

**Town Council Special Meeting
Minutes
April 13, 2020**

Chair Kuhn called the meeting to order at 7:02 pm.

Roll Call

Councilors De Lima, Kuhn, Cahan, Johnson, Hemphill, and Trickett were present and answering roll call.

Councilor Asherman arrived during Item 4.

Item 1 Public hearing and order relative to a permanent food service establishment license for Bueno Loco.

Councilor De Lima moved the order; Councilor Cahan seconded.

Chair Kuhn opened the public comment period; there was no public comment

The motion carried 6-0.

Item 2 Public Hearing and Order to approve a new liquor license for Bueno Loco.

Councilor Johnson moved the order; Councilor Hemphill seconded.

Chair Kuhn opened the public comment period; there was no public comment.

The motion carried 6-0.

Item 3 Ordinance to amend the Code of Ordinances Division II-19-1-2 and Division II-19-1-3, Sections 19-11, 19-13, 19-14, and 19-19 relative to kennels.

Chair Kuhn summarized the amendment.

Councilor Cahan moved the ordinance; Councilor De Lima seconded.

The motion carried 6-0.

Item 4 Order to request the Town Manager to suspend the townwide property revaluation project.

Chair Kuhn said that in the Council approved a supplemental appropriation to fund a townwide property revaluation in January. She said that the Town entered into a contract with Vision Government Solutions to do this work and data collection and inspections were scheduled to begin. She said it was necessary to revisit the timing of this project due to the COVID-19 outbreak. Mr. Poore said that he and Ben Thompson, Cumberland County Assessor asked Vision to put off beginning the inspections until the Council had an opportunity to discuss whether it wanted to move forward with the project this spring. Vision agreed with that in the short-term. The Town asked Vision if it would be amenable to amending the contract to give the Town more time to complete the project. Vision is willing to extend the contract for two years without penalty, financial implications, or increase in project cost. That will give the Town the option to try to do it this year if circumstances improve quickly as well as the option to wait until next year or the year after. It extends the contract until August 2023. He hoped that the revaluation could be done sooner than that. He

said that the contract has Vision starting the inspections by May 1. He said that it is hard to predict whether residents will feel comfortable with inspectors coming into their homes. He said that he had received emails from residents over the weekend indicating that there is an alternative way to conduct this revaluation but it is in the contract that Vision will first try to do interior inspections which makes the revaluation a stronger product. For those reasons and not understanding how the market is going to react, staff are recommending that the project be suspended for right now.

Councilor Trickett asked if the revaluation was just residential or if it included commercial as well. Mr. Poore said it would be all property categories.

Councilor Cahan asked why it makes a difference to go into the homes versus not go into the homes. Mr. Thompson said going into the homes was important for the accuracy of the data. He also said there are things that the inspector will be looking for that the average person is not going to capture.

Councilor De Lima said that when the Council last talked about the revaluation there was concern that it has been quite a while since the last revaluation was conducted. She said she agreed that this was not the best time to launch the revaluation and appreciated Vision's willingness to hold the current price for two more years, but asked if there was something that the Town would lose from a delay? Mr. Poore said what the Town would be losing is a better product, a more fair and equitable distribution of property taxes. He said that the valuation ratios are not that bad, but the quality rating is more of an indicator of how far apart people are. He said if the quality rating was spot on then it would be fair. He said the Town is there so that it justifies a revaluation, but it is about weighing the timing and current circumstances with what we are going to get for a product. He said it is about how long those values will hold. He said that the last revaluation was right before the recession but the Town still ended up with good quality ratings so the Town may still be ok starting this later this year or next year but there is no way to predict what the impact will be on the market. He hoped that it would not be that impactful, but he questioned the public's tolerance for the home inspections.

Chair Kuhn asked about the impact on exemptions. Mr. Poore said he did not think the delay would have a material impact. He said if you do a revaluation and home values increase, residents will receive less in value then they would if the Town did not do the revaluation at all.

Councilor De Lima moved the order; Councilor Johnson seconded.

