

COMMUNITY PROGRAMS

**COMMUNITY
PROGRAMS**

**RECREATION/
ATHLETICS**

**ADULT
EDUCATION**

**PARKS AND OPEN
SPACES**

**MASON MOTZ
BUILDING**

PARKS

DEPARTMENT: PARKS

| Acct No | Account Name | Actual 2014-2015 | Budget 2015-2016 | Estimated 2015-2016 | Proposed 2016-2017 | 2016-2017 Line Item Budget Notes |
|----------|----------------------------------|------------------|------------------|---------------------|--------------------|--|
| - | DEPARTMENT TOTAL | 311,650 | 334,414 | 324,001 | 338,626 | 1.26% over(- under) FY16 budget |
| 171 | DEPARTMENT: PARKS AND FACILITIES | | | | | |
| 171-4010 | FULL-TIME SALARIES | 100,406 | 99,864 | 99,864 | 102,860 | Salary for the Parks Supervisor, Maintenance Assistant and Parks Worker (20%). |
| 171-4020 | SEASONAL SALARIES | 24,769 | 25,000 | 25,000 | 25,000 | Seasonal employees to maintain parks, town facilities and open space areas. Covers part-time maintenance assistant. |
| 171-4030 | OVERTIME | 10,812 | 9,500 | 9,500 | 9,785 | Overtime to cover winter weather conditions, emergencies, and additional maintenance responsibilities. Reduction based on historical use. |
| 171-4050 | HEALTH INSURANCE | 30,467 | 32,615 | 31,650 | 33,660 | 11% inc oinPPO contribution offset by savings due to switch from more expensive POS plan in January 2016. |
| 171-4060 | RETIREMENT | 8,642 | 8,796 | 8,796 | 9,772 | Employer retirement contribution. MPERS contribution % increased 6.7% |
| 171-4061 | RETIREMENT HEALTH SAVINGS | | 988 | 988 | 1,029 | Previously in contingency but now split by department. |
| 171-4070 | SOCIAL SECURITY | 9,930 | 10,279 | 10,279 | 10,802 | Employer's Social Security contribution. |
| 171-5020 | TELEPHONE | 710 | 300 | 300 | 300 | Telephone at Parks building. Also includes cell phone reimbursement of \$24/month for Maintenance Asst. |
| 171-5040 | EDUCATIONAL/MEETING | 933 | 900 | 900 | 900 | Training sessions and seminars for educational and safety requirements. |
| 171-5200 | ELECTRICITY | 3,515 | 8,124 | 3,819 | 3,697 | This line item includes the cost of lighting seven tennis courts, two ice rinks, general security, and parking lot lighting at various facilities. |
| 171-5220 | WATER | 3,039 | 4,000 | 4,000 | 4,000 | Water and sewer for the Parks building as well as irrigation at various facilities. |

DEPARTMENT: PARKS

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|----------|----------------------------------|------------------|------------------|---------------------|--------------------|--|
| - | DEPARTMENT TOTAL | 311,650 | 334,414 | 324,001 | 338,626 | 1.26% over(- under) FY16 budget |
| 171 | DEPARTMENT: PARKS AND FACILITIES | | | | | |
| 171-5230 | HEATING FUEL | 1,666 | 3,555 | 1,345 | 1,381 | Heating for Village Park and Mill Road garages. |
| 171-5300 | MACHINE/EQUIPMENT MAINTENANCE | 8,247 | 14,000 | 14,000 | 14,000 | This item is used for regular routine equipment maintenance along with preventative maintenance of vehicles, trailers, and equipment. |
| 171-5410 | COMPUTER/INTERNET FEES | 578 | 600 | 600 | 600 | Funds for the internet connection which allows staff to review daily facility reservation schedules and weather reports as well as the ability to communicate through e-mail. |
| 171-5500 | MAINTENANCE/BUILDING | 2,389 | 500 | 1,500 | 3,000 | Contractual services to repair electrical, plumbing, heating systems, and other building maintenance repairs. Upgrade lighting at Mill & Village anticipated |
| 171-5580 | TURF/TREE MAINTENANCE | 14,966 | 11,000 | 11,000 | 11,000 | Field maintenance at parks & facilities. contractual work to service flower beds, landscaping, etc. increase needed to manage invasives at additional park locations, grade comm park drive. |
| 171-5610 | EQUIPMENT RENTALS | 0 | 200 | 200 | 200 | Equipment rentals are reserved for equipment and attachments not commonly used on a regular basis such as a ditchwitch, boom-lift, etc. |
| 171-5615 | LEGION FIELD PARKING | 450 | 450 | 450 | 450 | Money from this line is dedicated to Legion Post #164 to cover seasonal parking for Little League and Community Programs activity use. |
| 171-5900 | OTHER CONTRACTUAL SERVICES | 63,813 | 70,000 | 70,000 | 73,000 | Open Space Ombudsman at \$55,000 and land management operations at \$18,000. |

