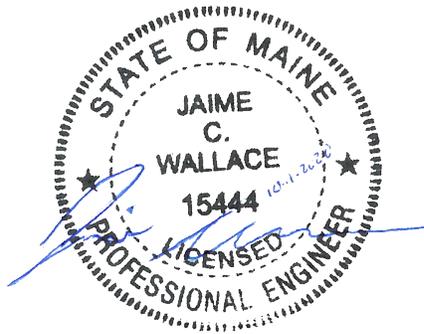


ADDENDUM NO. 1
TO
BIDDING AND CONTRACT
REQUIREMENTS AND SPECIFICATIONS
FOR THE
UNDERWOOD ROAD DRAINAGE SYSTEM IMPROVEMENTS
WP PROJECT NO. 13042A

10/1/2020



PREPARED BY:
WRIGHT-PIERCE
11 BOWDOIN MILL ISLAND, SUITE 140
TOPSHAM, ME 04086
PHONE: 207.725.8721 | FAX: 207.729.8414

UNDERWOOD ROAD DRAINAGE SYSTEM IMPROVEMENTS

ADDENDUM NO. 1

WP PROJECT NO. 13042A

As a point of clarification, it should be understood that the Contract Documents govern all aspects of the project. Discussions held during the Pre-Bid Conference or over phone or email are informal and informational only. All official changes to the Contract Documents are made only by addenda. The following changes and additional information are hereby made a part of the Contract Documents:

A pre-bid conference was held on September 30, 2020 at 10:00 A.M. A set of meeting minutes and attendance sheet is attached to this Addendum.

QUESTIONS AND ANSWERS

Questions from the Contractors received during the pre-bid meeting held on September 30, 2020 at 10:00 A.M.:

1. *Q: Are there delineations of the project participation limits between the Town and Cohen?*

A: We have included an approximate delineation of project participation as an attachment to this addendum. Please note this is included for information only and should not be included in the contract documents.

Q: Regarding winter work, does the Town post Underwood Road?

A: The Town does not post Underwood Road so there shouldn't be any access issues for the project. The Town can also post temporary "no parking signs" during construction if necessary.

END OF ADDENDUM NO. 1

Attachments:

- Approximate Project Participation Figure
- Pre-bid Conference Meeting Minutes & Sign-in Sheet

TOWN OF FALMOUTH, ME
UNDERWOOD ROAD DRAINAGE SYSTEM IMPROVEMENTS

PRE-BID CONFERENCE
September 30, 2020; 10 AM

1. Identifications

Owner:

Town of Falmouth Public Works Department
101 Woods Road, Falmouth, ME 04105
Telephone: (207) 781-3919
Contact: Justin Early, PE, Town Engineer

Engineer:

Wright-Pierce
11 Bowdoin Mill Island, Suite 140, Topsham, ME 04086
Telephone: (207) 725-8721
Contact: Lucas Anthony, PE, Project Manager
Jaime Wallace, PE, Lead Project Engineer

This pre-bid meeting was held via Zoom at 10:00 A.M. on September 30, 2020. Additional items of discussion and notes from the meeting are indicated below in BLUE text.

2. Objectives:

- The purpose of the Pre-Bid Conference is to answer questions from potential bidders relating to the contract documents.
 - This Pre-Bid Conference is non-mandatory; prospective Bidders are requested to sign the attendance sheet. This attendance sheet will be attached to the next issued addenda. **Attendance sheet attached.**
 - It is extremely important to note that bids must be based solely on information contained in the contract documents, including any addenda. Nothing stated in this meeting modifies the contract documents unless it is followed up in the context of an Addendum to the contract documents. Oral statements may not be relied upon and will not be binding or legally effective.
3. There have been no addenda issued to date for this project. An addendum is expected to follow this meeting.
 4. Bidder's List: A copy of the latest bidder's list can be obtained from the Town of Falmouth current bids/RFP's page at <https://www.falmouthme.org/current-bids-rfps/pages/current-bids-rfps>.
 5. The location of this project is at the drainage outfall located along Underwood Road at the intersection of Underwood Road and Glen Road in Falmouth, ME. The work is summarized in Section 01010 of the specifications.
 6. The project is expected to be funded by the Town of Falmouth and in part by the private property owner at 5 Sandy Cove Road. The Contractor will enter into a contract with the Town only. All work must be performed in accordance with Federal and State Law. Refer to Section 00100.
 7. Bids shall be submitted in accordance with the Instructions to Bidders and shall include the following attachments:

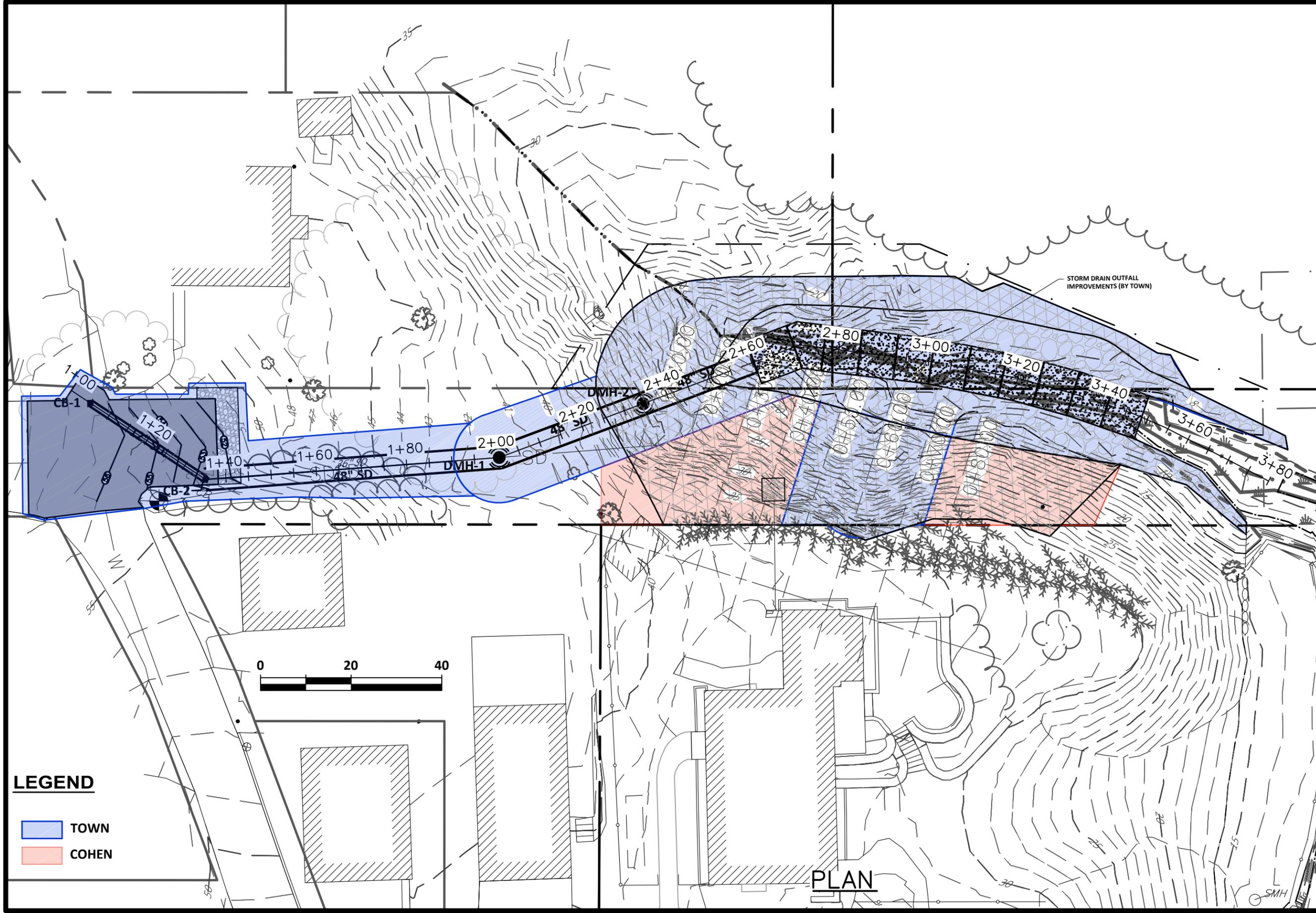
- Confirmation of all addenda (Contractor is responsible for ensuring that all addenda have been reviewed.)
 - Completed Bid Form
 - Bid Security (5% of total bid in the form of a bid bond or certified bank check)
 - List of proposed suppliers
 - List of project references
 - Evidence of authority to do business in the state of Maine.
8. Bid Opening: Sealed bids will be received at The Town of Falmouth Public Works Department, 101 Woods Road, Falmouth, ME 04105. Bids are due October 14th, 2020 at 2:00 p.m. Bids will be privately opened and evaluated. A bid tab will be sent to all Contractors who submitted a bid within 24-hours.
 9. The Bid Forms includes 2 Base Bids. Base Bid 1 includes work associated with the Town which includes 28 Bid Items. Base Bid 2 includes work associated with the private property owner which includes 5 Pay Items. All Bid Items must be included in the Bid. The Basis for Award is the Total Bid for Bid 1 and Bid 2.
 10. The contract, if awarded, will be awarded to the lowest responsible bidder within 60 days of the Bid Opening. The Owner has the right to refuse any and all bids. Notice of Intent to Award will be sent to the low bidder following review of the Contractor's bids, qualifications and banking standings. Performance and Payment Bonds, Insurance Certificates and Agreement must be submitted for approval within 10 days after the Notice of Award is issued. The Owner, within 10 days of receipt of acceptable Performance Bond, Payment Bond and Agreement signed by the party to whom the agreement was awarded, shall sign the Agreement and return to such party an executed duplicate of the Agreement. Notice to Proceed will be issued within 10 days of the execution of Agreement by Owner.
 11. Contractor shall be responsible for obtaining all necessary construction permits not noted in the Permit section below. The fees for all local permits will be waived by the Town of Falmouth.
 12. Bidders wishing to complete any additional site visits and/or subsurface exploration(s) should coordinate with the Town of Falmouth: Justin Early, PE (207) 699-5371.
 13. Bidders should familiarize themselves with coordination requirements. Refer to Section 00800-SC-8.01 and Section 01050.
 - Central Maine Power (CMP)
 - Consolidated Communications
 - Town of Falmouth
 14. Bidders should familiarize themselves with the project scope and sequencing requirements. General restrictions related to construction sequencing are discussed in Section 01010A (Summary of Work) and Section 01150A (Measurement and Payment). A construction-sequencing plan must be prepared by the Contractor for review and approval of the Owner and Engineer. The Contractor must maintain operation of the facility and maintain the required degree of treatment at all times during construction.
 15. Contractor is responsible for layout of all work.
 - a. **Wright-Pierce has CAD files available to provide to the Contractor prior to commencing construction.**