Lee Hanchett said if the cutoff date is April 2020 the current pandemic and resulting economic upheaval will have a minimal effect on those results. He said that up until now the situation has been stable. He said that assuming we will return to more normal conditions soon this is an opportune time to evaluate Falmouth's real property. He would like to know what real estate experts have been consulted to do determine how the Falmouth real estate market will respond to the pandemic. He felt that the most likely result will be that real estate values will either rise or fall or not change at all as happened following the 2008 recession. He said that the mill rate will accommodate any across the board variations. He said that there might be a slight delay in obtaining appraisals but felt that once things settle down the appraiser should be able to carry on their work which to a good extent might involve exterior onsite inspections. He felt that the Town is way overdue for a revaluation.

John Winslow of Gray Road said he was disappointed that Patrick Donovan of Vision was not present to explain what percentage of the households the inspectors would need to go into. Mr. Winslow said that he did not think that Vision visits every house in the towns in which they conduct annual revaluations. He said that the percentage of households that inspectors would have to enter would be minimal. He said that there are a lot of unknowns because Mr. Donovan is not available to answer these questions. He did not see any big real estate downfall happening. He said the State is on a two-year lag so the Town's quality ratio will drop

which will affect municipal revenue sharing and school funding. He felt this would cost the Town significant money down the road. He hoped that the Council would table the vote until all the questions are answered.

Valentine Sheldon of Route 88 also felt that the Town should continue with the revaluation process. He felt that it was one of the things that the Town has begun that should not be paused. He said that it was not always necessary for the assessor to enter homes. He felt that stopping this based on guess work made no sense. He said that no one has put forward a rationale to assume that there is going to be some sort of real estate crash soon. He said that trying to time a market is impossible to do. He said that currently things are not fair and equal because the Town has not done a revaluation in twelve years. He said that there is a state statute that requires revaluations to be conducted every ten years, so the Town is breaking that law. He said he attended a school budget meeting where the school's expert consultant stated that the Town was way overdue for a revaluation. He asked what monies had been paid to Vision to date. He asked what the penalties would be for stopping work. He thought that if the revaluation were to be halted there needed to be a plan for when work would resume.

Chair Kuhn closed the public comment period.

Chair Kuhn asked whether the market data used is going to end on April 2020. Mr. Poore said he was mistaken in stating that April 2020 would be the cutoff. He said they will use sales through April 2021 if the Town continues course with a completion date of August 2021. He added that this suspension did not mean that the Town was not going to do a revaluation for a completion date of August 2021. He said that he brought this before the Council because he felt comfortable suspending work for a few weeks but felt that it should be a Council decision to suspend any further. Chair Kuhn said there was a question during the public comment about the percentage of homes that will require interior inspections. She said that she reviewed the bid proposal form from Vision and that proposal calls for a goal of interior inspection of 90% of all properties. Mr. Poore said that he had negotiated an amendment to the contract that would hold the price. He said there would be a penalty if the Town terminated the contract without cause. It would be 25% of the remaining contract. He said that Vision agreed to extend the contract out for two years so the Town would have two more opportunities to move forward with the same pricing structure. Mr. Poore said that it was mentioned during the public comment that not doing the revaluation would have an impact on school funding. He said that would not be the case because the valuation numbers that the town decides to have are not what is plugged into the formula. The school funding formula is based on the state audit of the Town's valuation.

Councilor Cahan supported suspending the revaluation at least through the pandemic. She felt that the Town could ramp up the project once it is safe for people to go into each other's homes again, but that May 1 was too early.

Councilor Asherman asked about the factualness of a statement made during the public comment period about high priced homes and commercial properties being undervalued. Chair Kuhn said that the Town is doing a revaluation to determine that information.

Councilor Hemphill agreed with Councilor Cahan's sentiment that the Town should wait until this process is safe. He said that everyone was interested in having the revaluation proceed as soon as it is reasonable and safe.

Councilor Trickett agreed with the callers that the Town wants to do the revaluation. He said this was not a citizen driven initiative. He said staff initially proposed that a revaluation needed to be done almost a year ago. Staff felt it was time and led the process of soliciting a contractor and setting everything up. He said that there has been discussion about how to do the revaluation and whether now is the right time given some

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uncertainty about potentially exposing people in the lower end of the market to sizeable tax increases. He agreed that all things being equal it is time but felt that all things are not equal. He felt that there was substantial evidence that the virus and ultimately the government response have already impacted real estate and could potentially impact it a lot more than the 2008 recession. He felt that interior inspections are important especially after twelve years. He said that when he served on the BZA residents frequently disclosed that they had done substantial work on their homes without permits. He said he would be interested in if annual revaluations were something that the Town might be able to do. He felt that under the circumstances the revaluation needed to be put off a year.