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|------------|---|------------------|------------------|---------------------|--------------------|--|
| - | DEPARTMENT TOTAL | 311,650 | 334,414 | 324,001 | 338,626 | 1.26% over(- under) FY16 budget |
| 171 | DEPARTMENT: PARKS AND FACILITIES | | | | | |
| 171-5920 | WINTER TRAIL MAINTENANCE | 500 | 500 | 500 | 1,500 | Provides funds to the Sno-Voyagers for the purpose of winter trail maintenance. |
| 171-5950 | WASTE DISPOSAL | 3,258 | 3,500 | 3,500 | 3,500 | Rental costs for portable rest rooms at Community and Huston Parks. |
| 171-6130 | MOTOR FUEL AND LUBRICANTS | 12,064 | 12,442 | 8,660 | 9,640 | Gas and oil supplies for tractors, trucks, and mowers. |
| 171-6210 | SALT/DEICING CHEMICALS | 0 | 0 | 0 | 750 | Allocation of salt budget for Parks |
| 171-6400 | BUILDING/GROUNDS SUPPLIES | 4,965 | 7,000 | 7,000 | 7,000 | Landscaping materials, chemicals, paint, grass seed, lumber and other pertinent items. Additional cost based on historical trending and increase in Parks maintenance. |
| 171-6500 | TOOLS AND APPARATUS | 413 | 800 | 650 | 800 | Funds to purchase tools and equipment to service tractors, trucks, and mowers. |
| 171-6800 | EQUIPMENT | 1,359 | 500 | 500 | 1,000 | Equipment that was formally part of a reserve including push mowers, trimmers, blowers, et cetera. Budgeting amounts will vary from year to year, and is based on the replacement schedule of existing equipment. Increase to replace aging tools. |
| 171-6840 | PARKS RENOVATIONS | 3,748 | 4,000 | 4,000 | 4,000 | Renovations for the Town's parks and courts that was formally part of a reserve. Projects include landscaping, granite signs, repairs to Walton Docks. Budgeting amounts will vary from year to year and is based on the replacement schedule of existing equipment. |
| 171-6900 | OTHER COMMODITIES | 11 | 5,000 | 5,000 | 5,000 | Funds available for miscellaneous purchases not accounted for in other line items such as a Veteran gravesite flags (\$5,000) |

RECREATION

DEPARTMENT: RECREATION

| Acct No | Account Name | Actual 2014-2015 | Budget 2015-2016 | Estimated 2015-2016 | Proposed 2016-2017 | 2016-2017 Line Item Budget Notes |
|----------|-----------------------------|------------------|------------------|---------------------|--------------------|---|
| - | DEPARTMENT TOTAL | 44,228 | 33,671 | 33,463 | 44,893 | 33.33% over(- under) FY16 budget |
| 172 | DEPARTMENT: RECREATION | | | | | |
| 172-4010 | FULL-TIME SALARIES | 30,279 | 23,297 | 23,297 | 23,996 | Salary for the Director (20%), and Assistant Director (14%). |
| 172-4020 | PART-TIME SALARIES | 1,680 | 0 | 0 | 0 | Seasonal Staff |
| 172-4030 | OVERTIME | 2 | | | | |
| 172-4050 | HEALTH INSURANCE | 6,090 | 5,308 | 5,100 | 5,448 | 11% inc oinPPO contribution offset by savings due to switch from more expensive POS plan in January 2016. |
| 172-4060 | RETIREMENT | 2,362 | 2,053 | 2,053 | 2,279 | Employer retirement contribution. MPERS contribution % increased 6.7% |
| 172-4061 | RETIREMENT HEALTH SAVINGS | | 231 | 231 | 240 | Previously in contingency now split between departments. |
| 172-4070 | SOCIAL SECURITY | 2,312 | 1,782 | 1,782 | 1,880 | Employer Social Security contribution. |
| 172-5020 | TELEPHONE | 692 | 0 | 0 | 0 | Portion of telephone usage attributed to department moved to IT. |
| 172-5310 | VEHICLE MAINTENANCE | 811 | 1,000 | 1,000 | 1,050 | Maintenance for department vehicles. |
| 172-5490 | OTHER PROFESSIONAL SERVICES | 0 | 0 | 0 | 10,000 | Senior Services Coordinator Position (\$10,000) |