16. The location and limits of all staging areas, on-site work, and storage areas shall be reviewed/coordinated with, and acceptable to, the Owner and Engineer.
- a. **The project site is relatively tight with private property surrounding the project. It was discussed that it will be important to coordinate staging and materials laydown areas with the Owner prior to mobilizing onsite.**
 - b. **Underwood Road is not posted in the winter, successful bidder shall coordinate with the Town regarding winter parking.**
17. Submittals – Refer to Section 01340
- Submittals will be electronic.
 - All submittals shall be sent to Justin Early at the Town of Falmouth
18. Permits – Permits are identified in Section 00800-SC-7.08. The Army Corps permit has been received. It is anticipated that the Maine DEP permit will be received no later than October 8, 2020. Permit conditions will be issued via addendum. Town of Falmouth Planning Board approval is expected on October 6, 2020.
- a. **It was discussed that there is no in water work window associated with this project. The DEP does not define this section of drainage area as a river, stream, or brook.**
 - b. **It is not anticipated that there will be special conditions for work window from the DEP.**
 - c. **Copies of approved permits will be issued as future addendum.**
19. Special Requirements
- Invasive Species Management.
 - **The Town has conducted spraying for the invasive species. The invasive species is identified as Japanese Knotweed. The contractor will be required to remove and transport the invasive species to the Public Works Department.**
 - Delineation of project participation costs.
 - **A figure of project participation has been included as an attachment to this addendum for information only. Please note that this figure should not be incorporated into the contract documents.**
 - Traffic Control / Resident Access
 - **It was discussed that the cedars along the southern embankment (Cohen property) need to be protected during construction. It was also discussed that the 48” oak tree along the northern embankment (Libby property) needs to be protected during construction as well. No trimming of limbs will be allowed.**
 - **It was also discussed that the Town would like to see area around the oak tree staked out and limit traffic over the root system to the maximum extent practicable.**
20. Questions – Cutoff date for questions is October 7, 2020 at 3:00 P.M. (7 days prior to bid opening)
- a. **Questions should be sent to Jaime Wallace at Jaime.wallace@wright-pierce.com or via phone at 207-798-3744.**
21. Discussion & Virtual Site Tour?

**PRE-BID CONFERENCE SIGN-IN-SHEET
 UNDERWOOD ROAD DRAINAGE IMPROVMENTS / 13042A
 BIDS DUE DATE/ TIME: OCTOBER 14, 2020, AT: 2:00 P.M.**

Name	Organization Name	Phone Number	Email
Justin Early	Town of Falmouth	207-781-3919	jearly@falmouthme.org
Jaime Wallace	Wright-Pierce	207-798-3744	Jaime.wallace@wright-pierce.com
Ryan Wingard	Wright-Pierce	207-228-4094	Ryan.wingard@wright-pierce.com
Lucas Anthony	Wright-Pierce	207-319-1519	Lucas.anthony@wright-pierce.com
Lucinda Tilas	Chesterfield Associates	207-350-5966	lucinda@ca-inc.net
Corey LaRue	St. Laurent & Son	207-784-7944	corey@stlaurentandson.com
Steve Piela	Glidden Excavation & Paving, Inc.	207-856-9990	steve@gliddenpaving.com
Mitch Elliott	Shaw Brothers	207-839-2552	melliott@shawbrothers.com
Eric Richardson	Dearborn Brothers Construction, Inc.	207-929-8812	erichardson@dearbornconstruction.com
Ian Messier	Crooker Construction	207-729-3331	ian@crooker.com

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TOWN OF FALMOUTH UNDERWOOD ROAD DRAINAGE IMPROVEMENTS FALMOUTH, MAINE PROJ NO: 13042B DATE: OCTOBER 2020	NO.	REVISIONS	DRAWN BY	APP'D
	1			
	2			
				FIGURE: 1

APPROXIMATE PROJECT PARTICIPATION DELINEATION