Councilor Johnson agreed with Councilor Trickett that the interiors of homes do need to be evaluated. He agreed that the safety of people going door to door needed to be considered. He was not sure where this would fall under the essential business definition.

Councilor De Lima agreed with everything that had been said. She felt this is not the right time. She reiterated that the Town has a contract and Vision is being very accommodating. She thanked the town staff for their negotiation work. She said that the Town would move forward with the revaluation once things settled down. She said that no one was arguing that the revaluation should not be done it is just about the timing. She supported Mr. Poore's recommendation to wait.

Councilor Asherman felt that the preponderance of information says that the Town should delay the revaluation. He had not heard anything that delaying the revaluation would negatively impact the Town. He felt that the Town should set the gears in motion as soon as it can.

Chair Kuhn said this is an important project that she wished the Town could move forward on. She felt that the best way to get a solid dataset is through home inspections. She said it cannot safely be done right now. She said it sounded like most of the Councilors supported pushing the revaluation off. She said that Councilor Trickett mentioned one year. Councilor Trickett said his understanding was that if the revaluation was not completed this spring then it would have to move back to next April. Mr. Thompson said if the Town were to push the revaluation back a year then it would be looking at sales up to April 1, 2022. The commitment date would be the following August. He said we do not know when this is going to end. He said they would still be looking at two or three weeks of time were people will not feel comfortable entering people's homes so it would at least be another month or two. He said Vision probably could not get this done for next year at this point. He said that the market is still strong right now. He did not see the market slowing down at this time but if it does the sales will be captured up until April 1, 2022. If there is a downturn it will be captured. He said that if a downward turn continued there might be a question of how long the numbers would be good for before another revaluation was necessary.

Mr. Thompson said that he has read that the Supreme Court overturned the requirement that towns conduct revaluations every year. He said that the way that assessing is conducted currently fulfills that duty on a yearly basis. He said that it is time for a revaluation but did not think it was feasible for 2021 with everything going on right now. He said that this past year the Town certified at 99% which is the highest that the Town could certify back to the state. That ratio made reduced the \$20,000 homestead exemption to \$19,800. The homestead exemption increased to \$25,000 this year. Residents will not receive the full \$25,000 but they will still receive \$23,000.

The motion carried 7-0.

Mr. Poore said he would confirm the deadline to start the revaluation this year with Vision. He said staff could come back before the Council with an update within the next month. He did not think it was likely that the revaluation could happen this year but if things turn around quickly, the Council could reconsider it. He

said if it is determined that it would be a year out, Vision may want to get started earlier than next April. He felt that a six-month check-in was a good idea.

Item 5 Order to authorize the Town Manager to extend the property tax payment due date to June 30, 2020 if the Governor issues an executive order to enable such action.

Councilor De Lima asked if the Governor agrees to having municipalities extend their property tax deadlines if there would be an interest accumulation for the late payment. Chair Kuhn said that the Town does not know what the Governor is going to let it do. Mr. Poore said that the proposal is that if the Town moves the deadline then there would not be interest until after the new deadline.

Chair Kuhn asked Pete McHugh, Finance Director, to discuss the cash flow impacts of this. Mr. McHugh said he conducted a detailed cash flow analysis and the Town could handle a June 30 deadline. He could get a couple million dollars to give the Town more cushion, but property tax payments have been coming in at a good pace and the mortgage companies are expected to submit payment this week.

Mr. Poore said that he has received inquiries from residents about why the Town has not already extended the deadline. He said that the legal advice that the Town has received from Maine Municipal Association and the Town Attorney is that Falmouth does not have that authority nor do the other towns. The Governor is aware of it. It has been petitioned by the local representatives and Maine Municipal Association. It maybe a complicated matter that they are trying to figure out or not a high priority.

Councilor Trickett asked for clarification that postponing the due date would not be a major issue for the School Department. Dan O'Shea, School Department Director of Finance and Operations said that the School Department does not manage its own cash it is managed by the Town accounts. He said that the monthly state funding allocation will still come in. He said that the School Department has an exceptionally large payroll in June as they pay off stipends, but they let Mr. McHugh know in advance. He did not anticipate any changes in the payroll and most of the School Department's non-personnel cost has dropped off. Mr. McHugh said that the Town's cash flow includes the School Department.