ADULT EDUCATION

DEPARTMENT: ADULT EDUCATION

| Acct No | Account Name | Actual 2014-2015 | Budget 2015-2016 | Estimated 2015-2016 | Proposed 2016-2017 | 2016-2017 Line Item Budget Notes |
|----------|--|------------------|------------------|---------------------|--------------------|---|
| - | DEPARTMENT | 115,440 | 116,871 | 116,650 | 153,194 | 31.08% over(- under) FY16 budget |
| 173 | DEPARTMENT: ADULT EDUCATION | | | | | |
| 173-4010 | FULL-TIME SALARIES | 25,863 | 26,607 | 26,607 | 27,405 | Salary for the Director (30%), and Assistant Director (6%). |
| 173-4050 | HEALTH INSURANCE | 5,220 | 5,620 | 5,400 | 5,769 | 11% inc in PPO contribution offset by savings due to switch from more expensive POS plan in January 2016. |
| 173-4060 | RETIREMENT | 2,017 | 2,345 | 2,345 | 2,603 | Employer retirement contribution. MPERS contribution % increased 6.7% |
| 173-4061 | RETIREMENT HEALTH SAVINGS | | 263 | 263 | 274 | Previously in contingency now split between departments. |
| 173-4070 | SOCIAL SECURITY | 1,824 | 2,035 | 2,035 | 2,143 | Employer Social Security contribution. |
| 173-5020 | TELEPHONE | 516 | 0 | 0 | 0 | Moved to IT |
| 173-9020 | TRANSFER TO SPECIAL REV. FUND - reclass from account below | 80,000 | 80,000 | 80,000 | 115,000 | Total contribution of the town to Adult Education program expenses. |

MASON - MOTZ BUILDING

| Acct No | Account Name | Actual 2014-2015 | Budget 2015-2016 | Estimated 2015-2016 | Proposed 2016-2017 | 2016-2017 Line Item Budget Notes |
|------------|--|------------------|------------------|---------------------|--------------------|--|
| - | DEPARTMENT TOTAL | 46,082 | 25,256 | 41,196 | 42,072 | 70% over(- under) FY16 budget |
| 196 | DEPARTMENT: MASON-MOTZ BUILDING | | | | | |
| 196-5200 | ELECTRICITY | 8,381 | 6,601 | 9,482 | 9,180 | Electrical charges for these buildings. |
| 196-5220 | WATER | 1,618 | 700 | 1,650 | 1,650 | Water and sewer charges for these buildings. |
| 196-5230 | HEATING FUEL | 22,386 | 11,905 | 18,064 | 18,542 | Heating fuel charges for these buildings. |
| 196-5410 | COMPUTER/INTERNET FEES | 0 | 0 | 0 | 0 | |
| 196-5500 | MAINTENANCE/BUILDING | 0 | 0 | 0 | 6,500 | Building Maintenance |
| 196-5610 | EQUIPMENT RENTALS | 0 | 0 | 0 | 200 | Equipment Rental |
| 196-5900 | OTHER CONTRACTUAL SERVICES | 13,697 | 6,050 | 12,000 | 6,000 | Misc. items needed to maintain these buildings including security, heating system maintenance, insurance, plowing, mowing contracts, and pest control. |