manage the Town's Computer System which includes 20 servers, 100 pcs, 102 phones and 155 users. This item includes \$46,550 for the Managed Services Agreement, which gives the Town 24/7 access to network engineers and on-going monitoring, management and maintenance of Town servers including the phone system; \$16,850 for maintenance contracts on routers, switches, firewalls and phone system; \$9,000 for IT support for items not covered under the Managed Services Agreement; \$9,100 for HP Warranty agreements and Xenserver/CAG maintenance.
125-5900	CONTRACTUAL SERVICES	103,575	131,400	131,400	134,100	Annual license/ maintenance fees for the network software (i.e. XenDesktop, Backup, Web Filtering , Spam Filtering and Anti-Virus Software) - \$22,000; Annual Microsoft O365 licensing - \$25,000, annual license and maintenance fees for VUEWorks / Asset Management Software and ArcGIS Server - \$15,100; and MUNIS ASP Fees for our Financial, HR, Payroll, Tax and Permitting Software system - \$67,000. Includes \$5,100 annual fee for Encode 180. Variance is due to increase in Munis ASP fees.
125-5903	PRINTER/COPIER CHARGES	8,131	8,700	8,700	8,700	All printer and copier maintenance costs for the Town.
125-6010	OFFICE SUPPLIES	768	800	600	800	Office supplies needed during the year
125-6800	EQUIPMENT	34,415	30,000	30,000	30,000	Replacement items that were formally part of a reserve. Computers, printers, servers, software, etc.
125-7540	COMPUTER NETWORK	11,635	21,500	21,500	21,500	Funds to update the GIS layers, street map, GIS data collection, website, online Mapping updates, and the maintenance of the Town's wide area network.