Councilor Cahan moved the order; Councilor De Lima seconded.

Chair Kuhn opened the public comment period.

John Winslow of 253 Gray Road said that he felt that information presented during the last agenda item was incorrect. He expressed concern that the Town was able to make huge financial decisions without having all the information.

Chair Kuhn closed the public comment period.

The motion carried 7-0.

Item 6 FY21 Town and School Department Budget update by the Town Manager, Finance Director, and School Department officials.

Pete McHugh, Finance Director, Nathan Poore, Town Manager, Geoff Bruno, Superintendent, Danielle Tracy, Falmouth School Board Chair, and Dan O'Shea, School Department Director of Finance and Operations delivered the presentation.

Mr. Poore reviewed the property mil rate calculation and described the anticipated loss in municipal revenue. He said that meeting the goal of minimizing the mil rate impact while still moving forward with the Fire-EMS Department required significant work on the expense side of the budget. He said that staff have been thinking of the FY21 budget as a bridge year budget because it is unknown what will happen with revenues in FY22. He said that staff tried to make changes in the budget that could be restored over time relatively quickly. He described the COVID-19 budget changes. He reviewed a chart showing projected reduced revenues. He said that the goal is minimal to no increase in mil rate. All currently open positions will not be funded or filled in FY22 and position and expense eliminations were made.

Mr. McHugh said that the Library was asked to present two scenarios, a \$20,000 reduction and a \$10,000 reduction. They were asked to compare what the impact of each would mean to them. He used the \$20,000 reduction in the current budget proposal but said it was something that the Council should evaluate. He reviewed each of the scenarios. He said that the difference comes down to one part time position, the technology assistant, which is one that the Library values.

Mr. Poore reviewed the four open positions that would not be filled and existing position changes. He said that the cost of living adjustment would be delayed until January 2021. The unions would have to agree to that. He reviewed other operating expense cuts. He also reviewed the capital expenses that will be deferred. He said that the expense cuts reduced the mil rate increase to fifteen cents.

Mr. Bruno provided an update on School Department operations during the outbreak. He said that the revised School Department budget has a zero mil rate increase. Ms. Tracy reviewed COVID-19 FY21 budget implications and adjustments. She said this year's state education revenues are locked in. She said that the School Board is sensitive to the new economic environment and would like to work in concert with the Town Council minimize the financial impact of projected FY21 budgets. She said that the School Board preliminarily approved the school administration's revised FY21 budget that can deliver a zero mil rate increase.

Dan O'Shea reviewed the original FY21 proposed School Department budget and the revised FY21 School Department budget proposal. He reviewed the expenditure adjustments.

Chair Kuhn thanked the Town and School Department staff for their efforts to revise the budgets.

Mr. McHugh said the Town's mil rate is increasing from \$3.15 to \$3.30 or 4.8%. The School Department will have a flat mil rate. The County's number increased 4.5%. Overall, there will be an 18 cent increase.

Item 7 Discussion on FY21 budget development process and order to reschedule the public hearing on the FY21 Municipal and School Department Budget for April 29, 2020, as required by the Town of Falmouth Charter, section 502.4.

Mr. Poore reviewed the revised budget development process schedule. He said that there are two actions that must take place for the budget. The Charter requires the Town Council to approve both the School and the Town budgets. The second process, the Budget Validation Referendum process would start in May and that schedule has not changed. He considered how the Town could wrap up the Charter side of the approval so that the Budget Validation Referendum process could stay on schedule for a June election. He said that the election will likely move to July so the Council has more wiggle room but if the Council is ready to receive public comment Town staff could accommodate a schedule of a second round of Council review of the budget on April 27, a public hearing on April 29, and a placeholder meeting on April 30 in the event that there is significant public comment that would require additional changes to the budget.

Councilor De Lima moved; Councilor Trickett seconded.

Chair Kuhn opened the public comment period; there was no public comment.

The motion carried unanimously.

Item 8 Discussion about outstanding land acquisition items.

Chair Kuhn described the two land acquisition items under Council consideration before the COVID-19 outbreak, the Falmouth Land Trust's request for the Town to help fund the purchase of a property on Route 1 and Johnson Road and a property on Falmouth Road near Falls Road.

Councilor Johnson asked whether Land Trust and the Town Manager had developed an MOU. Mr. Poore said no. Councilor Johnson said that he understood that circumstances had changed since the last time the Council had discussed these items. He reiterated the significance of open space to residents and said that the Land Trust has continued to fundraise. He said that the Trust's ability to derive pledges and contributions during this time is a testament to people's need to get outside during times especially like this. He said that people's willingness to contribute funding still exists.

Councilor De Lima said that she has abstained from all discussions and will not be participating in future discussions regarding the Falls Road property because she is a direct abutter. She said that she was struck by the heightened need for open space in this current environment and appreciated the amount of open space that the Town has. She said that because open space plays an important role in our overall wellbeing and health and to the extent that open space funding is already set aside in the capital funds she felt that the Town should be open to helping the Trust move forward on the acquisition to the extent it can.

Councilor Trickett asked about the extent to which there is some flexibility with the deadline given the circumstances. He did not think it was appropriate for the Town to be further committing that money in a legally binding way. He felt that the Council needed to give the Trust guidance that while it was making significant budget cuts it could not make discretionary purchases. He felt that by the fall the Council would likely know a lot more about whether things are moving towards a new normal or if there will be longer term fiscal impacts. He supported the purchase of the land but did not think that making a \$200,000 purchase at this time was appropriate.

Chair Kuhn said that the Trust has a 60-day extension which takes them to the end of May.

Councilor Hemphill said he appreciated the Town's fiscal constraints but reiterated that purchase of properties like this are forever opportunities and he felt that the community would appreciate the Council's attention to these items in the future.

Chair Kuhn said that she had been a strong supporter of these projects particularly the Johnson Road and Route 1 parcel. She would like to see the Town complete the acquisition but at the same time given the budget cuts she could not see the Town contributing funding at this time. She said that given the state of things maybe the property would remain available to purchase. She felt the Council should wait until the fall and reassess.

Councilor De Lima agreed with Chair Kuhn and Councilor Trickett's comments regarding the timing. She asked if the Land Trust could go back to the seller to extend the purchasing deadline to even the end of the year. She was optimistic that there might be an opportunity to acquire the property down the road.

Councilor Cahan shared Chair Kuhn's sentiments and felt that the Council needs to figure out what the financial ramifications of the current crisis are going to be. She was supportive of both properties but was concerned about the Town's financial situation and the unknowns.

Councilor Asherman supported this acquisition because of the leverage that the Land Trust had done. He shared the other Councilors' concerns and agreed with Councilors De Lima and Cahan that he fully supports the project but would like to hold off a month or two. He said he was hesitant not knowing where the situation was taking us right now. He agreed with Councilor De Lima's suggestion of going back to the seller.

Michael Vance, Falmouth Land Trust Board President, said the Trust understood the extraordinary circumstances facing the Town and was sensitive to the Town's budgetary needs. He said that the Trust would continue to fundraise and negotiate with the seller and stay in contact with the Town about this process. He said that the Trust does have some open space properties open. He said that the Trust was prepared to negotiate on the MOU and supply the appraisal to the Town but understands that there are more important things that the Town staff needs to be working on.

Chair Kuhn said she heard a majority of the Council say that at least with respect to the Johnson Road and Route 1 property there is still substantial interest in moving forward at the same time pretty significant concern around the timing of making a financial commitment. She suggested putting this on a future agenda in 60 or 90 days.

Mr. Poore asked if both properties would be revisited. He said that the Trust would need to go back to their seller. He said that the other property is a project that the Town is involved in so he would need to find out what flexibility the Town has for timing on that as well. Most of the Councilors wanted to move forward with consideration of the other property.

Item 9 Discussion about the status of the community vision and values project.

Chair Kuhn provided background information on the project. She asked for councilors' thoughts on moving forward with the project given the current circumstances.

Councilor Trickett did not see a way to effectively move forward with this right now. He said he would be curious to know whether the project could be started back up in the fall if things improved rapidly and if there are alternative ways that Future iQ could do this work.

Mr. Poore said that the contract structure for this project is different than the revaluation contract schedule. Vision needed to have more assurance from the Town with a penalty because they had to hire additional staff and it was a much larger value contract. He said that staff had reached out to the Future iQ owner and he was completely understanding of delaying the project until the Town gets back to him. The contract allows the Town to terminate the contract without cause if it compensates equitably for work completed to date. He said that around \$6,000 of work had been completed date. He thought it was a good idea to ask about alternative ways of conducting the project considering COVID-19.

Councilor De Lima said she would love to get this work started but wondered how much bandwidth people have. She said that project sounded extraordinarily appealing, but she did not think that people would be excited and enthusiastic at this point.

Councilor Cahan said that she could be interested in hearing if Future iQ had some creative ideas but did not want to spend a lot of money on it.

Councilor Asherman did not see how the community could be focused on this at this point. He felt that the Council could not ask Town staff to add this on top of everything they were doing regarding COVID-19. He felt that the Council should hold off until fall or keep it on the agenda and move forward on it when possible.

Councilor Johnson was not sure that it is safe to consider doing this right now. He felt that the pandemic might change people's outlooks for the future. He felt that once we get past the pandemic people will have a really good sense of what they want for the Town. He felt that the Council should give plenty of time to get out of this and that people would need the summer to relax.

Councilor Hemphill agreed with other councilors that the project needs to be done but that now is not the right time.

Chair Kuhn said she was hearing that the Council should check in on this over the summer so that the Town is prepared to start the project in the fall if possible. She liked the idea of exploring alternative avenues for moving forward when the community has the bandwidth and the ability to focus on it.

Item 10 Discussion regarding COVID-19 updates and issues.

Chair Kuhn said that the Town is waiting to hear from the Governor about extending the tax due date and moving the municipal election. She said the issues that have been most frustrating for residents are the inability to drop off brush at the transfer station and the trail closures.

Mr. Poore said that if residents have a public health issue with the build up of whatever it is that they want to dispose of at the transfer station or if it is a fire hazard to alert Town staff. He said that Town staff are concerned that if the transfer station is reopened for just brush people will attempt to dispose other items that require more interaction with staff. Town staff are concerned about staff safety as well as long lines. He said trails will be reopened when they are dry enough but that the trailhead parking has been closed due to crowding concerns. He said congregating was happening before the trails and athletic facilities were closed. He said that Town staff want people to stay home and stay healthy. He acknowledged that the Governor is encouraging people to exercise and said that open space once reopened would be accessible to most neighborhoods without much of a walk. He said that Town staff were asking people to be patient. He said that several people have offered suggestions regarding how Town facilities could reopen but everything requires logistical coordination and staff contact with the public. He also said that Community Programs staff are working on new programming and services. Chair Kuhn said she understood people's frustration, but we all must follow the rules. She appreciated everyone's cooperation.

Councilor Trickett said he had heard that neighboring towns had opened their transfer stations. He said he had heard that curbside pickup was inadequate for residents' disposal needs. He felt this is a concern that people have beyond just brush. He encouraged Town staff to continue to think about ways that waste disposal could be handled beyond curbside pickup.

Chair Kuhn described the issues that arose when Yarmouth tried to reopen its transfer station. She did not think it was easy to administer. Councilor Trickett asked if they had closed it back down. Chair Kuhn said she did not know.

Councilor De Lima said she was impressed by all the things that Town staff are doing. She read information about services that staff are offering from a letter that Chair Kuhn had recently sent.

Councilor Johnson said that Public Works is making yellow trash bags available to people who need them and will be distributing leaf bags. He said that all those gestures indicated the Town's efforts to respond and to meet people's needs. He said that Yarmouth relies on their transfer station as they do not have widespread

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curbside pickup like Falmouth. He would not advocate for opening the transfer station unless the Town absolutely needed to.

Councilor Hemphill felt that the curbside solid waste and recycling pick up and compost drop off stations offered opportunities for waste disposal. He said that brush was still an issue but that there were opportunities to get rid of trash and recycling through curbside pick-up.

Councilor Cahan asked that residents hold on and use the leaf collection to dispose of their yard waste. She said that burning releases toxins into the air and is bad to inhale.

Councilor Trickett asked whether the Town could offer property tax relief to non-seniors. He asked staff to investigate the extent to which it was in the Council's power to provide tax relief to people who could demonstrate a temporary need beyond just letting the interest accrue.

Chair Kuhn said with a lot of these issues, it might be hard to make across the board rules that are enforceable and manageable to open some of these facilities early. She said that Town staff have been incredibly accommodating and that if people have a need they should reach out.

Adjourn

Councilor Johnson motioned; Councilor Trickett seconded.

Motioned carried 6-0.

The meeting adjourned at 9:48 pm.

Respectfully submitted,

Marguerite Fleming
Recording Secretary